Southwest High School
3414 West 47th Street
Minneapolis, MN 55410-1798

Course Name: High School Foundations

Room Number: W101

Teacher Name: Ms. Robinson

- Jean.Robinson@mpls.k12.mn.us
- 612-668-3030 - Southwest HS
- Ms. Robinson's Schedule:
  - Period 1- High School Foundations
  - Period 2- Co-Taught Environmental Science Systems with Ms. Bierden
  - Period 3- Co-Taught Chemistry with Mr. Schultz
  - Period 4- Due Process hour
  - Period 5- Co-Taught Physics with Ms. Yara
  - Period 6- Prep

Special Education Resource Teachers:

Teacher	Email	Room
Christian Canepa	**christian.canepa@mpls.k12.mn.us**	**W128**
Brett Lubiniski	**brett.lubinski@mpls.k12.mn.us**	**N151**
Colleen Farley	**colleen.farley@mpls.k12.mn.us**	**W128**
Steve Boreen	**steve.boreen@mpls.k12.mn.us**	**W126**
Jean Robinson	**jean.robinson@mpls.k12.mn.us**	**W101**
Joshua Zoucha	**joshua.zoucha@mpls.k12.mn.us**	**W303**
Kirstin Ma	**kirstin.ma@mpls.k12.mn.us**	**W125**

Course Description: This course will assist students in the development of knowledge and skills to be successful in the high school environment. Students will learn to independently approach assigned materials and tasks with confidence and to be able to successfully follow through on assigned tasks. Students can earn credits toward graduation for completion of this class. Regular assignments in skills such as organizing materials and ideas, self-advocacy and planning, note-taking, and reflective essays are given.

The purpose of this course is to keep students on track and help improve teacher-student communication. Grades and missing assignments in the student's classes are reviewed frequently. Emphasis is placed on the student taking responsibility for the timely completion of their school assignments and making progress toward graduation. Instruction is offered in small group settings with a high degree of interaction with the instructor.

This class focuses on the skills necessary for academic success while providing specially-designed instruction based on each student's IEP goals and objectives. This class allows students time to bring general education assignment questions to class to support assignment completion. This differs from a homework center/study hall in that students do receive periodic direct instruction with organization, learning, and study strategies, as well as counseling in self-advocacy. Executive functioning skill application is one area that is targeted to facilitate completion of general education assignments

Standards: (State, National, or IB standards as applicable)

- Individualized Education Program goals, objectives, and service minutes required.

Course Objectives/Aims: (examples listed below)

Students will:

- increase organizational skills including daily use of student planner, tracking assignments and making due dates
- Identify individual learning styles, interests and strengths and build from their strengths
- Understand and use good time management skills
- Grow socially, emotionally and behaviorally
- Develop good listening and communicating skills
- Learn and utilize good test-taking strategies
- Prepare for a successful transition to post-secondary work and/or education

Technology Expectations:

- Computers, cell phones, and other forms of technology are permitted within the course during selected activities and times. The use of such technology may only be utilized with the permission of the teacher and must be utilized responsibly in a manner that supports their and other students' learning. If there is a breach in such behaviors a teacher will proceed with the following responses:
    - First occurrence: Confiscation of the device until the end of the hour
    - Second occurrence: Confiscation of the device until the end of the day
    - Third occurrence: Confiscation of the device, held in the main office until the guardian picks it up
- Smartphones will need to be stored in a backpack or pocket unless directed otherwise.
- Cell phones, if allowed, will be used for CLASS PURPOSES ONLY.
- Students will be required to use Google Apps to complete and turn in written assignments.

Required materials:

- You will need a pencil, notebook, and work from other classes.

Classroom Procedures and Policies:

- Students are to embody and continue to grow in their IB learner profile by continuing to seek growth as learners who are Inquirers, Knowledgeable, Thinkers, Communicators, Principled, Open-minded, Caring, Risk-takers, Balanced, and Reflective.
- Students are to work both collaboratively as well as independently at given times throughout the course
- Students are to be in the class before the ring of the tardy bell or will be marked tardy/absent
- All school rules will be monitored and enforced

Assessment

- Formative Assessments will occur daily.
- Summative Assessments will be given throughout the year.

Grading Criteria:
Grades will be determined using a weighted point system:

- **80% Summative Assessments: SMART Goals/Check-in**
- **20% Formative Assessments: Grade Checks**

Classwork will be graded based on the completion of daily activities. For a student to earn points for classwork, the student must be present. Students with an excused absence will be allowed to earn such points outside of class time within a week of the absence.

Accommodations/Modifications are incorporated into the class; if a student has a concern they may contact the teacher at least 24 hours before the due date.

Daily attendance is required. Excessive absenteeism can result in a failing grade and loss of credit. The following grading scale will be utilized:

Grading Scale

GRADE	PERCENT
A	93
A-	90
B+	87
B	83
B-	80
C+	77
C	73
C-	70
D+	67
D	63
D-	60
F	50

Expectations:

- Homework expectations:
  - There will not be homework; weekly in-class assignments.
- Late work policy and expectations:
  - Missed assignments will receive full credit if turned in, completed within one week after the due date; anything turned in late will receive partial credit
  - Students will be given 5 days past the due date to turn in late assignments, after 5 days it will be a zero
- The student portal will be updated weekly.

Student Code of Conduct
All students are expected to adhere to the Southwest High School and Minneapolis District Citywide Discipline Policy, designed to promote a safe and respectful learning environment. For more information about your rights and responsibilities consult your Southwest Student Student Handbook

Academic Honesty: Plagiarism/Consequences
Students will demonstrate academic honesty by producing work representative of their efforts and abilities. Accommodations and modifications will be made to meet each student's needs while at the same time challenging each to continue growth and development of skills. Students demonstrate proper academic conduct by participating in course activities, utilizing inquiry and problem-solving skills to complete both assignment and assessment tasks, and taking pride in and celebrating their authentic work.

In this course, students will be taught how to demonstrate proper academic conduct. Consequences for violation will be those included in the Southwest High School Academic Honesty Policy.