

Example risk analysis rubric

Notes:

- This is a basic risk analysis rubric including consideration of the following key areas: employees, runway, customers, and supply chain. If you would like to use it, feel free to make a copy.
- All entries are samples and may be different from the needs and risks of your individual business.

Risks for all

Category	Risk	Likelihood	Impact	Priority	Mitigation
Employees	<i>[e.g. If schools are closed, they get sick or a loved one gets sick, the productivity of teams is likely to be impacted]</i>	Highly likely	Moderate	High	• <i>[e.g. Have conversations now about what is expected and acceptable, including changing expectations on working from home or meeting with clients and staff via video conferencing rather than in person.]</i> • <i>[e.g. Revisit leave policies if people need to look after children who are not in childcare or school and whether that would constitute annual leave or carer's leave.]</i>
Runway	<i>[e.g. Slowdown in new investment due to concerns over economic conditions]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>
Customers	<i>[e.g. Delays to customer contracts due to statis]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>
Supply chain	<i>[e.g. Delays in manufacturing orders caused by disruption]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>	<i>[input]</i>