

UMCES Staff Council
Minutes

June 12, 2024

Attendees: Renee Arnold, Kevin Bruce, Michael Peters, Melissa Holland, Jennifer Harrington, Sarah Hughes, Kurt Florez, Madeleine Jepsen, Cami Martin

Passing of New By-Laws

- Kevin Bruce to incorporate revisions into Staff Council By-Laws as of 6/12

Staff Council Welcome Letter to new UMCES President

The council reviewed the draft letter to the incoming UMCES President.

The plan is to invite the incoming President to future Staff Council meetings with an open forum at the end of the meeting. The hope is to get him invited to the October 2024 meeting which will feature the new 20-minute open forum to all staff. This should also give the President time to acclimate to UMCES.

Board Leadership Elections

Staff Council needs to get a new advertisement out for elections. The council will announce the changes to the staff council and put the link to vote for new membership in the email. The vote list should include a dropdown list.

Send an email announcing the new staff council format/bylaws/elections. In email send a form requesting eligible staff council members if they are willing to be on staff council. The council will then take those who self-nominate and decide if all of the job categories are represented. If not, the council will reach out to the categories not represented to see if someone is willing.

ACTION: Kurt Florez reaching out to HR to make sure the list is updated

ACTION: Kurt will make quick google form for the election process

ACTION: Kevin to draft a pre-ambule email to all eligible and get the email out by next week, the draft will be shared with council members.

ACTION: Goal is that by the end of June have elections done, July get welcome emails out by August first meet and greet meeting

Admin Council concern. Kevin and Kurt will be speaking with Dave Nemazie about concerns.

Staff appreciation day – possibly in September. Discussing with President.

Next Meeting: *August 14, 2024 @ 10 am*

