

Accreditation Steering Committee Meeting  
 Tuesday, February 3, 2026  
 3-5 PM

<https://ccsf-edu.zoom.us/j/85602299575>

### MINUTES

**Members Present:** Kristin Charles (Co-Chair), Sheri Miraglia (Co-Chair), Andrea Niosi, Guillermo Villanueva, Stephanie Chenard, Lillian Marrujo-Duck, Maureen Harrington, Madeline Mueller, Ed Tang, Judy Seto, Michael Snider

**Members Absent:** Steven Brown, Angelica Campos

**Alternates Absent:** Andrew King, Lidia Jenkins, Gwendolyn Inman

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
1.	Review and approve <a href="#">December 2<sup>nd</sup></a> Minutes (Action)	October 7 <sup>th</sup> minutes moved by Guillermo Villanueva, seconded by Sheri Miraglia, approved by committee with one abstention by Lillian Marrujo-Duck for not being present at the meeting.	
2.	Public Comments	None	
3.	Accreditation Steering Committee Membership Update <ul style="list-style-type: none"> <li>• Welcome new student member Student Trustee Angelica Campos!</li> </ul>	Accreditation Steering Committee Membership Update <ul style="list-style-type: none"> <li>• Student Trustee Angelica Campos is the new Accreditation Steering Committee member. She was not present at this meeting - Judy had confirmed with Angelica that her email address on the meeting invitation was correct.</li> </ul>	
4.	Reminder re. the <a href="#">revised Accreditation Steering Committee Description and Purpose</a> – all Standing Committee description and purpose will be going to PGC for review in March instead of 1/15/26.	<ul style="list-style-type: none"> <li>• The Accreditation Steering Committee revised its Committee Description and Purpose back in November 2024.</li> <li>• All the Standing Committee descriptions were scheduled to go to PGC for review on 1/15/26, but it didn't happen due to several Standing Committees still working on it. Now it is moving forward in March for approval.</li> <li>• The main proposed change is the appointment of the Committee Chair. This will be a universal change. The rest are substantive changes for consistency and bringing everything up to date, such as looking at the 2024 Accreditation Standards to see which standards they contribute and ensure that the college is meeting those standards.</li> </ul>	Kristin will bring the revised Committee Description and Purpose to PGC for review.

		<ul style="list-style-type: none"> <li>● The Board of Trustees will also need to be familiar with the 2024 Standards.</li> <li>● A committee member asked if the Student Success Outcome (SSO) Workgroup should have a clear home/crossover to a committee.</li> <li>● Currently the SSO Workgroup is not tied to any committee - it stands alone. It is a substantial meeting that members attend twice a month. They contribute to the Student Affairs Action Plan and Institutional Self Evaluation Reports, but they don't report to any committees. They present the SSO Report to the Academic Senate and other venues.</li> <li>● The Standing Committee descriptions should probably also highlight the work of SSO?</li> <li>● The Student Learning Outcome Committee should be looking at it and ties it together.</li> <li>● Kristin will have a conversation with Pam and Lillian will also be part of the conversation since Counseling is part of the workgroup, and the workgroup is primarily Student Affairs department; thus, SSO Workgroup doesn't belong to the Academic Senate. The three will figure it out.</li> </ul>	
5.	<p>Accreditation Update</p> <ul style="list-style-type: none"> <li>● Update of the Partnership Resource Team's 3<sup>rd</sup> Visit via zoom on 12/8/25</li> <li>● <a href="#">January Commission Actions on Institutions</a></li> <li>● Review <a href="#">Midterm report template</a></li> </ul>	<ul style="list-style-type: none"> <li>● Update of the Partnership Resource Team's 3<sup>rd</sup> Visit via zoom on 12/8/25. <ul style="list-style-type: none"> <li>○ The PRT was invited to the College through the State Chancellor's Office to help us with our accreditation findings – our finance and governance issues.</li> <li>○ The PRT provided us with a menu of options, leading us to a list of activities.</li> <li>○ CCSF developed the Innovation and Effectiveness Plan with actions for a variety of things that we will be doing this Spring. The College received \$200,000 from the State Chancellor's Office to help implement this Plan.</li> <li>○ Now we are doing program review with a different approach mainly because of the PRT.</li> <li>○ On the 3<sup>rd</sup> PRT visit, the College shared the action plan on program vitality date, revenue generation, and cost savings; showing that we are working on our finance and sustainability. We reported that not everything is moving along but we are pushing for financial sustainability.</li> <li>○ Kristin shared the PRT summary with the Committee. Judy will post it on the Accreditation Steering Committee minutes.</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>○ The <a href="#">PRT summary</a> covers: <ul style="list-style-type: none"> <li>▪ Two areas of focus – 1) Further develop sustainable, long-term financial plans that meet current obligations and future expenses, 2) Identify opportunities for academic, administrative, and operational efficiencies and responsible long-term growth.</li> <li>▪ A summary by area of focus</li> <li>▪ The list of CCSF’s four objectives in the Innovation and Effectiveness Plan</li> <li>▪ The progress of the four objectives in the Innovation and Effectiveness Plan</li> <li>▪ Suggestions for sustaining progress</li> <li>▪ A conclusion is that CCSF has made considerable progress in its Innovation and Effectiveness Plan. They were impressed with the college team’s recognition of the actions necessary to address ongoing budget and enrollment challenges. If we have a sustained focus, we are in good hands.</li> </ul> </li> <li>● January Commission Actions on Institutions <ul style="list-style-type: none"> <li>○ The Commission has posted their January actions of institutions on their website today.</li> </ul> </li> <li>● CCSF’s Midterm Report is due on 10/15/2027. <ul style="list-style-type: none"> <li>○ We will start working on the Midterm Report in Fall 2026.</li> <li>○ There will be a minor change to the Midterm Report template later.</li> <li>○ Kristin reviewed the current Midterm template with the Committee.</li> <li>○ There are four sections in the Midterm template: <ul style="list-style-type: none"> <li>A. Reflections on Continuous Improvements Since Last Comprehensive Review (referring to the Peer Review Team Report for the last comprehensive peer review). <ul style="list-style-type: none"> <li>▪ Focus on the areas where we are excelling and the wonderful things we are doing.</li> <li>▪ Include any actions we’ve taken in response to any recommendations for improving institutional effectiveness.</li> <li>▪ We don’t need to report on compliance.</li> </ul> </li> <li>B. Reflections on Institution-Set Standards and</li> </ul> </li> </ul> </li> </ul>	
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6.	<p>Review status of the <a href="#">2024 Standards</a> crosswalk with the PGC Standing Committees, Academic Senate Committees, and other entities</p> <ul style="list-style-type: none"> <li>o <a href="#">2024 Standards Mapped to Committees and Entities</a></li> </ul>	<ul style="list-style-type: none"> <li>● We have asked the Standing Committees to incorporate the 2024 ACCJC Standards.</li> <li>● There are plans to do it for the Academic Senate Committees - it's already happening. We should be able to check this off. We also mapped the Standards with the non-collegial entities. Kristin will make a list.</li> <li>● Kristin will also present the 2024 Standards to the Board of Trustees.</li> </ul>	
7.	Other Items	None	

**Spring 2026 Meeting Dates:** 3/3, 4/7, 5/5 from 3-5 pm

Minutes taken by Judy Seto