

Make sure your proposal addresses all five parts below thoroughly and specifically. Make a copy of this document and replace everything inside brackets. You may also type your own template; just be sure to include all five sections.

[full name]

[Tentative project title]

[Your inquiry question]

Purpose

[Why does this project matter? How will it help people (or the planet, etc.) or contribute to human knowledge? Put your question in a wider context that helps others understand its importance. This is also your hook, so make sure you grab our attention.]

Audience

[Explain who will benefit from your project or whom the project is geared to. To whom does this project matter? For example, a project that investigates whether standardized tests like the SAT are reliable predictors of college success can be useful for students, but it might be more useful for educators, administrators, and lawmakers--i.e., those who make decisions about college entrance requirements.]

Learning goals

[You need to go into your research phase with a plan. Break down your main inquiry question into smaller, more manageable steps. Think: in order to answer your main question, what will you have to learn first? What about after that? And after that? Create at least three learning goals to give yourself plenty of direction as you start this project. You may find that your initial goals will need adjusting as the project gets under way. If you hit a roadblock, and don't know how to move forward, check in with me immediately.]

	(BE SPECIFIC! The goal can be phrased as a question or set of questions you plan to answer. You could also describe the type of information you plan to look for. <u>Write a couple of sentences, at least.</u> Tell me <i>why</i> that information might be useful or why <i>that</i> question in particular is relevant.)
1*	
2*	
3*	
4	
5	

Reality check

[What equipment are you going to need (if any)? What other people might you need to consult (mentors)? What possible challenges do you foresee, and what can you do about them? Will this project cost you anything?]

Conclusion

[Wrap it up. Why are you fired up about this project? Give us a great reason to support you and approve your project.]