

Barnesville State Theatre  
 Meeting Location: Library Annex, 611 N. Chestnut Street  
 Barnesville, OH 43713  
 Meeting Minutes  
 August 30, 2022

<b>Officers and Directors Present</b>			
Greg Batts	Larry Cain	Brandi Little	
Jacquetta Stephen	Jake Hershberger	Scott Gallagher	
Kathy Batts	Kristal Hunkler		
	Luke Johnson		
<b>Attendees</b>			
Denny Hunkler	Bill Knox	Mike Gibson	Charlie Gearling
Beth Secrest	Jan Chambers	Lynn Cline	Molly West
Adam Ackerman	Sherry McClellan	Ron Hunkler	Rose Grear
Sandy Fisher	Lauri Gibson	Karen Hill	Alice Hunkler
Rodona Dunfee	Nancy Detling	Steve Hill	Sharon Gearling

Meeting was called to order at 5:00 pm by Greg Batts.

Review of previous meeting minutes dated August 16, 2022, read by Kathy Batts. Motion made to approve minutes. Motion made by Quettie and seconded by Scott. Approved by unanimous vote.

The Treasurer's report was given by Quettie. Deposits totaled: \$53,155, Expenses: \$900 with an ending balance of \$52,255. She is currently waiting on invoices for dumpsters, steel work, and the lift.

**Agenda Item:** Grants/Legal/Funding/Accounting

Jan was encouraged that we have good momentum at this time with fundraising. A letter for annual giving will be drafted, and Denny will review and will edit it as necessary. It was also requested that we provide class lists of addresses and contact information and contact information for other people who are interested in the project. This would be the beginning of a good foundation for the annual giving.

Jan stressed that we want to involve as many people as possible, and she was optimistic that we will have good results.

Quettie informed the group that they could call the Education Foundation and that they would provide an individual with their class roster and contact information. The complete list of classes and contact information cannot be shared by the Foundation.

Bill mentioned Quettie's BBQ raffle and that it has sold very quickly. It has been very successful and a good way to get funds.

Bill mentioned the need to develop a budget for incidentals.

**Agenda Item:** Demolition/Construction

Denny shared that there is demo that needs to be done on the roof. This would possibly entail the help of volunteers to haul out the debris. It would be a labor-intensive project hauling it out to dumpsters. We would utilize one alley for the debris and then haul it to the dumpsters.

He has also found that the current restrooms are handicap accessible (requiring a 5' circumference which we have) and discussed the possibility of cleaning them up and dressing them up prior to the Pumpkin Festival. We will look into incorporating that project into the WVU United Way Day of Caring on September 14<sup>th</sup>.

State inspectors came through the theater on a courtesy visit to give opinions and tips. They asked if we had an architect but also indicated that it is possible to do the project without one. However, putting the theater back the way it originally was would require state approval. Also, referring back to the roof, if the new roof were to go over the existing roof (1 layer), a permit would not be required. The inspectors were helpful and indicated that they would work with us.

Greg spoke about the survey being done by Steve Hill. Steve spoke up to say that the survey is relatively complete and that he has the property lines laid out and can get a plat and description together and send to Denny fairly soon.

**Agenda Item:** Facebook/Media

Quettie reported that there are 840 Followers and 734 Likes on the Facebook page. As well she is encouraging everyone to continue sharing the page in order to get more Followers to raise interest.

It was also mentioned that we should begin creating PSAs for radio and newspapers. Quettie indicated that as things move along and there are happenings, she will work with Kathy to get things added.

As well, videos on Facebook with members of the company and others speaking on the project would get people talking and interested.

Quettie and Bill spoke about a possible VIP reception walkthrough. This will be an event we will work on for a date after the Pumpkin Festival.

Quettie shared that we have been offered the BMV Chamber of Commerce window to dress for Pumpkin Festival. Paula had the idea of having a Wizard of Oz theme, which is being planned. The window will also contain placards with theater tour dates and times as well as donation information. The date for decorating the window is September 3<sup>rd</sup>.

Quettie reported that 250 BBQ raffle tickets have been sold and that she is ordering more.

**Agenda Item:** Events Committee

Beth gave an update for the Events Committee. We will be utilizing the United Way Day of Caring Volunteers on September 14<sup>th</sup> to assist in preparing the theater lobby. As noted earlier regarding dressing up the bathrooms, we may add that to the task list for the group, as well as possibly add a volunteer request to Facebook.

Although Sally was unable to attend, she has secured live music for two days of the Pumpkin Festival at no cost. She also was able to get cookies donated for the \$100 cookie raffle.

Kathy is currently waiting for mock-ups from the Ohio T-Shirt Company for t-shirts, hats, and koozies.

The metal sign for the theater main door is being painted at this time and will be picked up and delivered to John at Designed for Print for the final printing.

All raffle items have been secured with the exception of a basket raffle which Beth will be working on.

Plywood was delivered to Luke and is currently being painted by his students with a design he created. These panels will be attached to the exterior plywood currently covering the front of the theater.

Lynn is working with her contact to get a red-carpet runner prepared for the tours.

Beth and Denny will have electrical and lighting ready before the festival.

Quettie will order balloons through the Chamber.

The next meeting for the Events Committee is scheduled for September 8<sup>th</sup> at 12 noon.

**Agenda Item:** Pumpkin Festival Float Committee

Jake confirmed that he had the script for the announcer during the parade. As previously mentioned, he will be donating the use of his antique truck. He will also get us registered.

Bill shared that Hughes Office Supplies will be printing two 3'X8' banners that will be used to decorate the truck. Also being printed will be fifty 12"x18" posters to place around town and 2"x8" handouts that will have dates and times of tours on the front and officer and director contact information on the back. There will be a need for volunteers to walk the parade and give out the handouts.

It was again mentioned that we need a basic website created and someone who will take that on. At this time, it will just need to have basic information and contact information.

Brandi offered that the library may have some items we can borrow to decorate the truck.

**Agenda Item:** Venue Design Committee

Luke spoke about the different designs he has researched and described the differences. He suggested perhaps that a slide show or presentation could be created so that everyone could get together as a group to decide.

He also thought it would be a good idea to create an architectural drawing once the design was agreed upon so that the community could see what the future of the theater would look like.

Luke shared information regarding seating. Farnham Equipment in Columbus, Ohio sells used seating and could be another source for that phase.

**Agenda Item:** Open Forum

Denny discussed the roof project and asked to get a group opinion on if we should put it on now or wait. The concern from several attendees was that if it rained during Pumpkin Festival, it would not bode well for tours and the public's perception of the project.

Quettie offered her position that she thought it was important to have the building transferred and in the company's ownership and also have funds on hand to pay for the project prior to starting.

Greg also had the same concerns regarding the transfer and funds. He felt that funds on hand should be managed carefully and also if there might be legal issues to proceeding prior to the transfer.

Steve advised that he would work on the transfer as soon as possible. He also shared that there is a legal document that covers the transfer being done prior to the survey documents being completed. He would be working on that as well to expedite.

Greg advised that he would prefer to wait until Roger and Jimmy returned to make a decision on the roof.

Denny did not think the roof decision could wait until their return. The executive committee held a session following the meeting and developed a course of action that would allow the roof project to begin on time.

Jan stated that this might be a time for a call to action in order to prompt an immediate response with securing donations. There were individual donations made at this meeting. Fundraising will continue at a fast pace.

The next Barnesville State Theater Company meeting will be held on Tuesday, September 13, 2022, at 5:00 pm at the Library Annex.

Meeting adjourned by Greg at 6:14 pm