

Board Development Committee

Terms of Reference

Initiated April 12, 2022

Updated DATE

Mandate:

- To ensure the sustainability of the KMC Board through the effective recruitment and retention of Board members.
- To ensure that the Kamloops Music Collective Board of Directors is represented by diverse complement of members with a variety of backgrounds and skills that properly reflects the people that it serves

Structure:

- 2 Board Members (minimum)
- 1 KMC Admin Staff

Appointment and Duration:

- This committee is appointed by the board. It is expected that appointees will serve a two year term.

Reporting:

- Bi-monthly to board

Responsibilities:

- Create a *Development Committee Terms of Reference* document to guide the work of the committee.
- Based on the Kamloops Music collective's prioritized needs, set goals to help facilitate the board recruitment process.
- Creating a "plan" for board recruitment
 - Oversee director nominations process
 - Recommend potential executive officers to the board
- Facilitate training of new Kamloops Music Collective Board members with respect to their roles & responsibilities