

Minibus Hire - Terms and Conditions of Use

1. Prior to departing from the 26th Cambridge Scout Centre, the Driver must complete a walkaround check with a 26th Cambridge representative (i.e. a Leader, Trustee Board member) to confirm conditions of the bus in the following areas, noting down any damage or defects using the inspection form overleaf
 - a. Mirrors
 - b. Windscreen and wipers
 - c. Side windows
 - d. Tyres and wheel fixing
 - e. Lights and indicators
 - f. Warning lamps
 - g. Steering
 - h. Doors and emergency exit
 - i. Seats and Seat belts
 - j. Fire extinguisher
 - k. First aid kit
2. Throughout the duration of the hire, the Driver must complete a daily walkaround check before driving.
3. The Driver is responsible for any fines incurred during the hire, such as parking, speeding, improper use of Bus lanes and so on.
4. The Driver must report any problems or damage on return of the vehicle. A charge for the damage will be added to your final invoice.
5. The Driver must ensure the bus is returned in a clean condition. We reserve the right to add on a £50 cleaning charge should the bus be returned in an unacceptable state.
6. In case of breakdown, the Driver should contact the ERS 24-hour rescue centre on 0800 243783 or 01277 720718 (UK), and quote ERS insurance policy number 50919461.
7. Please contact Mark Holbrook 07803 585149 if you have any general queries.

Driver's vehicle inspection report

Driver's name:	Organisation:
Date:	Time:
Reg number:	Mileage:

Walkaround check (tick or cross)			
Mirrors / Window / visibility		Body exteriors	
Tyres / wheel and wheel fixing		Brakes (inc. ABS)	
Doors and exits		Windscreen and wipers	
Seat and seat belts		Lights and indicators	
Fire extinguisher / First-aid kit		Warning lamps	

Report defects here (write NIL here if no defects found):
Defects reported to:

Driver signature: _____

26th Cambridge Scout Group representative

Signature: _____

Name: _____