



Walnut Acres PFC General Meeting Minutes

Tuesday May 16th 2023

Meeting Minutes 16.5.23

[Link to Recording - Zoom](#)

[AGENDA 16.5.23](#)

[April \(previous\) Meeting Minutes](#)

7:05 p.m.	<u>Call to Order/Welcome/Introductions</u> Members present (see attached)	Melanie Mitsch
7:06 p.m.	<u>Approval of Last Months Meeting's Minutes</u> - Motion to Approve - Mia Carella 2nd Motion - Audrey Sensey 12 In favor, 0 Against, 1 Abstain - Motion Passed	Susan Heffran
<u>Principal's Report: State of Our School</u>		
7:10p.m.	I send my apologies that I cannot attend our final PFC General Meeting of the 22/23 school year. I am at the MDUSD Black Excellence Awards where 3 of our Walnut Acres students are being recognized! It's been- a great year and I've enjoyed my first year at WAES. Spring is always a busy time, as I am sure the Teacher Representatives will tell you! I hope you have a great end-of-the school year and I look forward to seeing everyone back in the Fall!	Principal Ashton
<u>Happening Now: PFC Board Reports</u>		Committee Chairs
7:15 p.m	<u>Activities and Programs Update</u> - PFC Board Open Positions, 2023-24 PFC Board Directory 2023-2024 - VP Activities - Jag Day - Sustainability Coordinator - Dine and Donate VP Activities - biggest need - current VP willing to co-lead for training throughout the year. Jag Day - Planning needs to start in June, need a lead soon!	Melanie Mitsch

	Please reach out to Susan Heffran for volunteer discussion either via Konstella or VP Activities email address. ● Walk roll to school day 5.17.23 ● Yearbooks - shipped/sold out but there are some spares. Email yearbook or vp activities for more info or to get on the waitlist. ● Final Calicraft night Thursday 25 May ● Recruitment table for Jag Dads request at Jag day (request directly with Jag Day Lead) (Jag Day Aug 8 2-7)	
<u>PFC Executive Reports</u>		
7:25 p.m	Treasurer ● 2022-23 Financials Update ○ budget shared with those on the meeting ○ July 2022-June 2023 ○ Auction accounted for - budget exceeded ○ Jag Fund - exceeded Corporate donations - on track ○ Readathon, shop and Earn, Walkathon- donations being tallied ○ For Expenses - Staffing - biggest expense - behind due to switching to accrual based budget as well as delay in hires. ○ Operating with a Surplus. ○ PFC 2023-2024 Budget ○ Profit and Loss ○ Balance Sheet Any Questions? No Questions.	Amy Thompson
<u>PFC Teacher Representative Reports</u>		
7:35 p.m.	● Teacher Appreciation - thank you from all teachers ● Walkathon - fabulous - kids want to know who the winners are! ● School is being painted soon (vote for murals) ● Teachers starting to work on classes for next year ● KG and TK - gone on field trips ● 1st grade - learning about fairytales & doing lots of assessments, planning field trip ● 2nd Grade: Assessments, in Science looking at habitats with bugs ● 3rd, 4th, 5th Grade - CAASPP testing, ● 4th grade - westward expansion reports ● 5th grade- wrapping up academic classes inc party, talent show and field day with 4th grade	Ms. Carella
7:40 p.m.	<u>Old Business/New Business</u> <u>Proposed 2023-24 Budget</u> ● Review the Budget ● Action Item: Approval of the 2023-24 Budget as Prepared ● Key differences: Auction budget and spend increases ● Book fair, Carnival - raised close to 10k - so increased more games and spend for an enjoyable carnival	Melanie Mitsch Amy Thompson Susan Heffran

- Income increased by 30k
- Income - Any Question? No Questions
- Expenses - increases in social spend and community service day funds
- Instructional and playground supplies
- Teacher allotments - additional funds allocated
- Enrichment - increases for art awareness.
- Any questions? - No Questions
- PFC Exec discretionary fund created \$2500 so no vote is needed for things that come up like high school community service initiatives

Questions - Are the teachers aligned with the cuts on curriculum support? YES - a lot of the cuts are due to centralized printing costs with MDUSD

- Staffing Expenses -
- Above the lines - number of instructional aides 0.4 (2 full days a week)
- Below the line - Strategic spending - we will continue to fund increase hours up to 0.8, Art awareness lead to oversee the program (not a credentialed teacher position)
- 5th grade camp allotment - additional funds to cover families who can not afford.
- STEM - Site Tech role being changed

Questions: Site Tech - can this be paid for by the PFC if the role continues to be available?

- Site Techs only will be centralized by MDUSD to service all schools
- Stem not included in that plan however, we do have a surplus to cover this role if possible
- Instructional Aides - game changer
- MDUSD does all the hiring so they have to approve the role.
- New Families - is there are spending budget for new families (Yes- part of Jag Day)

VOTE: Motion to Approve the 2023-2024 Budget:

Proposed budget includes PFC funding for select staffing – if approved, Walnut Acres PFC will reimburse Mount Diablo Unified School District for the following positions for 2022-23 school year:

- 5 - 0.4000 FTE IA (TK/K/1)
- 4 - 0.4000 FTE IA ((2/ 3 Grade)
- 2 - 0.4000 FTE IA (4/5 Grade)
- 1 - 0.8000 FTE Teacher Intervention (Math Intervention)
- 1 - 0.4850 FTE IA (Science, 1/2/3 Grade)
- 1 - 0.8000 FTE Teacher Intervention (Reading Intervention)
- 1 - 0.8000 FTE Teacher Intervention (Reading Intervention)
- 1 - 0.8000 FTE IA Art Lead

	Motion to approve: Tori DeVincenzi , 2nd - Mia Carella ● 15 In Favor, 0 Against, 0 Abstain Motion Passed. Proposed 2023-24 PFC Board Of note are the exec team transitions: Audrey Sensey is incoming President, Melanie Mitsch is outgoing President Shakeya St. Julien Garcia: Outgoing Financial Secretary, David Kim is incoming Financial Secretary. ● Action Item: Approval of the PFC Board Members in their positions for more than 2 years, and for those members who will hold more than one committee chair position. ● Action Item: Approval of the 2023-24 PFC Board as presented. VOTE: Motion to Approve PFC Board Roles (those with more than 2 years in role): 1st, Ms C, Mia Carella; A member motioned to 2nd the motion. ● 13 In Favor, 0 Against, 1 Abstain Motion Passed. VOTE: Motion to Approve PFC Board Roles (those taking on more than 1 position): 1st, Amy Thompson 2nd, Mia Carella ● 13 In Favor, 0 Against, 0 Abstain Motion Passed. VOTE: Motion to Approve PFC Board Roles in full 2023-2024 year C Gerbaccio 1st, Shakeya Garcia 2nd ● 15 In Favor, 0 Against, 0 Abstain Motion Passed.	
7:59 p.m.	<u>Meeting Adjourned</u> Wrap - up - Thank you from PFC president to everyone who participates and volunteers for our kids and schools. Thank you to all the volunteers including the outgoing president Melanie Mitsch and incoming president Audrey Sensey	Melanie Mitsch Audrey Sensey

See you in August at Jag Day!