



Chippewa County 4-H Discover Wisconsin

2025 Advisor Position Description

Purpose of Position: To serve as a positive role model for all participants and provide primary support for the youth assigned to them. To assist County 4-H Staff and the Discover Wisconsin Planning Team in implementing and supporting the program. To lead educational programming in partnership with youth and other adults.

Position Schedule: Successful candidates must attend the Chippewa County 4-H Discover Wisconsin event in its entirety and must participate in two virtual online training/planning sessions (Dates TBD).

Apply at: To apply, complete the [Discover Wisconsin 2025: Youth & Adult Leadership Team Application](#). Select "Screened or prospective 4-H Volunteer"

Application Deadline: January 15th, 2025 (phone screenings will be conducted briefly after)

Responsibilities:

- Serve as a positive role model, responsible for all youth at all times
- Deliver educational content to a small group of participants in partnership with an assigned youth leader
- Ensure the emotional and physical health and safety of all participants
- Attend all scheduled events (including seminar tracks and evening activities) and carry out all assigned duties
- Touch base with assigned delegates several times a day
- Provide guidance and care to delegates
- Encourage youth to actively participate in all activities
- Enforce and follow expectations for participants, including dress code
- Be familiar with event policies, 4-H policies and procedures, regulations and daily schedule.
- Ensure a safe and positive environment for youth by following the rules established for the event, as well as the 4-H rules and guidelines.
- Help youth stay on task and respectful during seminar tracks and events
- Help solve problems the youth may experience
- Report accidents, problems and/or successes to Wisconsin 4-H: Summer Academy Leadership Team
- Attend adult advisor teleconferences (May/June), the adult advisor on-site orientation meeting and daily adult advisor meetings
- Help with additional jobs and duties as needed.
- Work cooperatively with other advisors, County 4-H Staff, Youth Guides & Planning Committee Members



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- Complete any necessary reports
- Maintain sensitivity to the individual differences of participants such as differences in interests, abilities, personal needs, cultural heritage, and family support

Qualifications/Requirements of the Position:

- Must successfully complete a criminal background check and participate in all required staff/volunteer training.
- Must be able to remain at event the entire time
- Must be able to manage unexpected situations with ease and with an open mind
- Must be able to walk long distances with groups of youth participants.
- Ability to participate in activities that require long hours, limited sleep and physical activity
- Must have ability to download a messaging app (to be determined) on your smart phone for communication purposes
- Interest in youth and enthusiasm for working with young people
- Ability to handle sensitive issues, discipline and emergency situations
- Experience facilitating learning sessions with small groups of people is preferred

Training: Review the Discover Wisconsin handbook; Participate in the virtual Adult Advisor Orientation (January/February), Planning Retreat with Youth Guides, and Discover Wisconsin Orientation on July 17th, 2025 at 6:00pm.

Benefits:

- Room and board covered for the event
- All meals included during the event
- Event t-shirt provided

Questions:

Contact Jordan Blue (jordan.blue@wisc.edu)