

Agenda of the Bolton Free Library Board of Trustees
May 26, 2021
Via Zoom

Roll Call of Trustees

- Penny Belton - 2025
- Dusty Caldwell - 2026
- Mary Ciccarelli - 2026
- Carla Cumming – 2022
- Jane Gabriels - 2022
- Richard Miller - 2023
- Eric Pfau - 2023
- Michelle Pollock - 2024
- Fran Taitel – 2025

Disposition of Minutes of Previous Regular and Special Meetings

- April 28, 2021

Treasurer's Financial Report - April 2021

Action on Bills

Director's Progress and Service Report -April 2021

Committee Reports

- Executive
- Financial - chaired by Michelle Pollock
 - 2020 to 2021 Annual Appeal Update
 - TD Bank Affinity Program
- Minimum Standards - chaired by Fran Taitel and Penny Belton
 - Written Bylaws - Michelle
 - Written Policies – Megan, Michelle, Penny and Dusty
 - Community Survey
- Policies and Procedures - chaired by Eric Pfau and Rich Miller
 - Sara Dallas's suggestions and board response
 - Financial Accounts Policy
 - Emergency Phone Numbers
- Long Range Plan – Fran, Mary, and Megan
- COVID - chaired by Fran Taitel, Megan Baker, and Penny Belton
- Fundraising - chaired Eric Pfau
 - o Honorary Mayor
- Buildings and Grounds -chaired by Carla Cumming, assisted by Fran Taitel – nothing to report
- Book Sale - chaired by Michelle Pollock, assisted by Mary Ciccarelli and Carla Cumming
 - Can we have the sale this year?
- Grants - chaired by Penny Belton
- Personnel - chaired by Fran Taitel, assisted by Penny Belton and Carla Cumming
 - Hiring of “as needed” employee/summer assistant
- Approval of Committee Reports

Communications

- Michelle's email welcoming Jane Gabriels to the Board
- Letter from Bolton Mural Project
- Emails from Sara Dallas and individual library directors – Re: new CDC guidelines

Unfinished Business

- 2021 Sexual Harassment Prevention Training
 - Completed:
 - Megan Baker
 - Dusty Caldwell
 - Carla Cumming
 - Eric Pfau
 - Michelle Pollock
 - Mary Ciccarelli
 - Still Needed:
 - Penny Belton
 - Fran Taitel
 - Richard Miller
 - Jane Gabriels

New Business

- Bylaws – Review, Discussion, Corrections

Events

- Reading Time in Nepal
- Book Club
 - Book Woman of Troublesome Creek by Kim Richardson

Any Additional Comments from Trustees

Public in Attendance

Future Board of Trustees' Meetings

- June 23
- July 28
- August 15
- September 22
- October 27
- November 24 (should we change this meeting date?)
- December 22 (should we change this meeting date?)

Town of Bolton Board Meetings

Adjournment