



RELEASE OF PRINTS AUTHORIZATION

for

Mt. Pleasant Public Schools
720 N. Kinney Ave. Mt. Pleasant, MI 48858



RELEASE OF PRINTS FROM OTHER EDUCATIONAL ORGANIZATION

As a prospective employee/substitute teacher of the Mt. Pleasant Public School District, I understand that it IS this agency's policy to secure conviction criminal history information as part of their pre-employment screening process and to meet state requirements using the information provided below:

LAST NAME	FIRST NAME	MIDDLE NAME
HR OFFICE USE~TCN#	DATE OF BIRTH	POSITION HIRE FOR

PLEASE SELECT THE APPROPRIATE OPTION:

#1 _____	I am providing fingerprints for a criminal history check and authorize release of my criminal history background response received from the Michigan State Police Central Records Division to any Michigan school district personnel department
#2 _____	I was previously fingerprinted by the State of Michigan and the FBI for a public school district. I authorize the school district listed below to RELEASE my fingerprint/background check results to the Mt. Pleasant Public Schools and/or its representatives

Name of School District to Request From:		
Address:		
City:	State:	Zip:
Phone:	Fax or Email to Scan:	

Signature of New Employee/Sub:	Date:
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*You may deliver the hard copies in person to Heather Prewo at Central Office~720 N. Kinney, MP
OR, you may SCAN the completed documents to hprewo@mp.edzone.net

*If you have any other questions, please call Heather Prewo at 989.953.5024
Welcome to Mt. Pleasant

