



BePAD How to Get Started Guide for FCCS Placement Providers

1. Log into your BePAD account (You only need one account for any number or type of Brookes students).

For more information about how to create an account click on 1a;

To register and create your account, click on 1b.

A screenshot of the BePAD website interface. The header features the Oxford Brookes University logo and the 'BePAD' title. Below the header is a navigation bar with links: Home, Help/Contact Us, and Mentor/Practice Educator Registration. The main content area is divided into two columns. The left column contains a 'Login' section with fields for 'Username:' and 'Password:', and a 'Login' button. The right column contains a welcome message, a list of available programs (All Pre-registration Nursing programmes, Paramedic programmes), and a section for 'Creating an account' with a link for 'Mentors/Practice educators'. There is also a 'Resources/Support' section with a link for 'How-to use the BePAD Guides'. Handwritten blue annotations are present: '1b' next to the 'Mentor/Practice Educator Registration' link, and '1a' next to the 'Creating an account' section.

From September 2nd 2019, when existing clinical mentors/practice educators log-in they will be presented with the following page:

There is a change to the roles of those that assess student nurses. This does not directly impact those who assess Paramedic students, however we do need Practice Educators to confirm they are continuing in that role. Please select 'I am a Practice Educator' below.

Paramedics

I am a Practice Educator

You can ignore the Nursing section if you do not support student nurses in practice.

(If you do also support Brookes Nursing students please choose the role you are prepared for either Practice Assessor/Practice Supervisor/Overseer.)

Please select those that apply to you;

Paramedics

☐ I am a Practice Educator

Nurses

☐ I am a Practice Assessor (PA) and I am a Registered Nurse with current knowledge and expertise and I am appropriately prepared for the role

☐ I am a Practice Supervisor (PS) and I am a Registered Nurse or Midwife. I have current knowledge and experience and I am appropriately prepared for the role

☐ I am an Overseer and I am a registered professional (nurse/non nurse) and involved in supervision of students on placement.

[Register](#)

2. Click on 'Spoke Placements' to find the student who has linked to you as a spoke placement mentor/practice educator (supervisor)

3. Click on view 'View non-ambulance placement' to open up the forms section of the students Non-Ambulance BePAD

OXFORD BROOKES UNIVERSITY

BePAD

Home Help/Contact Us

Active placements **Spoke placements** Inactive placements Completed Students

Students on spoke placements

Type to Filter

Sian Lavers	FCCS3	View Non-Ambulance Placement 3
	FCCS 2	Signed on 22/10/2018

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4. The Student will need to link you as Mentor/Practice Educator to the spoke placement

5. The student will have typed in the Non-ambulance Placement Name (please check that this is correct)

6. The student will have written a brief summary as to how they have met the learning outcomes

7. The student will show they are ready for you to sign off the spoke placement experience by adding their name and the date will automatically appear

8. Click on 'Edit Details' to see the form for you to add in your view of the student's achievement (see the row below in this table)

9. You will click on this box once you have completed everything - you cannot add more once this box is ticked (see more information below)

10. Choose the appropriate response from the drop down menu

11. Add in comments about the student's performance and experiences whilst on placement with you

12. Make suggestions as to how the student could develop in the future.

13. Submit saves what you have written into the form/BePAD - at this stage you can go back in and write more or edit if you want to.

Fundamental Care & Communication Skills

Placements in these settings allow students an opportunity to gain a broad understanding of service users when they require care across a variety of settings. To maximise opportunities available for learning students are expected to actively use reflection upon theoretical and practice learning experience to identify and describe how these experience can to enhance their development towards independent professional paramedic practice.

Learning Outcomes

- Actively provide high-quality service user care, applying NHS 6 C's principles during periods in practice placements appreciating service user access and entry to the practice placement setting.
- Observe assessment, identification and recording of service user physical and psychological and personal care needs.
- Appreciate professional collaboration within practice placement settings and opportunities for paramedic practice to compliment or enhance care provision for service users.

4 Mentor/Practice Educator

- Sian, Lavers - s.lavers@brookes.ac.uk

5 Non-ambulance Placement Name FCCS3

In your judgment, has the student achieved the learning outcomes above?

Practice Educator Comments

Any Learning / development points for the student?

6 Student Comments

During this placement I have been working towards and met the learning objectives. I have demonstrated this by communicating effectively with all residents and staff.

7 Mentor/Practice Educator Sign-off

8 Student Sign-off

9

Edit details

Home Help/Contact Us

Viewing the portfolio for SIAN LAVERS [9550 - PARAMEDIC SCIENCE - BSC (HONS)]

In your judgment, has the student achieved the learning outcomes above?

Partially

Practice Educator Comments

Edit

11 This student has achieved the following...

Any Learning / development points for the student?

Edit

12 This student should concentrate on developing the following...

13 Submit

14. This is where you can click to go back and edit the content you have previously written

15. If you are sure all is completed, click on this box to close this section; this will enter your name and the date automatically - you cannot add more once this box is ticked

Fundamental Care & Communication Skills

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Mentor/Practice Educator

- Sian, Lavers - s.lavers@brookes.ac.uk

Non-ambulance Placement Name

FCCSS

In your judgment, has the student achieved the learning outcomes above?

Partially

Practice Educator Comments

This student has achieved the following

Any Learning / development points for the student?

This student should concentrate on developing the following ...

Student Comments

During this placement I have been working towards and met the learning objectives. I have demonstrated this by communicating effectively with all residents and staff.

Mentor/Practice Educator Sign-off

15

Mentor/Practice Educator Sign-off

Student Sign-off

Lavers, Sian on 22/10/2015

14

Edit details