## Chapparal Architectural Control Committee Request Form

Instructions: Complete contact information, check requests that apply, and provide required details as specified on page 2. Submit with additional pages/files to describe your project in one package to the ACC Chairman in person or via email <a href="mailto:chapparalacc@gmail.com">chapparalacc@gmail.com</a>. NOTE: Submission of your request to anyone other than the ACC Chairman does not constitute a valid submission. If submitted via email, you will receive a confirmation of receipt. If you do not receive a response to your request within 30 days, your submission is deemed approved. ACC may require site visits to discuss/review project with homeowner.

Homeowner Name(s):	Date:
Address:	
City, State, Zip:	
Phone:	Email Address:
Proposed Start Date:	Proposed Finish Date:
	REQUEST TYPE  (shock request type and provide detailed description)

(check request type and provide detailed description) **BOLD** = please reference ACC request example on website prior to completing the form

FENCE	ROOFING
PAINTING	WINDOW REPLACEMENT
PATIO COVER	GARAGE ADDITION
ROOM ADDITION	RECREATION (SPORT COURT, PLAYSET)
LANDSCAPING	DECK/PATIO
SOLAR PANELS	OUTSIDE LIGHTING
STORAGE SHED	DRIVEWAY
OTHER	

Detailed Description (refer to following page for details required per request type and attached additional pages/files as necessary):

### Chapparal Architectural Control Committee

#### Request Form

#### REQUIRED INFORMATION PER REQUEST TYPE

Request Type	Details to Provide	
DECK/PATIO	Provide colors, material type, and brand with website link, topographical location drawing, design drawings, and photos of area.	
DRIVEWAY	Provide topographical drawing (if different then original location), color, material type and pattern name if other than standard concrete or asphalt and photos of the area	
FENCE (also refer to HOA policy on Chapparal website)	Provide fence and material type including proposed gate(s), topographical location drawing with proposed fence including the distance from all property lines, and photos of area.	
GARAGE ADDITION	Provide topographical location drawing including the distance from all property lines, design drawings, material type, colors, and roofing (color name, material type, and brand with website links) and photos of proposed location. <b>NOTE:</b> materials, colors, roof must match house and water is not allowed if detached structure	
LANDSCAPING	Provide topographical location drawing, design drawings with scrub, rock, etc. details, and photos of area.	
OTHER	Provide colors, material types and topographical location or street drawing and photos of area.	
OUTSIDE LIGHTING	Provide lighting design and elevation drawing showing proposed light positions and illuminations and photos of area.	
PAINTING	Provide paint color names and sheen with website links, photos of your home and adjacent homes. <b>NOTE: if changing colors, existing outbuilding should also be included in your request</b>	
PATIO COVER	Provide design drawings, material type, colors and roofing (color name, material type, and brand with website links) and photos of current patio. <b>NOTE: materials, colors, roof must match house</b>	
RECREATION (POOL, SPORT COURT, PLAYSET, PUTTING GREEN, ETC)	Provide item name and brand with website link, topographical location drawing with proposed addition, including the distance from all property lines, and photos of area.	
ROOFING (also refer to HOA policy on Chapparal website)	Provide roof color name, material type, and brand with website link, current house paint colors with website links, and photo of your home. <b>NOTE: existing</b> outbuilding should also be included in your request to receive the new roof	
ROOM ADDITION	Provide topographical location drawing including the distance from all property lines, design drawings, material type, colors, and roofing (color name, material type, and brand with website links) and photos of proposed location. <b>NOTE:</b> materials, colors, roof must match house.	
SOLAR PANELS	Follow instructions included in HOA policy on Chapparal website	
WINDOW REPLACEMENT	Provide window brand, type, and color with website links, and photos of windows to be replaced.	
STORAGE SHED	Provide topographical location drawing including the distance from all property lines, design drawings and size, material type, colors, and roofing (color name, material type, and brand with website links) and photos of proposed location.  NOTE: materials, colors, roof must match house.	

# Chapparal Architectural Control Committee Request Form

### By submitting this request, the homeowner acknowledges that they have read and agreed to the following provisions:

- 1. Homeowner understands and agrees that no work described herein shall commence until written approval from the ACC has been received.
- 2. Homeowner represents and warrants that the requested change(s) conform to the community design and that the requested changes shall be made in conformance with Chapparal covenants.
- 3. Homeowner agrees to comply with all codes, rules, regulations, ordinances, laws, and other requirements of any legally constituted public authority having jurisdiction over the property and agrees to do so solely at their own expense.
- 4. In instances where conditional approval is granted, the homeowner is bound by, and agrees to follow the written stipulations or conditions set forth by the ACC.
- 5. Homeowner agrees to complete work by the completion date, or by a reasonable date established by the ACC.
- 6. Homeowner understands that approved request needs to be completed within one (1) calendar year from the date of approval by the ACC unless extended by the ACC due to unusual circumstances or delays beyond the homeowner's control.
- 7. Homeowner may be responsible for any extraordinary costs that are incurred by the ACC as a result of processing your request.
- 8. Homeowner will inquire with Centennial and Arapahoe County government agencies regarding required permits before starting any work on property involving new construction, alterations, or additions.
- 9. APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ACC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.