Mastery Tracker Template: https://tinyurl.com/CwoodMastery

Mastery Tracker Template Guidance

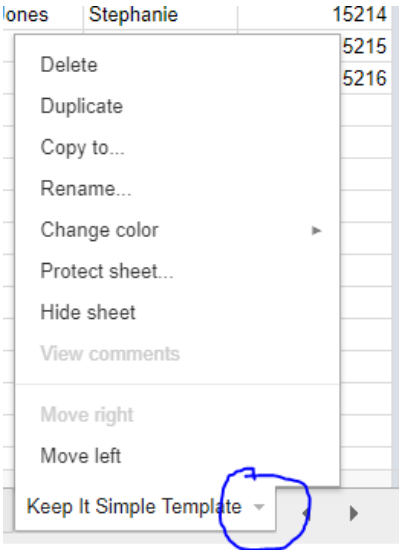
Sample Glossary:
Benchmark: One of the four sections in the Ohio Physical Science Standard
Indicator: Sections of a Benchmark
Concepts: Sections of an Indicator
Physical Science Average: All scores under here are referencing the students average mastery on every physical science benchmark.
Initial Average: Average on Pre-Test from the beginning of the year
Comprehensive Mastery Sample- Columns Z-AF: Student's average at the end of each project/unit
Current Average: Running average of student's mastery
Pro-Core Post-Score: Student's score on Pro-Core Post Test (Final exam)
~~*Growth Target:* District expectations of spring mastery as indicated on SLO~~
Growth: Difference between initial average and current average
Ohio Learning Standards- this link goes to all subjects, but core subjects are also accessible on the "OH Standards" mobile app

Color Conditioning Settings

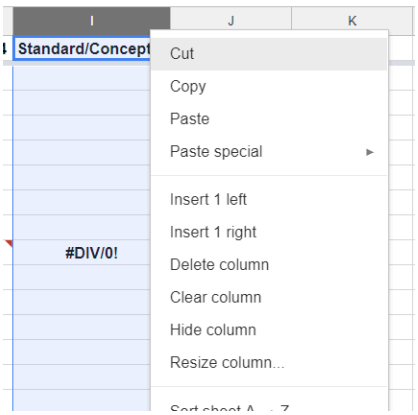
- 50-100- Yellow-Green
- 0-50- Red-Yellow

Tabs and Multiple Sheets

- There are 3 templates created for you:
  - *Comprehensive Mastery*- Helpful in tracking long-term mastery/growth
  - *Unit/Benchmark*- Helpful in tracking short-term mastery
  - *Keep it Simple*- Helpful in tracking mastery for any number of standards/concepts without groupings
- Copy a Sheet- Click the downward arrow on the tab, then click "Duplicate"
- Add a blank sheet- Click the "+" button at the bottom of the sheet



Inserting Columns- click on the downward arrow of a column, and click on "Insert 1 right" (ie. Inserting standards/concepts)
-Updating Pre-Made Averages below



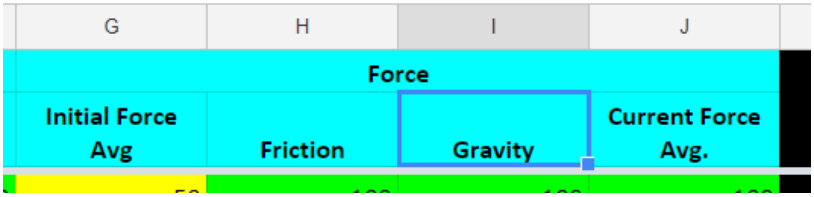
Inserting Rows- Right-click on a row, and click on "Insert 1 below" (ie. Inserting students)
-Updating Pre-Made Averages below

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Hiding Columns- click on the downward arrow of a column, and click on “Hide Column”

- You can use this feature to hide names or other columns from students

Merging Cells- Click on the  icon to merge multiple cells. For example, 4 cells are merged below for the word “Force” representing the Force Indicator.

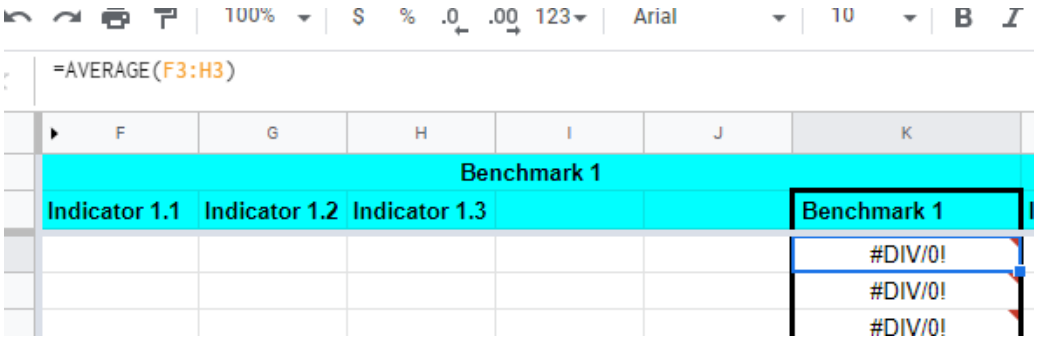


Updating Pre-Made Averages

When inserting columns, you will need to adjust the formulas for the pre-made averages. You will just need to replace letter/number for the farthest column/row you added.

Example:

1. Insert two columns



2. Select the first average and replace letter/number for the farthest column/row you added.



3. Drag the first average to other averages to continue the formula sequence.