

AP Testing @ Pacific Grove High School: 2025-26 Registration Bulletin & Exam Schedule

REQUIRED AP TESTING FORMS

- [Exam Registration Form](#) (due by November 7, 2025)
 - [Fee Reduction Policy Form](#) (due by November 7, 2025)
 - [Exam Cancellation Form](#) (due by March 13, 2026)
 - [Accommodations Request Form](#) (due by January 9, 2026)
 - [Accommodations Waiver Form](#) (due by April 24, 2026)
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WHY TAKE AN AP EXAM?

Taking Advanced Placement (AP) classes in high school can help you earn college credit and lead to tuition savings as a college student. AP testing is encouraged, but not required at PGHS. It does help students to stand out to colleges, universities, and scholarship programs by showing them you are willing to work hard to complete college-level work. Per the College Board, AP courses offer the opportunity to study a subject in-depth at the college level. This better prepares students for college work. If a student receives a sufficiently high score on an AP Exam, the student may be eligible for credit, advanced placement, or both at many colleges and universities in the United States. There is no penalty for trying!

This school year, there are **14 AP subjects** offered at PGHS. AP course offerings change annually based on staffing and student enrollment.

2025 - 2026 AP EXAM SCHEDULE

PGHS will administer AP exams during the weeks of **May 4 - 8 and May 11 - 15, 2026**. Most exams this year will be offered in digital or hybrid formats using school-approved Chromebooks; a few tests will still be administered partially or completely by pen-and-paper. Please use the [College Board testing schedule](#) to confirm the dates and times of your specific exams, as well as for the 2D / 3D Art and Photography portfolio deadlines. This schedule is intended to help students comfortably prepare for the order of their exams, including potential days during which they may have back-to-back morning and afternoon exams in multiple subjects. Please be aware that students with approved “extended time” accommodations may need to request alternate testing options for back-to-back exams, since an afternoon test may begin before the extended time for a morning test has been completed.

Late testing will be administered during the College Board’s late testing window of **May 18 - 22, 2026**. PGHS students may request to take an exam during the late testing window **ONLY** if you are already registered for an exam but can not take the exam during the regular testing window due to a school-approved medical or family emergency or due to accommodation-scheduling conflicts.

AP REGISTRATION DEADLINES AND FEES

PGHS students who wish to take one or more AP exams must submit the **Exam Registration Form** (linked above) and pay all required fees by the PGHS deadline of **Friday, November 7, 2025**. The College Board has set the National AP exam ordering deadline to November 14, 2025. For the PGHS AP Coordinator (Mr. Leatham) to complete the process for ordering all AP exams by this deadline, PGHS needs to finalize all registrations and fees from students by November 7.

Each standard AP exam or 2D/3D Art/Photography portfolio will have a separate **\$90 fee**.

If a student's family/household qualifies for a fee reduction through the **Free/Reduced Lunch Program**, they may qualify for a reduced exam fee of \$53 per test. To see if you qualify for an exam fee reduction you must complete the [Pacific Grove Unified School District Meal Application](#) request form, and then submit the **Fee Reduction Policy Form** (linked above) with your regular AP Exam Registration Form to Ms. Afifi in the Student Store.

There will be an additional \$40 fee for any **“self-study” exam requests**: subjects that are not currently offered by PGHS in our current 2025-26 Course Catalog. This extra fee helps PGHS compensate for the use of additional proctors and testing facilities beyond our regularly budgeted needs. All self-study exam requests must be approved by Mr. Leatham prior to submitting your registration form and payment.

There will also be an additional \$40 **late fee** for any exams ordered after the registration deadline, and late registration will only be accepted on a space-available basis. The only exception made to waive a late registration fee is for new students from another district who **transfer** into PGHS after the November 7 deadline.

All unused (skipped) or canceled AP exams will also incur a \$40 fee per exam. To cancel your registration for AP exams, the **Exam Cancellation Form** (linked above) must be completed and submitted no later than **March 13, 2026**. You may not receive your refund from Ms. Afifi until after the AP testing period has completely finished (including late testing).

AP TESTING ACCOMMODATIONS

If you have a recognized disability that affects how you test, you may be eligible to receive accommodations from the College Board for your AP exams. If you already have received verified accommodations at PGHS and have an IEP or a 504 Plan on file with our school, you will most likely qualify for similar College Board accommodations for AP testing.

To request College Board accommodations, please complete the **Accommodations Request Form** linked above, and submit it to **Ms. Cadigan**, our PGHS SSD coordinator (mcadigan@pgusd.org). All requests for accommodations for this year's AP Exams must be submitted by the SSD coordinator before **January 9, 2026**. No additional accommodation requests can be approved after that deadline.

AP TESTING ACCOMMODATIONS *(continued)*

College Board's approved accommodations are able to "roll over" for multiple years and multiple exams at PGHS: if a student's accommodation requests were approved for last year's AP exams, or for this year's PSAT exam, no additional requests need to be submitted.

To opt out of using any or all of your College Board approved accommodations for this year's AP exams, please complete the **Accommodations Waiver Form** linked above and submit it to Ms. Cadigan before **April 24, 2026**.

YOUR 3-STEP GUIDE TO REGISTER FOR AP EXAMS @ PGHS

1. Activate your [College Board account](#).
 - Note: Make sure you use your **legal name**. If you already have an account, make sure that all of your registration information is correct and current. If any access or information needs to be updated, contact AP Services for Students at 888-225-5427 or [submit a digital request here](#).
 - Be certain to record and remember your College Board account **login information** (email/username and password). This information will NOT be provided to you or able to be accessed during AP testing, and must be memorized in advance.
 2. Enroll in **AP Classroom** using **Join Codes** from your teachers for each AP course you are taking.
 - [Use this guide](#) to join your AP Classroom courses.
 - You will not be allowed to register for (or take) any AP exam without enrolling in that subject's AP Classroom first, even if your teacher does not use AP Classroom for coursework or instruction materials.
 - If you are requesting a self-study exam, the AP Coordinator (Mr. Leatham) will provide you with a unique join code for that subject's AP Classroom enrollment.
 3. Pay for your exams before the **November 7 deadline**.
 - Once you have turned in your Registration Form and full payment to Ms. Afifi in the A-Wing Student Store, your AP Coordinator (Mr. Leatham) will confirm your registration digitally with the College Board.
 - Students only need to submit ONE registration form for all of your combined exams and portfolios. Do NOT submit multiple separate forms for each individual subject/test.
 - The PGHS AP exam order will be placed by November 14, 2025. The absolute final national deadline to make any late changes to existing AP exam orders (such as adding or canceling an exam) is **March 13, 2026**.
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