



Republic of the Philippines
Department of Education
 CARAGA REGION
 SCHOOLS DIVISION OFFICE OF SURIGAO CITY

RISK MANAGEMENT PROCESS

SOURCE OF INPUTS	INPUTS	ACTIVITY	RESPONSIBILITIES	OUTPUTS	CONTROLS
CID,OSDS,SG OD	Risk and Opportunities Identification	Create a SWOT Determine the risk and opportunities	Process Holders	SWOT Matrix	SWOT Matrix, Risk Registry, Opportunity Registry
CID,OSDS,SG OD	SWOT Matrix	Assess identified risks & opportunities based on their likelihood of occurrence and potential impact	Process Holders	Risk Registry(Risk Assessment/ Risk Analysis) & Opportunity Registry	Risk Registry, Opportunity Registry
CID,OSDS,SG OD	Risk Registry (Risk Analysis/Assessment)	Compute the Risk & Opportunity Rating /prioritize risks	Process Holders	Risk & Opportunity Assessment /Evaluation Results	Risk Registry & Opportunity Registry
CID,OSDS,SG OD	Risk & Opportunity Assessment/Evaluation Results	Determine the action responses to address risks and opportunities	Process Holders	Risk Treatment & Opportunity Pursuit Action Plan	Risk Registry / Opportunity Registry
CID,OSDS,SG OD	Risks treatment /Opportunity	Check the Status of implementation of the action	RMT and Process Holders	Completed Risk and Opportunity	Risk Registry, Opportunity Registry and



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	Pursuit Action Plan	responses to address risks and opportunities. Re evaluate risk rating		Review & monitoring Report	Risk Monitoring & Review Form
RMT Team	Completed Risk and Opportunity Review & monitoring report	Communicate risk status and responses to key stakeholders.	RMT Team	Documented Risk events, responses and outcomes.	Compilation of Risk Management Reports

Prepared by:

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Approved:

NAME

Schools Division Superintendent