

# LLC Meeting Minutes

## Summer 2024 | North Seattle College

**August 1, 2024 (day 2; for July 1, see [joint eLC/LLC minutes](#))**

Meeting Minutes taken by: Dawn Hawley (for Lynn Kanne)

### Present:

| Name                    | Choose One          | College                             |
|-------------------------|---------------------|-------------------------------------|
| Erin Smith              | Attending in person | Spokane Community College           |
| Leslie Potter-Henderson | Attending via Zoom  | Yakima Valley College               |
| Lindsay Keevy           | Attending via Zoom  | Lower Columbia College              |
| Lauren V. Bryant        | Attending via Zoom  | Shoreline Community College         |
| Dawn Hawley             |                     | Bellingham Technical College        |
| Gerie Ventura           | Attending in person | Highline College                    |
| Jennifer Dysart         | Attending in person | Green River College                 |
| Sarah North             | Attending via Zoom  | Columbia Basin College              |
| Jeannie Henkle          | Attending in person | Wenatchee Valley College            |
| Amy Tureen              | Attending via Zoom  | South Puget Sound Community College |
| Richard Lewis           | Attending in person | Cascadia College                    |
| Dawn Lowe-Wincentsen    | Attending in person | Shoreline Community College         |
| Erica Coe               | Attending via Zoom  | Olympic College                     |
| David Spiel             | Attending in person | Columbia Basin College              |
| Heather Morgan          | Attending via Zoom  | Spokane Falls Community College     |
| howard fuller           | Attending via Zoom  | Whatcom Community College           |
| Karen Diller            | Attending in person | Bellevue College                    |
| Cle Roseboro            | Attending in person | Renton Technical College            |
| Claire Murata           | Zoom                | Edmonds College                     |

## CALL TO ORDER - 9:05

Quorum established - 9:06

- Approve [Spring 2024 Meeting Minutes](#) **Minutes were approved at 9:18**
- Overview of Today's Agenda
- Announcements
  - LLC needs a new Treasurer. Tim Fuhrman has agreed to serve, but we need a quorum to vote. Background: Susan Schreiner's position as Associate Dean of Libraries, eLearning & Tutoring at Grays Harbor, was eliminated due to a reorganization. She was serving as LLC Treasurer, and she was planning to host this joint summer meeting. She did not know this reorganization was going to happen. **Council voted to install Tim as Treasurer.**
  - Bookstore conversation: Big Bend lost bookstore; Seattle colleges moving to all online books next year with Akademos. Time to really focus on OER?
- Icebreaker Rose/Thorn or Going well/Challenges
  - Claire (Edmonds): Going well: Hired new Collections Librarian. Challenge: Retirement role not replaced.
  - Dawn (Shoreline): Going well: New Head of Access Services hired. Challenge: Bookstore negotiated 1 year virtual contract with Follet.
  - Heather (SFCC): Going well: Still has adjunct for next year. Challenge: Dean reorganization; library is hoping for full Dean.
  - Lynn (EVCC): Going well: been in new building in a year, so they are in a good place knowing how things work. Challenge: Accreditation in Fall, contract renegotiations, reorg of Deans. Lots going on.
  - Libby (Skagit) Going well: Hiring a new librarian "Rose" Challenge: spread thin with retirements, hoping for a Dean.
  - Tim (Big Bend): Rose/Thorn - lost amazing staff person-- Cassie, but hoping to get her back due to school district layoffs. Hired a new person-- Alex, who speaks spanish. Thorn: college wants a "pop up store"-- doing research & writing a job description for a brand new position.
- Ice Breaker participation from chat:

Katherine Kelley - LWT... to Everyone 9:31

Hi all - Katherine Kelley  
(she/her) - Lake Washington  
Institute of Technology -  
Faculty Librarian/Library  
Chair. Rose: Enrollment is up!  
I heard we're at 80% of what  
we want, which is better.  
Library staffing is stable as  
far as I know! We're also  
having a Table Top Role  
Playing Game (TTRPG) event  
this summer (through the  
WSL grant) and we're hoping  
it will grow into a club on  
campus. Thorn: After  
yesterday's discussion, it's  
accessibility. We're also a  
Follett college, so I'm  
wondering if something will

Carleigh Hill (she/her) to Everyone 9:35 AM



Rose: Continuing to work with all the fabulous staff at CTC libraries



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Carleigh Hill (she/her) to Everyone 9:35 AM



Thorn: vendors who shall not be named

Lauren Bryant to Everyone 9:35 AM



Name: Lauren V. Bryant  
Rose: Two new faculty colleagues in the Fall!  
Exciting new changes and more help at the desk <3.  
Thorn: The challenge for me will be integrating the new learning outcomes into our library instruction.

From Lindsay Keevey: My rose is that one of our librarians is going to run a new course called Critical Interpretations of Media this fall, and our thorn is working with students' low digital literacy skills (makes it challenging to accomplish anything significant related to their coursework when we work with them).

## Community College Libraries' Role in Accreditation (60)

- Guest from NWCCU (or an evaluator) to advise on what to plan for and prepare
- LLC members who have participated in a year 6 "PRFR" share their experiences with i

Notes: Andrew Tudor, Lynn D., Claire,  
What should libraries prepare for accreditation now?

Andrew Tudor, Dean @ WVC

17 years in Library/IT then became a Dean at the start of COVID.

14 years involvement with NWCCU as "the library guy" and lead writer on a panel.

Preparing for Standard Updates - let your campus folks know that the library wants to be involved in the updates. Last update was a bit of a blindside.

Process:

Colleges do not meet evaluators on year six teams. The teams receive a report then work through the commission to request additional materials as needed to try to determine if college is in compliance with evidence.

First read by the panel is the intense read, then they talk through differences & subtleties. Great or Not, doesn't matter at this point (it matters year seven).

Hard to evaluate a library without a visit... if something emerges in the writing, they might send someone on site to see if they are doing what they say they are doing. Libraries are all so very different. "What is a Library?"

Library Leadership structures have been changing. How does the commission view that? Focus is on sufficient “number and adequately qualified staff.” If the library supports research and provides equitable access-- that is specialized knowledge. The commission isn’t evaluating the structure of library leadership, yet. Helpful to bring up with on-site visits (year 7). Is this the kind of library that this place needs? Do you have enough staff? Be thorough, provide evidence, provide policies, procedures, etc., even though the standard is so vague it might be tempting to give a brief report. Focus on any part of how the institutional role is unique. Help the evaluator understand what is unique, and how time & resources are spent, and that you are doing what you say you do. Year 7 all read the year six report. Year six focuses on the college’s technical reports & information from across the institution

Lynn D: [Lynn’s Awesome Year 6 Standard 2H Link](#)

Previous evaluator, first time with new standards. Brief response to report. Not sure what to expect from the visit. Commit to incorporating more mention of the MLS qualifications in Library leaders in documentation.

Claire: combined year 6 & 7 visit -- visitor was not a librarian, questions weren’t especially probing or difficult. Asked about outreach to staff, & asked about collection & online collection. Came out of the meeting feeling like they had some softballs, not much feedback, less rigorous feeling. Does individual leadership influence whether libraries are valued or not?

Dawn L: Prepped extensively, very little feedback from visit. Keep Linn-Benton in mind.

Tim: Nursing accreditations are more rigorous these days.

Gerie: Mid-cycle visit was very laid back.

Howard: Plug & play reports are the flipside to vague standards.

Andrew: Prescriptive doesn’t work for continuous improvement.

When they come to evaluate the library, talk to them-- ask how they think libraries should address meeting the standard.

Ask ALO what sort of detail/appendices they need for year 6.

We could try to influence the structure of the next version, but we will need to do it differently than our last failed attempt.

Leslie: Change is coming, what is my part? What is my elevator pitch? Not feeling good with this in combination with being dropped from IPEDs. How do we manage these changes?

Cle: Served as accreditation evaluator previously. ACRL leaves community & tech colleges out of conversations around accreditation standards. The frameworks for larger institutions do not fit what we do. Admin looks at libraries to make fiscal decisions. This is a big problem. We should be looking to ALA/ACRL for support specifically for Community & Technical Colleges nationally.

There may be an opportunity to provide feedback to the standard review... check out the website for a timeline. "Here is what is missing. Here is what we need to see." Need standards to help speak the truth. We do not have control over what is in the report/narrative.

Should we as a council come up with our own standard language or template (top five things that we all address)?

What are our peers in other states doing? Rather not reinvent the wheel.

## Accessibility/Databases -

Who can evaluate them for us? Vickie?

## Project Outcome (30)

- Link to ACRL presentation recording ([2023 Recording](#))
- What do we think?
  - Do we want to pursue this in light of IPEDS potentially going away?
  - Do we have capacity to play around with Project Outcome between now and our Fall meeting to determine if it suits our needs and preferences?

Dawn @ Shoreline - Tools are good for benchmarking. Need to use tools the same way in order for that to be useful for comparative research & data. Better than other tools out there.

Jeannie - would this be a valuable tool for LLC to support?

Carleigh - would be able to help with the data collection involved

Sub-group to explore: Lynn D., Dawn L., Dan, Carleigh, Jeannie, maybe someone from Cascadia.

## LLC Work Plan

- Revisiting the Work Plan conversation from Winter 2024:
  - There were several priorities identified (see italics & bolded text for priorities)
    - ***Information Literacy & AI***
      - Do we need a policy? Institutional perspectives differ.
      - Link AI with Library Value statements from UW.

- **Let's create a repository for AI work**, materials, etc.
- WCET:  
<https://tinted-xenon-994.notion.site/WCET-AI-Policy-Center-74bda b27cc1243d88fbe834a991cac05>
- Topics of interest: academic integrity, privacy, data, revitalize the ACRL framework, intellectual property
- What is library leadership's role?
- How can we collaborate with eLC, IC and other councils?
- Keep discussions going... what is your college asking you to do?
- How will we use AI to teach, do our work, how will students use AI in the workforce?
- **Join the eLC AI Task Force**
- Keep as ongoing meeting topic
- **Accessibility & equity & Resource Access (electronic databases)**
  - Carleigh could reach out to Orbis Cascade to potentially collaborate on doing the work of checking the accessibility of databases. CATO can also join efforts. There's a library accessibility non-profit group (Carleigh) that collects that info:  
<https://www.libraryaccessibility.org/testing>.
  - Work with Monica from SBCTC.
  - What do we NOT need to worry about?
  - UW's work:  
<https://lib.uw.edu/services/accessibility/e-resource-testing/>
- Building community in LLC - this priority is built into the other listed priorities.
- **Accreditation - develop a set of common standards/templates for all of us to reference.**
- Involve campus librarians in state level work.
- CLAMS or group to set up librarians' community around the state
- **Remember our Forever Goal with Equity lens on all work...**
- Let's make a plan for at least one solid deliverable (and up to three, depending on bandwidth, feasibility, etc.) to work on between now and the end of the 2024-25 academic year

**Fall Meeting Date: October 23 & 24 Spokane/Spokane Falls**

Welcome Sarah Mickel!

## Washington State Library Updates (15)

- WSL updates from Jude Guzzy, WSL's Cooperative Projects Manager
- Jude Guzzy - semi-new to WSL. :) She is happy to be back in WA.  
Projects



1. Statewide Gale Package - renewed for 24/25 with one more option to renew 25/26. Going out for bid late 25. What is the statewide database? How have things changed? Will be sending out a survey to find out what has changed/how the needs have changed. Data for WLA/presentation followed by focus groups. What is a statewide cooperative project? How is AI impacting this world?
2. OCLC statewide package. In negotiation right now for a new package (25 year old agreement).
3. Washington Digital Library Consortium-- coordinates meetings, adding copies into their collection. Pooled funds into shared eBooks. Going to do strategic planning for that consortium.
4. Palace Projects - Lyrasis platform for audio/ebooks which allows other vendor platforms to be shared. (mostly focused on public libraries)  
[https://washstatelib.libguides.com/Palace\\_Project](https://washstatelib.libguides.com/Palace_Project)
5. Other news- WSL just awarded a national leadership grant for games-based services in libraries (public libraries):  
<https://www.sos.wa.gov/about-office/news/2024/washington-state-librarys-tabletop-gaming-program-awarded-249500-national-leadership-grant>
6. New State Library Training coordinator: Brianna Hoffman

## Support from Carleigh Hill and Michael Brown (30) [slides]

- OpenAthens introduction
  - What is it? Carleigh's overview and suggestion: Switch from OCLC (does not want to negotiate, has security issues) to Open Athens (Ebsco), state level to create a better experience/coordinate with Okta, can be a single instance for the state with customized groups (Seattle colleges have to pay for 4 OCLCs, for example). Can be managed by WACTCLC. 30% discount from hosted EZ proxy. Benefits: long-term cost savings plus increased security (SAML handshake)  
Challenges
    - IT buy-in
    - Cost-sharing model
  - ?Pearl-Clover Park experience, why they switched
    - Currently using shared logins for off-campus access to databases, IT Director said either option could work, OA price includes analytics, OA UI more friendly to someone without a systems background, better relationship with EBSCO than with OCLC.
  - SBCTC welcomes an ask for migration cost coverage (Michael Brown)
  - Links to documents (homework)
  - Demo scheduling survey (coordinate with George & Greg):  
[https://docs.google.com/forms/d/e/1FAIpQLSfUGoOJ0uA3NW3XDix1\\_Mbx5nnILyz0KqennCbQmEzyk3c5eA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSfUGoOJ0uA3NW3XDix1_Mbx5nnILyz0KqennCbQmEzyk3c5eA/viewform)
  - To fit in to SBCTC budgeting deadlines -- get ask in by January
  - Probably would take 2 years to migrate by cohorts. No loss of functionality during transition.

## Antiracist Acquisitions and Collection Development (90)

### [Amy's Amazing Paying it Back Slides]

- Share-out from Amy Tureen RE: purchasing from BIPOC bookstores
- Group discussion surrounding collection development policy in general, and specifically anti-racist collection development

Reparations - work started at UNLV, diversity-focused collection development.

Committed to 100% BIPOC business purchases. If these are the values, we need to practice those values. Equitable practices have to be systematized, or it isn't equitable. We are state resources stewards... save Nick. Must work for Nick.... Manual process. Bookshop.org (switch from Amazon). Tie purchasing practice to the institution's published values. See slides.

Swag by Indigenous people <https://www.colorgraphicswa.com/>

### LLC Liaisons

BLC - Dawn L. will replace Christie Flynn

Liaison List - anybody interested in participating?