



MIAMISBURG CITY SCHOOLS CHROMEBOOK RESPONSIBILITIES AND AGREEMENT

Chromebooks will be assigned to the student for the duration of the school year and must be returned upon completion of the academic calendar or upon withdrawal from the district. The Chromebook will be available until 5 school days after the end of the final grading period. Chromebooks not returned within 5 days after the due date may result in an obligation equal to the full replacement cost of the device.

PARENT RESPONSIBILITIES

Students have been issued a Chromebook to improve and personalize their education this school year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of the device. By signing below, you are agreeing to:

1. Supervise my child's use of the Chromebook at home;
2. Discuss expectations regarding the use of the internet and email at home;
3. Not attempt to repair the Chromebook, nor attempt to clean it with anything other than a soft, dry cloth.
4. Report any problems to the school immediately.
5. Not attempt to install or delete any apps from the Chromebook.
6. Not allow your child to eat or drink around the Chromebook.
7. Prepare a safe place to store and charge the Chromebook nightly.
8. Ensure your child brings the Chromebook to school every day.
9. Return the Chromebook to the school when requested or upon student's withdrawal from the district.

STUDENT RESPONSIBILITIES

Your Chromebook is an important learning tool and is for educational purposes only. In order to take your Chromebook home each day, you must be willing to accept the following responsibilities. When using the Chromebook at home, at school, and anywhere else you take it, you must follow the policies of Miamisburg City Schools, including the Student Code of Conduct, and abide by all local, state and federal laws. By signing below, you are agreeing to:

1. Treat the Chromebook with care by not dropping it, getting it wet, leaving it outdoors, or using with food and drink nearby;
2. Not lend the Chromebook to anyone, not even my friends, parents, or siblings and it will stay in my possession at all times;
3. Not attempt to install or delete any apps from the Chromebook;
4. Abide by household rules when using the Chromebook at home;
5. Not give personal information over the Internet when using the Chromebook;
6. Bring the Chromebook to school every day fully charged;
7. Agree that email and any other computer communication should be used only for appropriate, legitimate, and responsible purposes;
8. Keep all accounts and passwords assigned to me secure and not share these with anyone other than parents/guardians;
9. Not attempt to clean other than with a soft, dry cloth or repair the Chromebook;
10. Return the Chromebook to the school when requested or upon my withdrawal from the district.
11. Not tamper with the Miamisburg inventory tags

TERMS OF AGREEMENT

- Parents/guardians and their student will comply with the Acceptable Use Policy; violations of the policy may result in revocation of network access privileges, suspension of access to MCS electronic resources, other school disciplinary action, and/or other appropriate legal or criminal action, including restitution
- Parents/guardians must report any lost, stolen, or damaged equipment to MCS immediately and for stolen equipment, a police report is required; if the equipment is not returned or returned damaged, either intentionally or due to negligence, the student may be subject to discipline and the parent/guardian may be responsible for the cost of repair or replacement
- Parents/guardians and their student may be held financially accountable for lost, stolen, or damaged devices; financial obligations will not exceed MCS's cost to repair or replace the device
- Only the student's district issued login credentials and password are to be used on the device
- Students may not alter any software configurations or settings
- If the device is returned damaged or broken, the student may not be able to check out another technology device until all obligations are met and parent/guardians have signed an additional agreement form
- Students (grades 6-12) are expected to bring their device each day with a fully charged battery
- Students (grades K-5) are expected to pick up and return their device when directed by the teacherAll devices remain property of MCS; activity is logged and monitored as required by the Children's Internet Protection Act (CIPA)

This page is to be completed by parents/guardians and returned by the student. Please initial the following items and sign below:

1. _____ I have read and understand the requirements and responsibilities detailed in the Miamisburg City Schools Student Network and Internet Acceptable Use and Safety Policy. I understand that school policies apply at all times inside and outside the classroom setting with regard to a district-owned electronic device.
2. _____ I hereby agree to the terms, conditions, and fines as described above, and give my student permission to use an MCS owned district device.
3. _____ Please initial ONE of the following
 - a. _____ Students entering grades 9, 10, 11, 12: I understand and agree to pay the \$50.00 non-refundable fee required to use and take home an MCS owned Chromebook. The Chromebook will be returned at the end of the school year or upon withdrawal from the district. After paying four installments of the fee, ownership of the Chromebook will be transferred to the student at the end of the school year.
 - b. _____ Students entering grades 6, 7, 8: I understand and agree to pay the \$25.00 non-refundable fee required to use and take home an MCS owned Chromebook. The Chromebook will be returned to the school district at the end of the school year or upon withdrawal from the district.
 - c. _____ I decline to participate in the Viking One-to-One Initiative program and will provide an approved device that meets recommended specifications listed below for my student to use at school and home each day. Students and devices are subject to the same rules, expectations, and responsibilities as students with Chromebooks, as outlined in this and other district documents.

Use of a Chromebook, as well as access to the computer network, internet and email are a privilege and not a right. The Chromebook, accessories, computer network, the internet and email access are provided for educational purposes only and are intended to support the learning objectives of the Miamisburg City Schools District. These utilities must be used in accordance with the Policies and Procedures contained herein, the Student Code of Conduct, the Miamisburg City Schools District Acceptable Usage Policy, and any applicable laws.

By signing below, I certify that I have read and understand the above statements and I agree to them:

Student Name (Print): _____

Student Signature: _____

Parent/Guardian: (Print Name) _____

Parent/Guardian: (Signature) _____

Date: _____

Requirements for Bring-Your-Own Device:

- At least 4GB or higher of memory
- At least 32GB or higher of storage
- Google's Auto Update Expiration
- USB port
- Up-to-date operating system (minimum of Windows 10 for a laptop)
- Access to the Chrome Internet Browser
- Webcam and microphone
- Screen size of 9.5 inches or greater
- Keyboard/keypad