



Wheat Ridge High School Instrumental Music Boosters, Inc. Minutes

August 8, 2022, 6 pm via [Google Meet](#)

Google Meet link: <https://meet.google.com/yiy-vbrb-abq>

Or dial: (US) +1 347-309-6902 PIN: 176 522 000#

I. Meeting called to order at 6:01 pm. Attending: Lisa Cook, Chin Goh, Christina Hubbard, Carrie Christensen, Bridget Karlin, and Brandon and Melissa Wartman.

II. [May minutes](#) approved.

III. Open positions

- President-Elect - prepare to run the Boosters the following year. Typically, the President serves a one-year term, and then serves one additional year in an advisory capacity as Past-President.
- Broncos/Aramark Fundraising Manager - Includes communication with Aramark to set up contracts, setting up sign-up sheets for each event (Broncos home games in the fall, potentially Rockies games [weekends and/or evenings] or spring/summer events like concerts at the stadium. The manager often doubles as stand leads at the games. This position can also be shared between two members.
- Farmer Pride (Marching Band) Manager - Coordinate with Kendra to provide support as needed for practices and competitions.
- Color Guard & Winter Guard Manager - gather names and contact information to send invoices to families and coordinate with Kendra to provide support as needed for practices and competitions.
- Secretary - Take and type up meeting minutes, review and sign bank statements each month.

IV. **Music Program updates** - Kendra could not attend. It was noted that the Farmer Pride Marching Band would be marching in the Carnation Festival parade and band practices seemed to be going well.

V. **Back to School night plans** - Monday, Aug. 15, 5:30-8 pm.

- Lisa will ask Kendra if we need to reserve a table.
- Will include a flyer with all needed officer positions and a short description of each
- Carrie will bring a sign-up sheet to collect interested family emails
- Posters for the various ensembles? We weren't sure if kids made them last year. If not, Lisa will try to put together something listing the various ones.
- Lisa will buy candy to give out at the table.

VI. Fundraisers

- Aramark

- People desperately needed to work Saturday's game. Lisa will post a call for help on Facebook and send out an email. Sam will ask Kendra to announce it at band camp and to email families and Ruth will follow up with Kendra on Thursday if needed.
- (Post-meeting update: we filled the slots. Thank you families!)
 - Aramark has said they'll give us a bonus if we can staff all games this year.
 - We'll have 2 apparel retail booths on the Club Level, which should be very good for fundraising purposes.
- Sign ups for future games are posted below:
 - Aug 13 - https://wrhsmusicboosters.ivolunteer.com/aug_013
 - Aug 27 - https://wrhsmusicboosters.ivolunteer.com/aug_027
 - Sep 18 - https://wrhsmusicboosters.ivolunteer.com/sep_018
 - Sep 25 - https://wrhsmusicboosters.ivolunteer.com/sep_025
 - Oct 6 - https://wrhsmusicboosters.ivolunteer.com/oct_006
 - Oct 23 - https://wrhsmusicboosters.ivolunteer.com/oct_023
 - Nov 20 - https://wrhsmusicboosters.ivolunteer.com/nov_020
 - Dec 11 - https://wrhsmusicboosters.ivolunteer.com/dec_011
 - Dec 18 - https://wrhsmusicboosters.ivolunteer.com/dec_018
 - Jan 8 - https://wrhsmusicboosters.ivolunteer.com/jan_008
- Butter Braids
 - Carrie will set up the Butter Braid fundraiser
 - Sales will open Sept. 19 and we'll sell for 2 weeks
 - Sales will close Oct. 3.
 - Butter Braids will be delivered Oct. 14.
 - It was suggested that we offer an incentive, like a \$50 Amazon or Starbucks gift card to the top seller and a \$25 gift card to the second-best seller. The Boosters thought that might be possible.
- Future fundraisers
 - Spirit Apparel - Lisa needs to ask Kendra which company she used
 - Chipotle - Lisa needs to set up.
- Ongoing fundraisers (paid quarterly):
 - [Amazon Smile](#)
 - [King Soopers Community Rewards](#)
 - We'll promote both of these easy and free fundraisers to incoming families at Back-to-School night and other fall events.

VII. [Treasurer's report](#)

- Insurance is already paid
- Received a \$283.86 King Soopers check
- Audit update - almost done; has plans to do it with Kendra soon.
- Finance subcommittee update - no news so far.
- Looking at potential cost of \$4000 to support German students when they come, but need to check with Kendra for an update.

- Color Guard coach is working on a budget. Boosters can do a 60/40 split (60% member dues, 40% paid by Boosters) and the coach will get together with Christina to work out possible budget amounts.

VIII. 2022-23 Meetings

- Do we want to continue virtual meetings or go back to in-person?
 - Answer: whatever works to get more members, though virtual meetings are probably easiest.
 - Will offer in-person meetings (with virtual option) for first fall meeting and also our January meetings. All others will be online.
- Date for All Boosters meeting
 - Tentatively scheduled for Monday, Sept. 12 at 6 pm.
 - Maybe we can get Beau Jo's to donate some pizzas for the meeting to incentivize new families to attend?
- Set meeting schedule
 - Need to check with Kendra's schedule. Mondays, Tuesdays, and Thursdays seemed to work best.
 - Perhaps Mondays at 6 or 7 pm?

IX. Concert Concessions 2022-23 (*tabled from May meeting*)

- The plan:
 - Concert dates planned out for the semester (or year) with online signup
 - Bigger table or two card tables so there's one for the Booster board?
 - Written instructions for the Square reader for said volunteers
 - List of concession items for every concert so we can purchase them and have them ready in advance.
 - Store all items in a storage bin (or bins - how many do we need and how big?)
- Create a system for:
 - where the cash box and concession items are stored
 - how they can be accessed before each concert
 - where the bin and cash box should be stored after the concert
 - Who has the keys to the cash box?
 - Christina
 - Spare key lives in a pocket in the storage bin?
- Chin will work on making a list of needed items, work on getting a bigger table, and get a storage bin.
- Lisa will try to get the concert dates from Kendra and post an online signup for volunteers.
- Christina will work on instructions for the Square reader.
- Lisa will bring the cash box she purchased to Christina at Back-to-School night.

Meeting adjourned at 6:50 pm. Minutes taken by Lisa Cook.