CLINICAL PORTFOLIO

OUTCOME:

- Generate individual clinical learning objectives for each nursing competency based on the WAC standards for an RN.
- Plan clinical assignments and activities to meet those learning objectives.
- Assess skills and effective transition to the RN role for each nursing competency.
- Sort clinical paperwork and evaluations into supporting documentation for each learning objective.
- Analyze clinical progress throughout the RN program and summarize progress towards each nursing competency.

DESCRIPTION:

Purpose of Clinical Portfolio

The portfolio is a tool used to validate the acquisition of knowledge and skills congruent with course expectations and student learning outcomes. The portfolio provides objective evidence that students have acquired the content and skills through prior learning and/or practice experiences. The portfolio creation process documents the student's work and accomplishments over an extended period of time. Portfolios are a tool for reflecting on learning and clinical practice and the discovery of the links between the two.

Guidelines for Portfolio Development

Portfolio must be in electronic format. A template is available on Google sites for each student to personalize. Information about creating a Google account and initiating a Google site can be found on your clinical Angel site. The template can be found by searching BTC RN PORTFOLIO when initiating your Google site.

The following list contains the nursing competencies that the student will need to perform and evaluates themselves on during clinical experiences. Each quarter these areas should be expanded. These competencies are based upon the WAC standards for an RN.

- **Nursing Process: Assessment and Analysis, Nursing Diagnosis/Problem Identification, Planning, Implementation & Evaluation.**
- **Communication: Communication Across Disciplines, Therapeutic Communication, Efficient and Timely Documentation. Informs Primary Nurse and Faculty Immediately Regarding Changing Patient Condition or When Problems Occur.**
- **Patient Teaching: Assesses Learning Needs and Readiness for Patients and Families. Develops, Implements and Evaluates Plans.**
- **Delegation: Collaborate Between Disciplines to Plan Coordinated Nursing Care.**
- **Advocacy: Support of an Individual to Promote Wellbeing, as Understood by that Individual.**
- **Safe Practice: Follows School and Facility Policies and Procedures, Adequately Prepared, Seeks Guidance When Appropriate, Knows Limitations, Safely Performs all Procedures and Medication Administration.**
- **Professional Qualities: On Time, Accepts Constructive Criticism, Recognizes Mistakes and Takes Actions to Correct Them, Seeks out Experiences, Upholds Code of Ethics and Standards of Care, Knows Limitations, Follows Dress Code.**

Format

1. Modify the 'About Me' page to identify your name and graduation date. Under the 'About Me' section of the Nativation Bar on the left hand side of the page you will find three links.
    a. Current Work Activities (NUR 212)
        i. Write two paragraphs describing your current LPN work activities.
    b. Personal Goal Statement (NUR 234)
        i. Describe your educational plans and goals. You may wish to address the following topics in your goal statement; motivation for education, work experiences, extracurricular activities, and unusual circumstances that may have affected your grades. The purpose of the goal statement is to give the reader an idea of who you are, what experiences have shaped your vision as a nurse, and where that vision might take you in the future.
    c. Resume (NUR 234)
2. 'RN Competencies': Each portfolio competency must have its own page with the following format (see figure 1):
    a. Initial Self Evaluation: (To be completed at the beginning of NUR212). Based on your assessment of the RN standard, describe your strengths and describe the areas that need strengthening related to each competency.
    b. Goals/Clinical Objectives: (To be completed at the beginning of NUR212). Create an individual clinical learning objective for each competency. This should be a long term goal that you would like to achieve by the time you complete your RN program. Only one goal is required, as long as it continues to apply throughout the program. If a goal is accomplished, a new goal should be developed for the following quarter.
    c. Assessment of Clinical Progress: (To be completed at the end of each quarter) A written assessment of your clinical progress toward your goal at the end of each quarter. Address your strengths as well as weaknesses and your plan for continued improvement in that area.
    d. Attached Documentation Explanation: Attach one example of your work (at the bottom of the page) that supports the achievement of your learning goals. Describe the relevance of the documentation you have attached.



Figure 1: Sample Portfolio Competency Page

212 GRADING CRITERIA

Your portfolio will be graded based on the following rubric.

All **competencies** are evaluated for the following 5 elements: **1**.Goal/clinical objective **2**.Assessment of Strengths **3**.Assessment of Weaknesses **4.** Plan for Improvement **5.** Attached Documentation and Explanation				
Competency	**Well Developed**	**Satisfactory**	**Needs improvement.**	**Unsatisfactory**
Nursing Process (10%) Assessment /Analysis, Nursing Diagnosis/Problem Identification, Planning, Implementation & Evaluation.	•Complete and succinct. •Student addresses all areas of competencies with advanced reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	•Complete and succinct. •Student addresses all areas of competencies with some reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	•Minor elements are missing. •Mostly address most areas of competencies with minimal reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation	•Major elements are not completed. •The student is inconsistent in addressing areas of competencies with minimal reflections or connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation or missing.
Communication (10%) Communication Across Disciplines, Therapeutic Communication, Efficient/Timely Documentation. Informs Primary Nurse/Faculty Immediately Regarding Changing Patient Condition or When Problems Occur.				
Client Teaching (10%) Assesses Learning Needs and Readiness of Patients/Families. Develops, Implements and Evaluates Plans.				
Delegation (10%) Collaborate Between Disciplines to Plan Coordinated Nursing Care.				
Advocacy (10%) Support of an Individual to Promote Wellbeing, as Understood by that Individual.				
Safe Practice (10%)				

Follows School/Facility Policies and Procedures, Adequately Prepared, Seeks Guidance When Appropriate, Knows Limitations, Safely Performs all Procedures and Medication Administration.				
Professional qualities (10%) On Time, Accepts Constructive Criticism, Recognizes Mistakes/Takes Actions to Correct Them, Seeks out Experiences, Upholds Code of Ethics/ Standards of Care, Knows Limitations, Follows Dress Code.				
	Well Developed	**Satisfactory**	**Needs improvement.**	**Unsatisfactory**
NCLEX study plan (10%)	•Study Plan thoroughly explored & described.	• Study Plan adequately addressed & described.	• Study Plan difficult to determine, not described well.	• Study Plan insufficiently addressed.
LPN activities (10%)	•Current LPN work activities thoroughly explored.	•Current LPN work activities addressed.	•Current LPN work activities difficult to determine.	•Current LPN work activities insufficiently addressed.
Format (10%) Organized according to specifications	•Well organized according to specified format. •Insignificant spelling and/or grammar mistakes	•Mostly organized according to specified format. •Some spelling and/or grammar mistakes	•Organization is inconsistent. •Numerous spelling and/or grammar mistakes.	•Lack of organization. •Significant spelling and/or grammar mistakes.

222 GRADING CRITERIA

Your portfolio will be graded based on the following rubric.

All **competencies** are evaluated for the following 5 elements: **1**.Goal/clinical objective **2**.Assessment of Strengths **3**.Assessment of Weaknesses **4.** Plan for Improvement **5.** Attached Documentation and Explanation				
Competency	**Well Developed**	**Satisfactory**	**Needs improvement.**	**Unsatisfactory**
Nursing Process (12.5%) Assessment /Analysis, Nursing Diagnosis/Problem Identification, Planning, Implementation &	•Complete and succinct. •Student addresses all areas of competencies with advanced	•Complete and succinct. •Student addresses all areas of competencies with some reflections	•Minor elements are missing. •Mostly address most areas of competencies with minimal	•Major elements are not completed. •The student is inconsistent in addressing areas of

Evaluation.	reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation	competencies with minimal reflections or connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation or missing.
Communication (12%) Communication Across Disciplines, Therapeutic Communication, Efficient/Timely Documentation. Informs Primary Nurse/Faculty Immediately Regarding Changing Patient Condition or When Problems Occur.				
Client Teaching (12%) Assesses Learning Needs and Readiness of Patients/Families. Develops, Implements and Evaluates Plans.				
Delegation (12%) Collaborate Between Disciplines to Plan Coordinated Nursing Care.				
Advocacy (12%) Support of an Individual to Promote Wellbeing, as Understood by that Individual.				
Safe Practice (12%) Follows School/Facility Policies and Procedures, Adequately Prepared, Seeks Guidance When Appropriate, Knows Limitations, Safely Performs all Procedures and Medication Administration.				
Professional qualities (12%) On Time, Accepts Constructive Criticism, Recognizes Mistakes/Takes Actions to Correct Them, Seeks out Experiences, Upholds Code of Ethics/ Standards of Care, Knows Limitations, Follows Dress Code.				

	Well Developed	Satisfactory	Needs improvement.	Unsatisfactory
NCLEX study plan (8%)	•Study Plan thoroughly explored & described.	• Study Plan adequately addressed & described.	• Study Plan difficult to determine, not described well.	• Study Plan insufficiently addressed.
Format (8%) Organized according to specifications	•Well organized according to specified format. •Insignificant spelling and/or grammar mistakes	•Mostly organized according to specified format. •Some spelling and/or grammar mistakes	•Organization is inconsistent. •Numerous spelling and/or grammar mistakes.	•Lack of organization. •Significant spelling and/or grammar mistakes.

234 GRADING CRITERIA

Your portfolio will be graded based on the following rubric.

All **competencies** are evaluated for the following 5 elements: **1**.Goal/clinical objective **2**.Assessment of Strengths **3**.Assessment of Weaknesses **4.** Plan for Improvement **5.** Attached Documentation and Explanation				
Competency	**Well Developed**	**Satisfactory**	**Needs improvement.**	**Unsatisfactory**
Nursing Process (10%) Assessment /Analysis, Nursing Diagnosis/Problem Identification, Planning, Implementation & Evaluation.	•Complete and succinct. •Student addresses all areas of competencies with advanced reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	•Complete and succinct. •Student addresses all areas of competencies with some reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and relevant documentation	•Minor elements are missing. •Mostly address most areas of competencies with minimal reflections and connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation	•Major elements are not completed. •The student is inconsistent in addressing areas of competencies with minimal reflections or connections between goals, assessment of strengths & weaknesses, plan for improvement and irrelevant documentation or missing.
Communication (10%) Communication Across Disciplines, Therapeutic Communication, Efficient/Timely Documentation. Informs Primary Nurse/Faculty Immediately Regarding Changing Patient Condition or When Problems Occur.				
Client Teaching (10%) Assesses Learning Needs and Readiness of Patients/Families. Develops, Implements and Evaluates				

Plans.				
Delegation (10%) Collaborate Between Disciplines to Plan Coordinated Nursing Care.				
Advocacy (10%) Support of an Individual to Promote Wellbeing, as Understood by that Individual.				
Safe Practice (10%) Follows School/Facility Policies and Procedures, Adequately Prepared, Seeks Guidance When Appropriate, Knows Limitations, Safely Performs all Procedures and Medication Administration.				
Professional qualities (10%) On Time, Accepts Constructive Criticism, Recognizes Mistakes/Takes Actions to Correct Them, Seeks out Experiences, Upholds Code of Ethics/ Standards of Care, Knows Limitations, Follows Dress Code.				
	Well Developed	**Satisfactory**	**Needs improvement.**	**Unsatisfactory**
NCLEX study plan (10%)	•Study Plan thoroughly explored & described.	• Study Plan adequately addressed & described.	• Study Plan difficult to determine, not described well.	• Study Plan insufficiently addressed.
Personal Goal Statement (10%)	•Described & thoroughly explored educational plans, goals, experiences, activities, circumstances.	• Describe & addressed educational plans & goals, experiences, activities, circumstances.	• Educational plans & goals, experiences, activities, circumstances difficult to determine.	• Educational plans & goals, experiences, activities, circumstances insufficiently addressed.
Format (10%) Organized according to specifications	•Well organized according to specified format. •Insignificant spelling and/or grammar mistakes	•Mostly organized according to specified format. •Some spelling and/or grammar mistakes	•Organization is inconsistent. •Numerous spelling and/or grammar mistakes.	•Lack of organization. •Significant spelling and/or grammar mistakes.

TECHNICAL SUPPORT

- Initiation of portfolio site and importing BTC template will be the responsibility of the student. See Angel for supporting documentation.
- Technical support for portfolio development:
    - Computer services technical support in the BTC library M-F 9am – 1pm
    - RN program tutor, HEC Wednesday 3pm – 6pm

RESOURCES

- Google sites BTC template: https://sites.google.com/site/btcrnportfolio/
- Google sites help page: http://sites.google.com/support/?hl=en