Title of the article in the language in which the text is found

(Instruction: Calibri 24 point, centred, bold)
(Clarification: when the article is in English, the title of the article in Spanish is second).
The title should clearly, accurately and concisely represent the content of the paper. No more than 20 words.

Title of the article in English

(Instruction: Calibri 14, centred and italics)

Author 1 (Full name)
Last academic title, author's institution of affiliation, position/research group/faculty, city, country and institutional email address, ORCID* identifier

Author 2 (Full name)
Last academic title, institutional affiliation without abbreviations, position/research group/faculty, city, country and institutional email address, ORCID* identifier

Note: please remember to register all authors' information through the OJS platform at the time of manuscript submission.

**This can be ordered at: https://orcid.org/*

Summary (bold, Calibri 11)

In this document, we describe the instructions that constitute a guide for the preparation of articles for the journal UNACIENCIA. Please follow the formatting exactly. Use this document as a template for writing your article if you are using Microsoft Word 2010 or later. The abstract should be presented in the language of the text with a maximum of 250 words and should represent a synthesis of the paper. It includes a brief statement of the objective of the research, the methodology used, the results and the significance of the findings in that order. The key points of each section of the article should be reflected in the abstract. No abbreviations or quotations should be used in the abstract. Authors are fully responsible for the quality of their articles, the editorial board, in the case of accepting the work for publication, will submit it to academic peer review, so the authors cede their rights of publication to the journal (Calibri 11, justified, 1.0 spacing).

Keywords: (bold, Calibri 11). It must be accompanied by three to five keywords separated by commas, in alphabetical order.

It is important to use relevant keywords that reflect the subject matter of the content and make it easy to search and index. It is recommended to use thesauri or controlled directories to select keywords. This helps to improve the visibility of the article and to achieve better placement in databases and directories. The following are suggested:

UNESCO Thesaurus (Social Sciences and Humanities): [See].

Thesaurus University of Barcelona (Multidisciplinary): [See].

Abstract (bold, Calibri 11)

The Abstract must be translated into English accurately and correctly (Calibri 11, justified, 1.0 spacing).

Key Words: (bold, Calibri 11). It should be accompanied by three to five comma-separated key words in alphabetical order (Calibri 11, justified, 1.0 spacing).

SECTION TITLES

FIRST LEVEL HEADINGS Use bold, size 11 Calibri font, aligned to the left, with sustained capital letters and no full stop. It is recommended that headings be numbered. Be sure to leave a space before and after each title.

Second level headings Use bold, size 11 Calibri font, no full stop and no numbering.

Third-level headings: Use bold, size 11 Calibri font, italics and no full stop or numbering.

MAIN TEXT

The main content of a research article manuscript should contain the following sections in sequence: 1) Introduction and/or Theoretical Framework 3) Methodology (including area of study), 4) Results, 5) Discussion, 6) Conclusions and References. In review manuscripts it is not required to specify the objectives, materials and methods and results sections.

1. **INTRODUCTION** (Bold, Calibri 11, justified, ordered in consecutive Arabic numerals and sustained capital letters)

The introduction should be limited to the object of the study, the definition of the problem, the justification of the study and the objectives of the study. A brief theoretical framework can be given as long as it is directly related to the research problem (Calibri 11, justified, 1.0 spacing).

2. **METHODOLOGY** (Bold, Calibri 11, justified, ordered in consecutive Arabic numerals and sustained capital letters)

This section should include information associated with the area where the research is being carried out (location, climatic information, among others). It should also include the techniques and materials used for data collection, data processing and analysis, including the software resources used (Calibri 11, justified, 1.0 spacing).

3. **RESULTS** (Bold, Calibri 11, justified, ordered in consecutive arabic numerals and sustained capital letters)

This section should present the results obtained based solely and exclusively on the methodology proposed. The associated tables and figures must be coherent with what is written and respond to the research objectives (Calibri 11, justified, 1.0 spacing).

4. **DISCUSSION** (Bold, Calibri 11, justified, ordered in consecutive arabic numerals and sustained capital letters)

This section compares and argues the results of the study with the results reported in the academic literature, by other researchers, covering the subject of analysis (Calibri 11, justified, 1.0 spacing).

5. **CONCLUSIONS** (Bold, Calibri 11, justified, ordered in consecutive arabic numerals and sustained capital letters)

This section should present the main findings of the research, as well as the implications for publication in the specific topic of study (Calibri 11, justified, 1.0 spacing).

CONFLICT OF INTEREST

Authors must declare any financial, employment or personal conflicts or relationships that may influence their work.

ACKNOWLEDGEMENTS (bold, Calibri 11, justified, unnumbered, sustained capital letters)

It should succinctly present the main institutions that financed the project, cooperating entities and other actors that influenced the development of the research and the elaboration of the article (Calibri 11, justified, 1.0 spacing).

CONTRIBUTION OF AUTHORS

Authors are required to clearly indicate their specific contribution to the submitted work, ensuring transparency and proper acknowledgement of each author involved.

FINANCING

Authors should include information on the source of funding used for the research, either through external entities or personally. This ensures transparency in the disclosure of resources used in the study.

BIBLIOGRAPHICAL REFERENCES

The format of the UNACIENCIA journal is based on the APA 7th edition with modifications, both for the creation and standardisation of citations and bibliographical references in manuscripts. Citations in the text are arranged chronologically and must correspond in their entirety to the references in the Bibliographical References section. The separation between the author and the year should be made by using a comma (,) and the separation between citations should be made with a semicolon (;).

It is recommended to enter them through a reference manager (Mendeley is suggested), in APA style (Publication Manual of the American Psychological Association) Seventh Edition (2019). For further information see: https://www.apastyle.org/apa-style-help

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Recommendations

Figures and tables

Figures (photos, maps, illustrations and graphs) must include at the bottom the respective numbered legend in sequential order that explains the content in detail (use Calibri 10 point font size). The graphs must include the title of the axes (with capital letters) centred and the units of measurement. The font of all graphs should be Calibri, in a size appropriate for printing. If there is more than one panel in each figure, use lower case letters (a, b, c) to designate each panel. Submit figures in .jpeg, .jpg or .tiff format with a minimum resolution of 300 dpi and a maximum width of 580 pixels.

Tables must be accompanied by a legend at the top that explains the contents in detail (use size 10 font), with no vertical lines and only three horizontal lines. If explanatory callouts are required within the tables, the explanations should be made below the horizontal line marking the end of the table and in the same font size. Tables and figures must be cited in the text and placed where appropriate.

In the exceptional cases in which figures or tables taken from another publication are incorporated, written authorisation must be obtained from the owner(s) of the copying and reproduction rights, as well as citing the source. The journal UNACIENCIA understands that all figures and tables are original and the responsibility of the authors, except in cases where written notification is sent certifying otherwise. Figures and tables with source citation will be eliminated if the authors do not send this certification.

Nomenclature, abbreviations, acronyms and units

Abbreviations: use italics in abbreviations such as e.g. i.e. et al. Do not use italics in the terms sp., cf. and aff. or in the names of authors. Acronyms and abbreviations should be described the first time they are mentioned in the text (e.g. United Nations -UN-) and thereafter only the acronym or abbreviation should be used. However, avoid excessive use of acronyms or abbreviations that make the manuscript difficult to read.

Units of measurement: the units used should follow the following parameters: International System of Units: ha, km, m, cm, mm, mm, h, min, s, kg, g. Decimal figures should be separated by a full stop (e.g. 0.5, not 0.5), while units of thousands should be separated by a space (e.g. 28 000, not 28,000 or 28,000). For percentages and degrees use symbols (e.g. 15%, not 15 percent).

Geographical position: always write the cardinal points (north, south, east and west) in lower case, except when abbreviations (N, S, E, W) are used. Geographical coordinates should be formed as follows: Degrees (º) Minutes (') Seconds ('') latitude (north, south or N, S) - Degrees (º) Minutes (') Seconds ('') longitude (east, west or E, W), (example: 04°12'11.5" north latitude - 78°24'12" west longitude). Geographical altitude should be expressed in m altitude and not in m.a.s.l. or masl.