The School of Government and Public Administration

"Sometimes what we call 'failure' is really just that necessary struggle called learning."

"Roughly 1.2 million students did not graduate from high school in 2011; the lost lifetime earnings for that class of dropouts alone total **$154 billion** (Alliance for Excellent Education (Alliance), "The High Cost of High School Dropouts," 2011)."

Mediation and Academic Support Request

Student's Name: _____ Date Submitted: _____

Teacher's Name:_____ Room:_____ Course: _____

Block Period and Day: _____ Guidance Counselor: _____

Grade: _____ Current Academic Grade: _____ CST Member (If applicable): _____

Number of Overall Absences: _____ Number of Absences in my class only: _____

Reason(s) For Mediation (Please check all that apply):

_____ Unsatisfactory Test Grades
_____ Unsatisfactory Quiz Grades
_____ Missing/Incomplete Homework Assignments
_____ Missing/Incomplete Projects
_____ Missing/Incomplete Class work Assignments
_____ Inadequate Study Habits
_____ Feeble Attempts at Self Motivation/Interest
_____ Deficient Determination to Succeed
_____ Consistently Unprepared for Class
_____ Inattentive During Class
_____ Student is Not in the Proper Academic Setting
_____ Lack of Self-Confidence
_____ Poor Language Skills
_____ Easily Distracted
_____ Inability to think Critically and Analytically
_____ Choosing to be Below Average (D)

_____ Habitually Late to Class
_____ Deficient Class Attendance
_____ Consistently Disorganized
_____ Student Doesn't Attend Tutoring Sessions
_____ Disruptive in Class
_____ Inappropriate Behavior
_____ Disrespectful to Peers
_____ Disrespectful to Adults/Teachers
_____ Student Doesn't Ask For Help
_____ Poor Peer Relationships
_____ Inadequate Time Management Skills
_____ Reliance on Peers to Complete Assignments
_____ Failure to Assume Responsibility for Learning
_____ Lazy Mentality
_____ Inability to think Creatively
_____ Lacks the Prerequisite Skills for the Course

In an effort to intervene and prevent academic failure, I have attempted the following protocols, programs and opportunities:

_____ Spoke with the student in a safe and private atmosphere. We developed a plan and agreed upon the measures that will be taken.
_____ Contacted the parent or guardian to discuss the most efficient plan to implement in order to prevent failure.
_____ Provided a detailed list of missing assignments with a specific due dates and the possible points that could be attained once the assignments were completed.
_____ Provided an extra assignment, lab or project for class credit.
_____ Provided tutoring sessions and then allowed the student to retake a quiz or exam.
_____ Provided ongoing tutoring for the student.

- If you choose to tutor before school, the child must have a morning pass to enter the building before 7:30 pm. Please see the attached pass.
- If the child is attending tutoring after school, I have had the child sign-in and out.
- I have indicated all communication sessions on the student communication log sheet.

__X__ I created a Teacher/Student Contract – Accountability
__X__ I created a Parent/Teacher/Student Contract (Family Contract)
__X__ Designed methods for student to alert me to what they understand and what they don't.
__X__ I developed and provided my student with multiple student responses. Tiered learning opportunities.
__X__ My instruction has been differentiated to meet the needs of my student. I spoke with several Special and Bilingual Educators. They modeled different modifications I used in my instructional practices.
__X__ I provided my student with Essential Feedback, which was

- Goal Referenced
- Tangible and Transparent
- Actionable
- User-Friendly
- Timely
- Ongoing
- Consistent
- Working together to progress towards a responsible and attainable goal

_____ Reached out to my colleagues to assist in perfecting the best individualized intervention possible.
_____ Contacted school coaches, JROTC leaders and club advisors.
_____ Contacted the Guidance Counselor
_____ Contacted the CST Member.
_____ Spoke with my Department Chairperson for alternative methods of instruction.
__X__ Provided Instructional on Organizational and Study Skills
__X__ I created a method that demonstrated practical methods to study, note-taking skills, organizational skills and time management.
__X__ I truly listened to my student. I observed his/her behaviors.
_____ Other: _____
_____ Other: _____

Please briefly explain the student's **abilities** and **positive attributes** that, if appropriate mediation and intervention opportunities are provided; could help the student successfully complete the course.

If available, please attach the following documentation:

_____ Parent/Teacher Communication Log
_____ Student/Teacher Communication Log
_____ Copies of Disciplinary Write-ups
_____ Infinite Campus Documentation Indicating Missing Work and/or Assignments
_____ Current Progress Report
_____ Copy of Student Portfolio (Work Examples)
_____ Other: _____

Teacher: _____ Signature: _____ Date: _____

Please submit this form and copies of all documented attempts at interventions you have taken to Ms. Roland in Room 006X