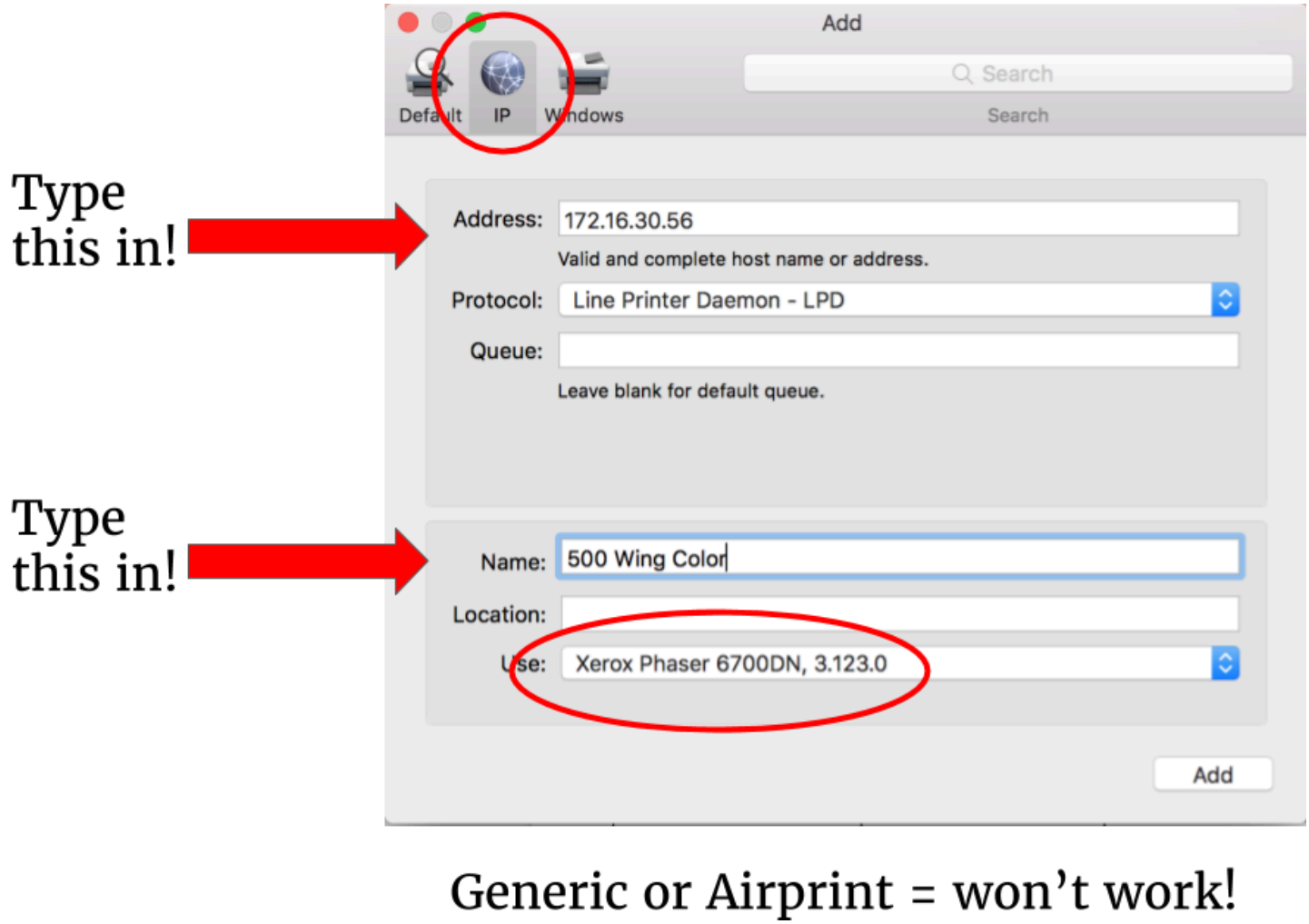
Printers

YHS Lab Color	YHS Computer lab	Xerox Phaser 6700	172.16.30.1	
yhskingphaser	Mrs. Kings Room 210	Xerox Phaser 6360	172.16.30.3	
yhslibraryhp	YHS Library	HP Laserjet P3015	172.16.25.30	
yhs100wingblack white	YHS room 107	Xerox Phaser 3610	172.16.30.40	
yhs100wingcolor	YHS 100 wing copy room	xerox colorqube 8870	172.16.30.41	To set to 2 sided, use the Xerox Features and choose 2 sided. You can save this as a preset.
100 Wing Copier	100 Wing Copier	Konica bizhub 808 (must install driver)	172.16.30.12	Driver: Use bizhub_B&W.pkg.zip
yhs500wingcolor	YHS 500 wing copy room	Xerox Phaser 6700	172.16.30.56	
yhs500wingbw	YHS room 509	HP laserjet 4250N	172.16.30.61	
yhs600wingblack white	YHS room 606: weiss	HP Laserjet P3015	172.16.30.45	
yhs600wingXeroxcolor	YHS room 606: weiss	Xerox Versalink C400	172.16.30.83	
yhsart	YHS room 406: Art	Xerox phaser 8560	172.16.30.47	
YHS409color	YHSlabHPColor	HP M451DN	172.16.30.49	
Office Copier	Main Office Copier	Konica bizhub c-754e (must install driver)	172.16.30.11	Driver: Use bizhub_Color754_109.pkg

Office Copier: Please see the directions in the YHS Staff Folder



We are recommending that you install your printers by IP address you alleviate this issue. See attached document for addresses and printer models for YHS public printers. Printers in Orange only work by IP

Please RESTART your computer before doing the steps below!

To install by IP:

•Open System Preferences (under the apple menu)
•Click the Printers and Scanners icon (second row)
•You might want to delete old copies of printers to avoid confusion
•click the + under the printer list on the left
•click the IP icon at the top of the dialog window
•type the IP address in the Address field
•In the name field, type the appropriate printer name (doesn't need to be the actual printer name)
•if the driver field ("Use" at the bottom of the dialog) comes up as generic, choose select software in the dropdown list. Type text in filter window (phaser, colorqube, hp laserjet 1300 for example) and select the correct printer model.
•click add - if a configuration dialog comes up, click through with the default setting.

Please note that users will not be able to add printers if they are not turned on. If you have a public printer in your classroom (library), please leave it on.