

**NCSA PTO
Board Meeting
Thursday, November 6, 2025
Meeting Agenda**

Meeting Name	Facilitator			Note Taker
NCSA Board Meeting	Tanya Jerome			Kaylin Spell
Date	Start Time	End Time	Total Time	Location
Nov. 6, 2025	5:41 PM			NCSA Media center
Board Members Present:				
Admin: - Mr. Helm - Dr. Dozier - Mr. Parham Mrs. Whitehead	Teacher/Staff Reps: Kelly Coady 3-5 - Casey Poynter - Brandy Donahue - Amanda Kirkham	Board Members: - Tanya Jerome Sandy Pickard - Justin Mays - Kaylin Spell - Quanesha Duncan - Crissy Fraser - Jennifer Lathrop	- Aris Coney - Beth Bailey Kayla Harris - Tara Gill - Candance Morley - Bri Kelly - Keisha Anderson	

DISCUSSION

Topic Discussed	Main Points
General Business Tanya Jerome Sandy Pickard	- Meeting Called to Order - Attendance Taken - Approval of Last Month's Meeting Minutes ○ Approved: Aris ○ Seconded: Brandy 30-day Notice of Proposed Bylaw Amendment — Voting & Quorum Update was sent on Oct. 4, 2025 to all PTO members. ○ Purpose: To streamline decision-making and ensure business can move forward efficiently, even when full board attendance isn't possible. ○ Current Process: ■ Quorum: Half + 1 of all board members (currently 12 with 22 members). ■ Voting: Requires majority (half + 1) of all board members, not just those present — often preventing votes when attendance is low. ○ Proposed Change: ■ Quorum: Remains unchanged (half + 1 of all board members = 12). ■ Voting: Once quorum is met, motions may pass with a majority (half + 1) of those present at the meeting.

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- Why This Matters:
 - Simplifies routine decision-making while maintaining safeguards for bylaw changes.
 - Prevents stalled votes and respects volunteers' time by keeping meetings productive.
- A formal vote will take place at the November 6, 2025 meeting, following the 30-day notice requirement.
Approval will be $\frac{2}{3}$ votes (15 members)
 - Approval of amendment to bylaws
 - **Motioned: Tara**
 - **Seconded: Jen**
 - **Approved**

Treasurer

Justin Mays

● Account Balances

NCSA PTO Account Report - 10/01/2025 to 10/31/2025

October 2025	Checking	Savings	Paypal	Square	Stripe
Beginning of Month Balance	\$ 23,738.63	\$ 101,838.42	\$ 114.79	\$ -	\$ 12,589.59
Deposits	\$ 34,983.18	\$ 0.43	\$ -	\$ -	\$ 22,255.78
Payments/Withdrawals	\$ (7,301.34)	\$ -	\$ -	\$ -	\$ (28,194.38)
Fees	\$ -	\$ -	\$ -	\$ -	\$ (562.44)
Chargeback/Refunds	\$ -	\$ -	\$ -	\$ -	\$ -
End of the Month Balance	\$ 51,420.47	\$ 101,838.85	\$ 114.79	\$ -	\$ 6,088.55
Total End of Month	\$ 159,462.66				

● Fundraiser Funding total:

- **New STEAM Funding 25-26 (Boosterthon 2025):**
 - \$31,182.48
 - 50% STEAM: \$15,591.24
 - 50% Outdoor: \$15,591.24
- **Old STEAM Funding 24-25:**
 - \$27,933.88
 - 70% STEAM: \$16,065.91
 - 30% Clubs/Sports: \$6,379.43
- **Maker Space Funding Remaining:**
 - \$7,375.54
- **Fall Festival:**
 - **Vendor/Food Truck Applications Submitted:**
 - Vendor Apps: 42
 - Food Truck Apps: 9
 - Total: \$2,130
 - **Fall Festival Pre-Sales: (through 11/5 @ 5:30pm)**
 - # Wristbands sold: 459
 - # Raffle Tickets sold: 1,060
 - # General Tickets sold: 665
 - Gross: \$6,320.00
 - Net: \$6,127.43
 - **Personnel:**
 - Culbreth - SRO - \$50hr/5hrs = \$250
 - Enid Elcock- Custodian - \$25/hrx6hrs = \$150
 - Kenny Griggs - Custodian - \$25/hrx6hrs = \$150
 - **Other FF Items:**

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	■ \$1,500 in petty cash and raffle permit ● Teacher Requests: ○ Amount remaining: \$6,379.43 ● Other Items: ○ <i>Kroger</i> ■ Deposited a donation/check for \$369.77 Assuming Little Efforts? ○ <i>Band Fundraiser</i> ■ Round #1 (Net): \$28,119.60 ● Check# 1014 - \$27,000 to Best in Class, LLC ● Approval for above check ○ Motion: Justin ○ Seconded: Bri ○ Approved ■ Round #2 is currently underway ○ <i>Insurance Update</i> ■ Added \$10,000 in property protection to policy. Will cover PTO inventory/equipment as well as rented equipment. ■ Additional \$115 to our annual insurance cost (total = \$685). Additional \$57.50 (pro rated) to add to our current policy that expires 11/12/25.
Funding Requests	● 27. Katie Sauls - MobyMax and Headphones for EIP: \$1,629 ○ MobyMax (tabled) ○ Approval for Headphones ■ Motion: Tara ■ Seconded: Quanesha ■ Approved ● 28. Jessica Turberville - Science Supplies: \$1072.24 ○ Motion: Quanesha ○ Seconded: Crissy ○ Approved
Communications/Volunteers Bri Kelly	● Nov. 2025 Family Lunch SignUp is live. ● Newsletter: Sent out two Fall Festival tickets-related newsletters over the past two weeks. ● Fall Festival volunteers: Coordinating with Shondra on SignUp sheets for the day of the event. ● Website: ○ Confirming no new PIEs? ○ Continue to add events to PTO calendar, as needed. ○ Update homepage and Volunteer pages, as needed. Action Item: Bri to take volunteers off for ½ day Nov 21st

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Social Media Keisha Anderson	- Alternative options for communication and sign ups. - Families who work in the school system aren't able to access Signup or Remind. - Can PTO have a group on Parent Square?
Fundraising Kayla Harris Tara Gill Candance Morley	Spirit Nights: Whataburger: \$429 raised (still waiting for the check) Stevi B's- pending Upcoming Spirit Nights <u>November</u> 20th, Marco's <u>December</u> 17, Panda Express- All Day (Maybe we can pick a specific time frame for PTO to be present, Admin, Mascot, Holiday elf?) <u>January</u>- Boost- Tuesday (1/27th- K-2nd), Wed (1/28- 3-5), and Thurs (1/29- 6-8) <u>March</u> 20th-Fri- Friday from 2-7pm - Contacted- Chic Fil A, Jim N Nicks, and Your Pie for Spring. Boosterthon partnership/planning meeting. Nov 14th - Admin available to join? Will try to join - Pto welcome to join as well. Let Tanya know. Lip Sync Battle as the big prize, Helm agreed
Fall Festival Meeting Info: Meeting link meet.google.com/xzg-gsrn-pgd Join by phone (US) +1 318-417-7424 PIN: 380 438 998#	Notes from October 30 Payments: - Check cut for JS Audio Deposit (Stage). Will cut remainder of balance via check day of Fall Festival. - Bounce House Atlanta deposit (\$1,147.25) remainder needs to be paid Friday, November 7 via epay - Cricket's petting zoo. Paid day of event Items: - x50 High Vis Vests - x1,300 Orange Wristbands - Concessions?? Other - Insurance - Property Coverage Action Items: Justin to send size of activities to Jen for map Jen has helpers to help with taking photos for PTO Tara to ask parent about making balloon arch Brief Committee Updates (status, troubleshoot, subcommittee help) Vendors : Candance and Quenesha- \$2,085. We have 50 Vendors and 2 club tables confirmed so far. (Art and Band club). I have communicated with the Vendor Subcommittee. I have 5 volunteers confirmed and

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waiting on 3 responses. All Vendors have been emailed details for the day of. Pending is spot assignments.

- Community partners/on-stage entertainment: Tanya and Aris
 - Stage placement
 - On grass facing festival or
 - Same as last year
 - Performers - Tentative schedule.
 - NCSA drum line - 10am kickoff
 - Opening remarks Aris/Tanya
 - Zumba YMCA-Latoya Hart - 10:15-10:45
 - NCSA Dancers - 11:00-11:15
 - MBS Karate - M Williams 11:30-12:15
 - Kidz n Step - Jennifer 12:30-1:15
 - NCSA Dancers - 1:20-1:30
 - Raffle Basket Pull - Tanya, Aris + PTO members, maybe admin on site
 - Community Partners
 - 4H - Charlene Scott
 - STEM Bus - Ryan Allred
 - Bucket Truck SSEMC - Bobby Fincher
 - ~~NCSS Book Bus - ?~~
 - Fire Truck - James Franklin
 - Sheriffs Office - Deputy T. Smith
- Raffle baskets (Hospitality): Crissy and Jennifer
 - Brown paper bags for on stage draw raffle
 - Labels for baskets and boxes
 - Justin - Order paper boxes for raffle please
- Activities - Beth, Kayla
 - Will we have enough generators to run everything if the 15' gaga ball pit is in the courtyard/play area - Quanesha to ask Generac
 - Activities:
 - Hungry Hippo Chow Down 8 Player
 - High Voltage Human Foosball
 - 65' Ultimate Obstacle Course
 - Buzzer Beater Basketball Game
 - Fun House Maze
 - XL Jumbo FunHouse Jumper
 - The Floor is Lava XL Bounce House
 - Trackless train
 - Petting Zoo
 - Action Item: Helm to ask staff member regarding 360 Booth and Selfie Booth
 - Additional Rentals

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- 3 generator Westinghouse 12,500 watt
- 1Event Staff
- Sweets Walk
 - Subcommittee is working on local donations
 - Kayla reached out to Tracy Hill re: Target is being forwarded to Food Team Lead and Manager
 - Kayla will bring speaker, so music can be played.
 - We are asking some of the teachers to see if they would like to call the numbers out for SW like in the past.
- Admissions - Justin, Bri
 - Admissions/Ticketing
 - Will Call - Performers
 - Create square site or coupon/code/will-call pickup in current webstore. Deadline of Thurs, Nov 6
 - Pre-Sales (as of this morning):
 - Wristbands: 98 (\$980)
 - Raffle Tickets: 226 (\$226)
 - General Tickets: 161 (\$161)
 - 83 orders - \$1,367 total
 - In-person sales Friday, 11/7 from 4 - 6pm at the school? **Yes**
 - May use a payment provider other than Square for door sales. Their payment processing fees are increasing in January and would rather just move away from them now. Will likely go to Stripe for the nonprofit transaction rate we receive. Will test feasibility prior to FF
- Volunteers Keisha and Tara +Shondra
 - 35/35 spots have been filled for Friday
 - 204/231 spots have been filled for Saturday
 - Especially need for the for second shift activities, female bucket truck and stage take down
- Setup/clean up: Kaylin and Jennifer
 - Tables: Sweets Walk (CFUMC tables), Admissions, Tickets, Volunteers (Keisha & Tara)
 - Julie's uncle providing: _____
 - Tanya reach out to Mr. Parham and Enid
 - Chairs: Set up to sit in front of the stage

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	■ Clean up - ○ Concessions: Volunteer Lynn Schram +Whitney ■ List of items purchased last year ■ Add apple juice box ■ Donated candy - Sandy to make bags. ● Signage ○ We need a new map for vendor/community partner setup. ○ We need new poster for where things are, as there is no haunted hallway ○ New concession poster ○ Vendor signs 1-60 - Candance has volunteer to do this. ● Extras ○ Parham will track down 10 walkie talkies for us to use. ○ Helm will help with walkie talkie if Parham out ● Partners ○ Balloon Arch - Gina Armstrong - no. Tara reaching out to parent ○ Andre Knighton - video/photograph.
Hospitality Crissy Fraser Jennifer Lathrop	★ Wall of Gratitude/Gratitude Tree ○ Tabled Request: Photo printer with docking station ★ Room Parents ○ Turberville - Identified a potential room parent 11/5 (YAY!) ○ Held a meeting 10/20 virtually @ 7-7:30pm ■ Positive call, seems like we are building a great rapport with the room parents ○ Next meetings: ■ Virtual 11/17 to discuss winter break parties ■ Virtual - late Jan/early Feb (date TBD) ■ In person - after spring break (verify date with admin in March) ★ Subcommittee ○ 1 additional volunteer for FF (offered 10 spots) ○ Will hold a virtual meeting to discuss winter holiday week once we know more (early part of Dec) ★ An Apple a Day: Apple Bar/Health and Wellness Day ○ Date: Friday 10/10 ○ Time: 6:30a-9p, 10:30a-2p ○ Location: Media Center ○ Bushel of Wellness (flu shots) ■ Went well, L&S donated coffee and cider

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	■ Low demand - 14(?) shots given ○ Fall Apple Bar ■ Went well, plenty of left overs ○ Teacher Donations ■ PIE donations were a hit, THANK YOU! ★ Fall Festival - Raffle Baskets ○ Baskets Due: 11/7 (by 6pm) ○ Fall Festival: 11/8 ■ Baskets will be set up in cafeteria ○ Did the admin decide on contributing a basket of NCSA perks? ★ Holiday Week ○ Date: 12/15-19 ○ Themes: TBD per admin, PTO involved ■ Monday- ■ Tuesday- ■ Wednesday (snack day)- ■ Thursday- ■ Friday- ○ Volunteers needed: ○ What are we (hospitality) responsible for vs PTO as a whole? ★ Winter Snack ○ Date: Wednesday 12/16 ○ Time: ○ What we are doing: ★ SOUPer Bowl ○ Date: Friday 2/4 ○ Time: 10:30a-2p ○ Location: Media Center ○ Sign-up needed (same as last year, Yes) - by 1/24 to send out 1/25 ★ On the horizon (Spring Events) ○ Teacher Appreciation Week (TBD, historically 5/4-5/8) ○ Post-planning/retirement lunch (5/22)
Programs/Improvements: Aris Coney Beth Bailey	● Student of the Month ○ Next SOTM: 11/11 - (Veterans Day) ● Goodie bag items picked up on 11/6 and will be returned on Monday 11/10 ○ Any updates on NCSA Keychains? Action Item: Justin will find email with examples to order ● Saturday Workday ○ Attendance: 37 of 40 volunteers

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	○ Majority of the teachers doors were locked ○ The bleachers weren't pulled out so they weren't cleaned. Should we ask them to leave those out on Fridays before cleaning day? ○ Action Item: Tanya send email to teachers with tasks that can be completed on Saturday workday ○ Next work day: 11/15 - - which member of admin plans to attend? Helm or Whitehead (per Helm) ● NCSA PTO Scholarship: ○ Oct.27th, I represented NCSA and gave a 5-10 minute presentation on the information about our scholarships for alumni seniors. THANK YOU BETH!!! ○ 50 students with their families, held at the NCCA presentation hall ○ We will be asked to come back to their 2nd event in January. ○ Thank you Aris for providing the handouts and for providing me with a quick blurb of information. ○ We will work to get the scholarship up on GoingMerry between now and mid-December ● BMX Event: ○ March is the proposed month. ○ TBD - Waiting to hear back - will provide update ● Emory Professor Simba Event: ○ TBD (maybe second semester?)
Partners in Education Quanesha Duncan	Literacy Day ● Breakfast donations came from: ○ Kayla Clack, Realtor ○ Generator Maintenance of Georgia ○ KLP Plumbing Solutions, LLC Trunk-or-Treat ● Donation received from Spectacular Eyewear Fall Festival · Generator Maintenance of Georgia agreed to provide a generator. · Reached out to Vizion Image Media, Unable (family emergency)

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Staff Liaison Brandy Donahue	• Emailed and shared Fall Festival info with staff to share. • Ornaments for tree? Idea and discussion from last year
Unfinished Business	• Lights on Legion. Will we do this again? One tree, two trees? ○ Approval for Lights on Legion (one tree) ■ Motion: Jen ■ Candance ■ Approved ○ Action Item: Justin to send check for Lights on Legion (Deadline 11/17/25) ○ Kayla-Are we going to participate in Lights at Legion Field this year? We have participated the last 2 years by submitting a Christmas tree for middle school and a Christmas tree for elementary school. The cost is \$75/tree and registration ends 11/17/25. We can start decorating at 8 a.m. on Wednesday, December 3, 2025 through 6 p.m. on Friday, December 5, 2026. TREES MUST BE DECORATED BEFORE SATURDAY, DECEMBER 6, 2025. Kayla can help on Friday 12/6/25. • NCSA Cares Drive: Nov. 10-21. TSA facilitates this with Jenni Brown (Piedmont), we just help by advertising. Keisha will you please schedule at least four posts over the next two weeks please. Starting on Sunday, November 9 ○ Action Item: Tanya to send flyer • Our School store is back up and running. Can we please send this out via all avenues? • 2/\$10 free dress pass. We should look at doing this again soon. Run it for one week or a week and a half. • December PTO spirit day. Will it conflict with holiday week wear? Can we move it ahead a week? December 1st • Merry Mart: scheduled for Friday Dec 5 & 12. How can we send out allergy forms? ○ Discuss with admin • PTO has been asked to assist with getting judges for the MS and ES science fairs. (Nov. 17 MS Nov. 18 ES) ○ Looking for 1-2 for ES (Baxter is reaching out to 2 people already) Would ultimately like 3-4 judges. ○ MS is looking for 4 judges. ○ Any ideas who might be willing? Any connections through PTO members ■ Reach out to Dr. Simba ■ Bri to ask someone from Rivian ○ Baxter also asked if we'd do a light breakfast for ES judges. ' ■ Approval for breakfast for Judges ES (\$75) ● Motion: Tara

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	• <i>Seconded: Beth</i> • <i>Approved</i> Approval for treats cupcakes for students (\$200) • <i>Motion: Jen</i> • <i>Seconded: Crissy</i> • <i>Approved</i> ■ Approval to provide breakfast for judges for Parham MS (\$75) • <i>Motion: Jen</i> • <i>Seconded: Keisha</i> • <i>Approved</i> • How to help with Clubs who do not have card reader accessibility. PTO cannot be a passthrough. <i>PTO can not help</i>
New Business	• Winter wonderland Paint Night ○ Potential Date: December 11, 2025 (<i>also Santa night on the square..</i>) • Holiday event for families - Free. ○ Movie night with popcorn and hot chocolate ○ Decorate a seedlings ○ Holiday book reading ○ Kids in pjs • New PTO room. We need to be out of that room by the end of next week. Would love to get some volunteers to help set this up. Sandy is on board to help tackle this! <i>Helm to provide key</i> • Later elementary dance? - is this on the radar? We have received several comments/questions asking when 3-5 will have something for them. K-2 had guardian and MS had the back to school dance. 3-5 feels left out: ○ <i>Action Item: 3-5 March 6th: Keisha to send "Save the Date"</i> • Update on Basketball. ○ Pep rally for home game. Cheer on the players for away games. Spirit tunnel type thing? ○ <i>Action Items: Tanya to ask band about drumline for spirit tunnel</i>
Principal Remarks:	• How was the principal's lunch 10/30? • <i>End of the Year Celebration provided by PTO?</i>
Next PTO Board Meeting	• December 4, 2025 at 5:30pm Media Center

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Calendar/Upcoming Dates	
	● 11/05-07: GA AG Experience (grades 3-5) ● 11/07: PTO Free Dress day (for those who have purchased the 3/\$10 pass at the beginning of the year. ● 11/08: Fall Festival ● 11/11: October Student of the Month ● 11/12 or 11/19: Pep Rally ● 11/15: PTO Saturday Work Fay ● 11/19: First home basketball game!! 🏀 ● 11/20: Marco's Pizza Spirit Night ● 11/21: Early release-teacher workday ● 11/21: Snack (for those who purchased + NCSA approved spirit wear ● 11/24-28: Thanksgiving break ● 12/02: November Student of the Month ● 12/08: Winter Showcase 5:00pm ● 12/13: 3rd Annual talent showcase ● 12/13: pto Saturday work day ● 12/16: holiday concert K-1 ● 12/17: holiday concert 2-3 ● 12/17: Panda Express ALL-Day Spirit Night ● 12/19: Early release-teacher workday ● 12/19: Snack (for those who purchased + NCSA approved spirit wear ● 12/22-01/02: Winter holiday break ● 01/05: No school-teacher workday ● 01/06: students report back to school

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NCSA PTO Budget

Fundraising (Profit)

	2025-2026 Budget	Gross Profit	Net Profit
Technology Fee Donation (EFFF)	\$ 4,000.00	\$ 3,314.27	\$ 3,314.27
Spirit Snacks (EFFF)	\$ 7,000.00	\$ 8,050.00	\$ 7,834.27
Family Donation (EFFF)	\$ 10,000.00	\$ 7,094.27	\$ 7,094.27
Fall Festival Profit	\$ 10,000.00	\$ 2,085.00	\$ (2,758.48)
Spring Event Profit (ex: Movie Night/Spring Fling)	\$ -	\$ -	
Booster Run	\$ 25,000.00	\$ -	\$ -
3 for 10 Free Dress / 2 for 10 Free Dress	\$ 6,500.00	\$ 7,024.27	\$ 7,024.27
Spirit Nights	\$ 1,000.00	\$ -	\$ -
Total Fundraising Profit	\$ 63,500.00	\$ 27,567.81	\$ 22,508.60

Apparel & Accessory Sales

	Budgeted	Actual YTD	Net Profit
Merchandise Sales (Magnets, Bow Lady, etc)	\$ 150.00	\$ 449.78	\$ 449.78
Merry Mart	\$ 4,500.00	\$ -	\$ -
Spirit Wear	\$ 5,000.00	\$ 4,759.90	\$ 4,759.90
Uniform Sale	\$ 2,000.00	\$ 868.18	\$ 868.18
Total Profit from Sales	\$ 11,650.00	\$ 6,077.86	\$ 6,077.86
Total Fundraising & Sales Profits	\$ 75,150.00	\$ 33,645.67	\$ 28,586.46

Expenses

Administrative

	Budgeted	Actual YTD	Balance/Remaining
Bank Charges	\$ 100.00	\$ -	\$ 100.00
Supplies	\$ 400.00	\$ 187.98	\$ 212.02
Subscriptions	\$ 500.00	\$ 120.00	\$ 380.00
Insurance	\$ 600.00	\$ 742.50	\$ (142.50)
CPA	\$ 300.00	\$ -	\$ 300.00
Discretionary Funds	\$ 700.00	\$ 700.00	\$ -
PayPal / Square / Stripe Fees	\$ 3,000.00	\$ 1,811.94	\$ 1,188.06
Total Administrative Expenses	\$ 5,600.00	\$ 3,562.42	\$ 2,180.08

Standing Committees

	Budgeted	Actual	Balance/Remaining
Communications	\$ 500.00	\$ 99.00	\$ 401.00
Programs	\$ 2,500.00	\$ 873.37	\$ 1,626.63
Improvements	\$ 1,000.00	\$ -	\$ 1,000.00
Hospitality	\$ 6,000.00	\$ 1,635.42	\$ 4,364.58
Partners in Education	\$ 500.00	\$ -	\$ 500.00
Fundraising	\$ 14,500.00	\$ 9,470.39	\$ 5,029.61
Total Standing Committees Expenses	\$ 25,000.00	\$ 2,607.79	\$ 12,921.82
Total Expenses	\$ 30,600.00	\$ 6,170.21	\$ 15,101.90

Restricted Funds

	Budgeted	Actual YTD	Balance/Remaining
Agriculture Funds	\$ 642.50	\$ 640.22	\$ 2.28
General Funds (by vote)	\$ 10,000.00	\$ 4,798.90	\$ 5,201.10
Teacher Funding Requests	\$ 10,000.00	\$ 3,620.28	\$ 6,379.72
OLD STEAM Funding (2024-2025)	\$ 27,933.88	\$ -	\$ 27,933.88
70% STEAM	\$ 16,065.91	\$ -	\$ 16,065.91
30% Sports/Clubs	\$ 6,885.39	\$ 505.96	\$ 6,379.43
NEW STEAM Funding (2025-2026)	\$ 31,182.48	\$ -	\$ 31,182.48
50% STEAM	\$ 15,591.24	\$ -	\$ 15,591.24
50% Outdoor	\$ 15,591.24	\$ -	\$ 15,591.24
MakerSpace Funding	\$ 7,375.54	\$ -	\$ 7,375.54
Robotics Funding	\$ 1,894.95	\$ 1,894.95	\$ -
Added to Savings	\$ 3,757.50	\$ 20,000.00	\$ -
Total Restricted Funds	\$ 146,920.63	\$ 21,894.95	\$ 78,075.00

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Account QuickReport - Checking/Savings By Month

October 2025

DISTRIBUTION ACCOUNT	ACCOUNT NAME	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
NCSA PTO Checking								21,844.12
Beginning Balance								
NCSA PTO Checking	NCSA PTO Checking	10/02/2025	Expense			Gym Divider - 2nd Purchase (after refund)	-2,585.88	19,258.24
NCSA PTO Checking	NCSA PTO Checking	10/04/2025	Check	1007	Enid Elcock (Custodian)	Trunk or Treat Custodian (\$25hr x 3hrs = \$75)	-75.00	19,183.24
NCSA PTO Checking	NCSA PTO Checking	10/04/2025	Check	1008	Billy Tucker (Custodian)	Trunk or Treat Custodian (\$25hr x 3hrs = \$75)	-75.00	19,108.24
NCSA PTO Checking	NCSA PTO Checking	10/04/2025	Check	1009	Jeremiah Culbreth (Security)	Fall Festival SRO - Culbreth (\$50hr x 4hrs = \$200)	-200.00	18,908.24
NCSA PTO Checking	NCSA PTO Checking	10/04/2025	Check	1010		Fall Festival Custodian (\$25hr x 4hrs = \$100)	-100.00	18,808.24
NCSA PTO Checking	NCSA PTO Checking	10/04/2025	Check	1011		Fall Festival Custodian (\$25hr x 4hrs = \$100)	-100.00	18,708.24
NCSA PTO Checking	NCSA PTO Checking	10/06/2025	Deposit			For Ag Funds - Indoor Sensory Garden	7.24	18,715.48
NCSA PTO Checking	NCSA PTO Checking	10/06/2025	Expense		Amazon	Request#26-Oct25TFR-Pots and Pans-Robinson	-44.81	18,670.67
NCSA PTO Checking	NCSA PTO Checking	10/06/2025	Expense		Amazon	Amazon - Pinkout Supplies - Returning an item in this order	-72.85	18,597.82
NCSA PTO Checking	NCSA PTO Checking	10/06/2025	Expense		Walmart	Walmart - Pinkout Supplies - 2 of 2	-68.19	18,529.63
NCSA PTO Checking	NCSA PTO Checking	10/07/2025	Expense		ABCYA Kids	ABCYA Subscription - Request#23-Oct25TFR - Rogers	-299.99	18,229.64
NCSA PTO Checking	NCSA PTO Checking	10/07/2025	Expense		Walmart	Walmart - Pinkout Supplies - 1 of 2	-34.35	18,195.29
NCSA PTO Checking	NCSA PTO Checking	10/08/2025	Deposit			BeeGraphix - SpiritWear Revenue	6,388.30	24,583.59
NCSA PTO Checking	NCSA PTO Checking	10/08/2025	Deposit			SpiritWear Sales - to Custodians (Enid Elcock)	74.78	24,658.37
NCSA PTO Checking	NCSA PTO Checking	10/08/2025	Expense		Dominos Pizza	Dominos - Can-a-Thon Pizza Party	-48.12	24,610.25
NCSA PTO Checking	NCSA PTO Checking	10/08/2025	Expense		Amazon	Amazon - Oct25TFR-Request#20-Kirkham	-61.91	24,548.34
NCSA PTO Checking	NCSA PTO Checking	10/09/2025	Expense		Amazon	FF Supplies - Wristbands	-23.93	24,524.41
NCSA PTO Checking	NCSA PTO Checking	10/14/2025	Expense		BeeGraphix	BeeGraphix Com - Teacher Apparel	-1,614.60	22,909.81
NCSA PTO Checking	NCSA PTO Checking	10/15/2025	Expense		BeeGraphix	Spirit Shirts - Pernell Maxwell Staff Shirt	-13.80	22,896.01
NCSA PTO Checking	NCSA PTO Checking	10/15/2025	Deposit		NCSA	NCSA PTO PTO - Band Fundraiser	28,119.60	51,015.61
NCSA PTO Checking	NCSA PTO Checking	10/16/2025	Check	1012	JS Audio Design, LLC	FF Stage Rental; Setup/Breakdown; Additional Sound Equipment; AV Technician. Invoice#5126. Deposit of \$2,100. Reminder of \$2,100 paid day of Fall Festival (total \$4,200)	-2,100.00	48,915.61
NCSA PTO Checking	NCSA PTO Checking	10/16/2025	Check	1014	Best in Class Tours, LLC	Payment #1: 90 students @ \$300/each = \$27,000	-27,000.00	21,915.61
NCSA PTO Checking	NCSA PTO Checking	10/17/2025	Deposit		Amazon	Return - Amazon Pinkout Supplies	23.49	21,939.10
NCSA PTO Checking	NCSA PTO Checking	10/20/2025	Expense		Amazon	FF High Visibility Jackets - FF	-138.45	21,800.65
NCSA PTO Checking	NCSA PTO Checking	10/22/2025	Expense			BouncehouseATL - FF Games	-1,147.25	20,653.40
NCSA PTO Checking	NCSA PTO Checking	10/24/2025	Expense		BJS Wholesale	BJ's - Oct 2025 SS - Rice Krispies	-167.46	20,485.94

NCSA PTO Board Meeting Thursday, November 6, 2025

DISTRIBUTION ACCOUNT	ACCOUNT NAME	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
NCSA PTO Checking	NCSA PTO Checking	10/25/2025	Check	1015	Jeremiah Culbreth (Security)	Trunk or Treat SRO 4hrs at \$50/hr = \$200	-200.00	20,285.94
NCSA PTO Checking	NCSA PTO Checking	10/27/2025	Deposit			Kroger - CRI_1575_VQ637	369.77	20,655.71
NCSA PTO Checking	NCSA PTO Checking	10/27/2025	Expense		Tanya Jerome	ZELLE - Glow Stick Reimbursement - Trunk or Treat	-40.48	20,615.23
NCSA PTO Checking	NCSA PTO Checking	10/27/2025	Expense	1008	Billy Tucker (Custodian)	Trunk or Treat - Custodian	-75.00	20,540.23
NCSA PTO Checking	NCSA PTO Checking	10/27/2025	Expense	1015	Jeremiah Culbreth (Security)	Trunk or Treat - School Resource Officer	-200.00	20,340.23
NCSA PTO Checking	NCSA PTO Checking	10/27/2025	Expense		BJS Wholesale	Oct 25 Spirit Snack - Famous Amos	-364.27	19,975.96
NCSA PTO Checking	NCSA PTO Checking	10/29/2025	Expense	1003		TFR - Staff Breakroom Items - Q2 - Check #1003	-300.00	19,675.96
Total for NCSA PTO Checking							- \$2,168.16	
NCSA PTO Savings								
								101,838.42
NCSA PTO Savings	NCSA PTO Savings	10/31/2025	Deposit			INTEREST CREDIT	0.43	101,838.85
Total for NCSA PTO Savings							\$0.43	
TOTAL							- \$2,167.73	

NCSA PTO Board Meeting Thursday, November 6, 2025

Newton County Steam Academy PTO

Statement of Activity by Month

October 2025

	NOTES	Oct 2025	Total
REVENUE			
Gross Receipts	100	28,496.61	28,496.61
Spirit Wear		6,463.08	6,463.08
Total Revenue		34,959.69	34,959.69
COST OF GOODS SOLD			
Cost of Goods Sold	101	5,969.76	5,969.76
Total Cost of Goods Sold		5,969.76	5,969.76
GROSS PROFIT		28,989.93	28,989.93
EXPENDITURES			
Newton County Steam Academy	102	30,292.59	30,292.59
Other General and Admin Expense		151.90	151.90
Standing Committees	103	713.60	713.60
Total Expenditures		31,158.09	31,158.09
NET OPERATING REVENUE		-2,168.16	-2,168.16
OTHER REVENUE			
Interest Earned		0.43	0.43
Total Other Revenue		0.43	0.43
NET OTHER REVENUE		0.43	0.43
NET REVENUE		\$ -2,167.73	\$ -2,167.73

NCSA PTO
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Newton County Steam Academy PTO

This schedule displays detailed breakdowns of any sub-accounts for line items.

100. Gross Receipts

	Oct 2025	Total
Gross Receipts		0.00
Donation	28,496.61	28,496.61
Total Gross Receipts	28,496.61	28,496.61

101. Cost of Goods Sold

	Oct 2025	Total
Cost of Goods Sold		0.00
Fall Festival	400.00	400.00
Concessions for Fall Festival	364.27	364.27
Supplies for Fall Festival	3,409.63	3,409.63
Total Fall Festival	4,173.90	4,173.90
Spirit Shirts	1,628.40	1,628.40
Spirit Snack	167.46	167.46
Total Cost of Goods Sold	5,969.76	5,969.76

102. Newton County Steam Academy

	Oct 2025	Total
Newton County Steam Academy		0.00
Teacher Funding Requests - Approved	3,292.59	3,292.59
Specials		0.00
Band	27,000.00	27,000.00
Total Specials	27,000.00	27,000.00
Total Teacher Funding Requests - Approved	30,292.59	30,292.59
Total Newton County Steam Academy	30,292.59	30,292.59

103. Standing Committees

	Oct 2025	Total
Standing Committees		0.00
Hospitality	48.12	48.12
Programs	665.48	665.48
Total Standing Committees	713.60	713.60

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RAFFLE PERMIT

The bearer of this permit, a non-profit organization,
has met the requirements stated in Georgia Code 16-12-22.1
to conduct a raffle.

Newton Co. STEAM Academy

Organization

10245 Eagle Drive, Covington Ga 30014

Address

10-14-2025/November 8, 2025

Date / License Expiration Date

 10/17/25
Ezell Brown, Sheriff, Newton County, Georgia