Deer Canyon PSO

Meeting Agenda

Date and Time: September 1, 2026

Location/Google Meet Information: Room 14 or Online: https://meet.google.com/khx-yuih-mgq?hs=224

Upcoming Events

Event	Dates	Location
Feed the Purple Envelope	8/27-9/14	N/A
Soapy Joe's Fundraiser	9/4-9/6	Purchase online
DC Dining: Kalei's Kitchenette	9/18	Kalei's Kitchenette
Back to School Family Picnic	9/18	Cafeteria/Field
DC Dining: Broken Yolk CM	9/19-9/20	Broken Yolk CM
PSO Meeting	10/6	Room 14
Family Heritage Night	10/9	MPR
Monster Mash	10/30	MPR/Blacktop
Silent Auction	11/10	Knotty Barrel

Agenda Overview (see details on following pages)

Time	Agenda Item	Lead
5:00-5:15 (15 mins)	**1. Welcome and President Updates**	**Razan Lin**
(5:15-5:25) 10 mins	**2. School Updates**	**Lindsey Gordon**
(5:25-5:30) 5 mins	**3. Teacher and Staff Updates**	**Leigh Fitzgerald and Valerie Sundman**
(5:30-5:45) 15 mins	**4. Treasurer Update**	**Vickie Merlo**
(5:45-5:50) 5 mins	**5. Fundraising Update**	**Kristine Fernandez**
(5:50-6:05) 15 mins	**6. Voting**	**Dani Cook**
(6:05-6:10) 5 mins	**7. Family Heritage Night**	**Sahana Chiwane**
(6:10-6:15) 5 mins	**8. Monster Mash**	**Clint Callahan**
(6:15-6:20) 5 mins	**9. Club Updates**	**Sahana Chiwane**
(6:20-6:30) 10 mins	**10. Facilitron Form and PSO Meeting Agenda Items, Action Items**	**Dani Cook**

Attendance

Detailed attendance tracking is saved here

Agenda Details and Notes

1. **Welcome and President Updates (Razan Lin)**

Key Details	Additional Discussion Notes during Meeting

• Welcome everyone!
• Join us at Knotty Barrel after the meeting.
• Huge shout out to the EB for all the hard work and planning for this year!
• Volunteer Process: Upload DL, TB Questionnaire and certificate of completion of "A tool to Protect Our School Community" (mandated reporter training).
• We retired our Venmo account and switched to Zelle (tag ID **dcespso**)
• Reminder for chairs and club coordinators- all communications goes through the PSO emails, and materials are saved in the PSO google drive, made through PSO canva account so that it's there for continuity from one chair to future ones in upcoming years(s).
• Clubs coordinators- reminder to reach out to me with dates/times you'd like your club to meet.
• Stream lined process for Service Provider Agreement
• Sponsorships!
  ○ We have our first Sponsorship from Smile Dentistry!
  ■ If you know anyone who might be interested in our tiered sponsorship, please reach out to me.
  ○ Link your Ralphs Card to Deer Canyon
• Reminder for Financial Scholarships
  ○ If you have a paid event, please include the
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link to the financial scholarships- these are only seen by me, treasurer and principal. ● Black dividers have arrived! Looking for transportation for them! Should be up and running for our Family Heritage night! ● Spiritwear: ○ Thanks to Angie Robert for volunteering to help out with Spiritwear! ○ The new volunteer shirts should be on the website soon (Awaiting Big Frog to add them in). ○ New this year: Plan for having grade level shirts. Stay tuned! ● Reminder to teachers reps: Please remind teachers to fill out the room parent, yearbook, coding academy and art adventure master spreadsheet- We are planning to have the room parent meeting next week! ● Quarterly Budget Meetings- Wed 10/28, Tuesday 2/9, and 4/27. ● Upcoming Chair meeting : Please FILL OUT THIS FORM by Friday 9/4	

2. School Updates (Lindsey Gordon)

Key Details	Additional Discussion Notes during Meeting
● Great start to school year ● Character Strong Curriculum Starting	●

3. Teacher and Staff Updates (Leigh Fitzgerald, Valerie Sundman)

Key Details	Additional Discussion Notes during Meeting
●	●

4. Treasurer Update (Vickie Merlo)

Key Details	Additional Discussion Notes during Meeting
● 2026-2027 Budget Proposal ● 2025-2026 One Time Approved Expenses	●

• Budgeted Total revenue: $177,999, Total Expense: $214,762. Net Loss: $-36,763
• Net Loss of $-36,763 mainly due to 25/26 approved one-time spending of $36,800. The approved expenses link above shows the impacted budget line items and details.
• Statement of Activity by Month (7/1-8/31)
• Current Bank Balance (as of 8/31/2026) $134,263.99
  • Liability (Jr FLL, Math Club, etc.): $4,831.72
  • Total Equity: $129,432.27	

5. **Fundraising Updates (Kristine Fernandez)**

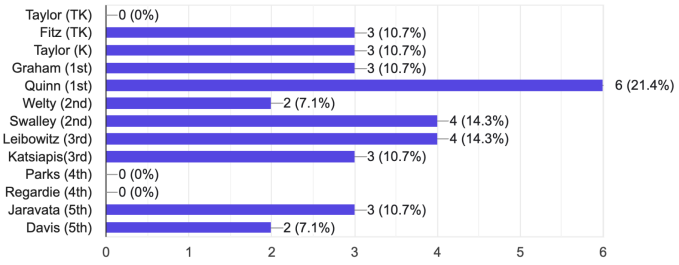
Key Details	Additional Discussion Notes during Meeting

• Feed the Purple Envelope has kicked off, and we're off to a great start! We've already raised $9,243 and are getting close to earning our first school-wide incentive, *Purple Play Break (Extra Recess).*
  - Remember to turn in your purple envelopes so your student's class can win the class incentives.
  - Wednesday is our second raffle drawing, donate today to get your student in for the opportunity to win.
• Our Silent Auction is coming up in November, and we're looking for items to include in the event. If you have ideas for auction items or would be willing to help connect with local businesses for donations, please reach out to me.
• Deer Deals Cards on sale - we have them!
You can purchase them through GiveButter:
https://givebutter.com/deer-deals-discount-card-croc-charms-copy-mofwir
Or look for us at Funky Friday.
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6. Voting (Dani Cook)

Key Details	Additional Discussion Notes during Meeting
Motion #1 • To approve the following candidates for 2026–2027 positions as listed: • Marketing - Megan Reubens • Yearbook - Megan Reubens • 3-5 Teacher Rep - Kim Swalley (no 3-5 volunteers, so TK-2 is acceptable according to bylaws) • Does anyone second? • _____ seconds the motion. • It has been moved and seconded. • Is there any discussion? • All in favor of the motion say, 'Aye" _____ • All opposed to the motion say, 'No'_____ • The motion has (passed/fail) **Motion #2** • To vote in the 2026-27 budget • Does anyone second? • _____ seconds the motion. • It has been moved and seconded. • Is there any discussion? • All in favor of the motion say, 'Aye" _____ • All opposed to the motion say, 'No'_____ • The motion has (passed/fail) **Motion #3** • To dissolve the Performing Arts Chair position • Does anyone second? • _____ seconds the motion. • It has been moved and seconded. • Is there any discussion? • All in favor of the motion say, 'Aye" _____ • All opposed to the motion say, 'No'_____ • The motion has (passed/fail)	•

7. DC Dining

Key Details	Additional Discussion Notes during Meeting
• DC Dining planned until November, waiting to hear back from Sharky's for December • Great turn out for Handel's Ice Cream fundraiser on 8/26. We raised $157.49. Ms. Quinn's class won for class participation. Please select your child's teacher and submit the form. If you have multiple children, please select all their teachers. 28 responses  	•

Soapy Joe's (Not in person/online fundraiser)	12620 Sabre Springs Pkwy. San Diego, CA 92128	9/4-9/6/26	40 % of sales CODE DEERCANYONELEMENTARY Deer Canyon Elementary School PSO will receive 40% of fundraiser sales* during this fundraiser. To participate, order online any time between September 4 - September 6, 2026 at soapyjoescarwash.com/buy-a-wash/, and use the digital code to the right at checkout. Then, use your purchase anytime!
Kalei's Kitchenette	9926-F Carmel Mountain Rd, San Diego, CA 92129	9/18/26	20% of Sales Promo Code: DEER09 Same day as Family Picnic Day. They will create kids meals that can be ordered and picked up at the restaurant by parents. You can preorder meals a few days before. Will also send staff a form to order lunch and food will be delivered to the school.
Broken Yolk Cafe (CMR)	11630 Carmel Mountain Rd, San Diego, CA 92128	9/19-9/20/26	20% of Sales (will be the whole weekend)
Shake Shack (One Paseo)	3705 Paseo Pl Ste 1140, San Diego, CA 92130	10/13/2026	25% of Sales They will host a lemonade stand after school. This is also a 1/2 day at DCES school is out at 1:00 pm
Chuck E. Cheese	9840 Hibert St, San Diego, CA 92131	11/18/2026	25% Give Back, Free Teacher/Staff meal Chuck E. coming on Tuesday 11/17 after school to promote event. This is also a 1/2 day at DCES school is out at 1:00 pm

8. Family Heritage Night (Sahana Chiwane)

Key Details	Additional Discussion Notes during Meeting

• Doherty Petri school of Irish dance interested • San Diego Taiko group signed up for the finale most likely • Awaiting response from the routine performers • Need the event to be promoted more in the school • Last day of sign up - Sept 11	

9. Monster Mash (Clint Callahan)

Key Details	Additional Discussion Notes during Meeting
• Looking at vendors for the event (photo booth, music dj, food vendors) • Would like to add trunk or treat back to event (cars in parking lot forming an aisle that leads to entrance) • Update the theme of the not so scary haunted house (thinking of Disney - maybe the Haunted Mansion) • Blacktop Carnival Games (musical chairs, bingo, etc.) • Need help submitting facilitron request to reserve spaces • Should we add event to Echoes (create volunteer list to help with promoting event and setup)?	•

10. Club Updates (Sahana Chiwane)

Key Details	Additional Discussion Notes during Meeting
• Science Olympiad Parent Information Session •	

11. Facilitron Form, PSO Meeting Agenda (Courtney Huff)

Key Details	**Additional Discussion Notes during Meeting**
• Please submit any Facilitron Requests at least 3 weeks before your event using this link • If you do not hear back from me with confirmation, please do follow up via secretary@deercanyonpso.org.	•

12. Action Items (Courtney)

Action Items	**Due Date**
1. TKTKT	
2. TKTKT	
3. TKTKT	
4. TKTKT	

Voting Summary

Vote tracking is saved here

Vote Number	Topic	Number of Yes Votes	Number of No Votes
1.	TKTKT	XX	XX
2.			
3.			
4.			
5.			

Resources

1. **Facilitron Request Form**
2. **Past agendas and meeting minutes**