REGULAR MEETING MINUTES
EAGLE HARBOR TOWNSHIP BOARD
December 9, 2024

CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Clerk Olson called the regular meeting to order at 7 p.m.in the absence of Supervisor Probst.

The Township Board appointed Trustee Schaefer to chair the meeting.
Trustee Schaefer led the Township Board and those in attendance and on zoom in the Pledge of Allegiance.

MEMBERS PRESENT:

Clerk Olson, Trustee Schaefer, Treasurer Asselin, Trustee Holden

MEMBERS ABSENT:

Supervisor Probst

AGENDA ADDITIONS AND APPROVAL:

Motion by Clerk Olson, **Second** by Trustee Holden to approve the agenda with the addition of Appointment of Board Liaison to the Planning Commission under New Business. **Vote**: Unanimous **Motion Carried**

PUBLIC COMMENT:

None

CONSENT AGENDA APPROVAL:

- Approve Minutes of November 11, 2024 Regular Meeting
- Accept Treasurers Report
- Approve Payment of Bills:
  - General Fund - $35,058.13
  - Water Fund - $4,660.61
  - Solid Waste Fund - $1.635.50
  - Emergency Services – $2,998.11
  - Marina Fund - $305.44
  - For a final total of – $44,657.79

Motion by Treasurer Asselin **Second** by Trustee Holden to approve the Consent Agenda and payment of bills **Vote:** Unanimous. **Motion Carried**

SUPERVISOR'S REMARKS AND CORRESPONDENCE

- The Annual Audit has been received and all Board members have a copy. Anyone else interested in the audit may view a copy at the Township Office

- The Annual Christmas Tree Trimming Party with the addition of Secret Santa was a great success.

DEPARTMENT REPORTS

- **Assessing -** Rich Probst- No Report
- **Cemetery Sexton** –Jon Bowles – No Report
- **Elections** – Jeane Olson None
- **Emergency Medical Responders** – Mary Ann Hohner – One (1) call this month.
- **General Maintenance Department -** Marlin Wingard – Assisted the Grounds Maintenance Person with the Christmas lights
- **Grounds Maintenance** – Patty Wingard – All Christmas lights are up on the building and the Christmas tree. Decorations are up at the office entrance. The tractor will be prepared for plowing when needed.
  Signage is needed at the reservoir for parking trucks and trailers.
- **Marina –** Kelly Probst – None
- **Planning Commission** – Laura Bonde – The Planning Commission meeting scheduled for Thursday, December 5 was canceled due to lack of quorum and is being rescheduled. The Master Plan is out for public review and the required agencies have been notified.
- **Solid Waste Department –** Jon Bowles – None
- **Tax Department -** Patty Asselin – Tax bills have been mailed out.
- **Volunteer Fire Department** – Mike Radigan/Bryce Holden – Had two meetings. 5 attended in November and 7 attended in December. Started and ran all equipment at both meetings. Discussed department business at both meetings. The monthly report was submitted to NFIRS.
- **Water Department -** Marlin Wingard – All seasonal turnoffs are complete except one. Fire hydrants have been flushed and pumped dry. Pumpage continues to be normal volume for this time of year. Waiting for tank inspection report from Traverse Engineering and that will be submitted to EGLE
- **Zoning Administrator** – Susan Hockings – No Report
- **Zoning Board of Appeals** – Jean Ellis – There was a meeting last week. Members are trying to finish their on-line class for ZBA. The next meeting will be in June.

COMMITTEE REPORTS

- **Eagle Harbor Marina Committee –** Rich Probst – None
- **Beach Committee** – Kelly Probst – None
- **Park Committee** – Bryce Holden – There will be a meeting Friday December 20 at 11 a.m. at the Township Hall.
- **Recreation Committee** – Barb Sickler – No Report

- **Solid Waste Committee** – Jon Bowles – No Report
- **Sewer Committee** – Patty Asselin – No Report

UNFINISHED BUSINESS

- **None**

NEW BUSINESS:

- **ARPA Funds-** Upon recommendation of the ARPA Allocation Committee there was a **Motion** by Clerk Olson, **Second** by Bryce Holden to allocate the remaining American Rescue Plan Act (ARPA)Funds of roughly $4500 as follows:
  - $350 for upgraded conference microphone speaker system to be used for meetings and a speaker for members of the public.
  - $1000 for Keweenaw County Sheriff's Department for Keweenaw Search and Rescue.
  - The remaining funds (roughly $3150) allocated towards hiring an entity to develop a survey/study to collect housing data in Eagle Harbor Township for the benefit of improving knowledge of residential and business water and sewer infrastructure. Data will assist Eagle Harbor Township, EGLE and the local Health Department with approval of a possible municipal sewer system. **Roll call vote**: 4 ayes. **Motion carried**.
- **BOR Appointments-Motion** by Clerk Olson**, Second** by Trustee Holden to reappoint the following current Board of Review members for a two year term: Peggy Carlson, Nancy Molloy, Ginny Schubert, and Steve Jarm. **Vote:** unanimous**, Motion carried.**
- **Planning Commission Appointment-Motion** by Treasurer Asselin**, Second** by Bryce Holden to reappoint Clerk Olson as Board Liaison to the Planning Commission**.** **Vote:** 3 ayes, 1 Abstain. **Motion carried**

PUBLIC COMMENT:

Kerry Richert commented that it was difficult to hear the board members speak.
Jim Simak asked about status of sale of Jacob's Falls.

ADJOURNMENT

Motion by Trustee Holden **Second** Clerk Olson to adjourn **Vote:** yes **Motion Carried -**Meeting adjourned at 7:30 p.m.

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Jeane Olson, Clerk
Eagle Harbor Township

- CERTIFICATION –

I, the undersigned, Olson, the duly qualified and elected Clerk for the Township of Eagle Harbor, Keweenaw County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of

certain proceedings taken by the Township Board of said Township at a regular board meeting held on December 10, 2024.

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Jeane Olson, Clerk
Eagle Harbor Township