

Tri-City United High School

Transcript Release Form

Please fill in the information below for each official transcript you are requesting.

Graduates of Tri-City United High School, Montgomery-Lonsdale High School, or Le Center High School can mail the completed form to:

Counseling office, Tri-City United High School, 700 4th St. NW, Montgomery, MN 56069

Payment in the form of cash or check must accompany this request.

Fees **PER REQUEST**:

- \$2.00 for current students and graduates of the recent school year.
- \$3.00 for students who have been out of school 1-4 years.
- \$5.00 for students who have been out of school 5-10 years.
- \$10.00 for students who have been out of school more than 10 years.

Please Print the Below

Name of Requestor: _____ Phone: _____

Email Address: _____

Student/Alumni Name: _____

Name used in High School, if different from above: _____

Date of Birth: _____ Year of Graduation: _____

Request Information:

Name of Institution: _____

Address: _____

By signing below, I acknowledge that when a transcript is forwarded to another party the following information appears on my transcript: name, address, date of birth, social security # (if the school has it on record), student state ID #, course grades starting with grade 9, total credits earned to date, cumulative GPA, and test results on file with the school (ACT, BST, MCA, PLAN, PSAT, ASVAB, etc.)

Student Signature: _____ Date: _____