

EDUCATION TO CAREER NETWORK OF NORTH SAN DIEGO COUNTY
LEADERSHIP COUNCIL MEETING
Zoom Meeting
8:00 AM- 2:30 PM

Time	Agenda Item	Person(s) Responsible
	<i>Leadership Council</i>	
8:00-8:05 AM	Welcome and Introductions 1. Review and Approval of Agenda 4-25-25	Adame
8:05-8:10 AM	Public Comment	
8:15-8:45 AM	Communications 1. Review and approval 3-10-25 ETCN Leadership Council Meeting Minutes and 3-14-25 ETCN Leadership Council Meeting Minutes 2. 2025-26 Calendar Meeting Dates 3. Adult Ed Communications a. New CalPro website (note self-directed online courses and new clinics/institute)	
	<i>Leadership Council & Fiscal Agent</i>	
8:45-8:55 AM	1. Review and Formal Approval 2025-26 Continuous Improvement Plan (CIP) for the Workforce Innovation and Opportunity Act	All
8:55-9:00 AM	1. Formal Approval 2025-26 Consortium Fiscal Administration Declaration CFAD a. FY 25-26 CAEP Preliminary Allocations b. FY 24-25 CAEP Allocations-CFAD & Corrections	All
9:00:10:00 AM	Fiscal Agent Report 1. Planned vs. Actuals 2. FY 24-25 CAEP & WIOA Due Dates 3. FY 24-25 Carryover a. San Marcos update (table to 5-28-25 meeting) 4. ASAP Contract Renewal FY 25/26 a. Total for consortium \$30,515.10 (10% discount) i. Each agency add-ons such as SMS Text and API Subscriptions are not included 5. FY 25-26 Budget Development a. Contracts up for renewal i. Sage ii. Administrative Assistant iii. Consensus iv. monday.com	Escamilla

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	<ul style="list-style-type: none"> v. Economical Modeling (formally MC) vi. CANVAS b. Update/review contract language <ul style="list-style-type: none"> i. MOA Participation in ETCN (2 year) ii. MOA ETCN Funding Agreement (2 year) iii. ETCN Data Sharing MOU (2 year) iv. Designated Representatives (annual) 	
	<i>Leadership Council, Fiscal Agent & Operations Team</i>	
10:00-11:30 AM	<p>Operational and Discussion Items</p> <ol style="list-style-type: none"> 1. Recap Career and Education Showcase 2. Recap Path to Palomar 3. Review 2024-25 ETCN Calendar <p>Member District Roundtable Link to Form Link to responses (Please complete the form prior to each LC meeting.)</p> <ol style="list-style-type: none"> 1. Escondido <ul style="list-style-type: none"> a. Santa Clara AE Credentialing - Partnering Districts 2. Palomar 3. Poway 4. Ramona 5. San Marcos 6. Vista <p>Operations Team Updates link to responses (Please complete the form prior to each LC meeting.)</p> <ol style="list-style-type: none"> 1. Curriculum, Marketing, and Planning 2. Data and Accountability 3. Disability Coordinator 4. Partnership Coordinator 5. Technology Integration <p>Regional and Professional Updates</p> <ol style="list-style-type: none"> 1. Strong Workforce 2. Super Region 3. ACSA Adult Council 4. CCAE 5. ACCE/CCCAOE 	<p>Mah Maschke All</p> <p>Adame</p> <p>Maschke Porter Marovich Phillips O’Shea-West</p> <p>Hayes Stowell Magallon Mah Rhoads</p> <p>Maschke Garramone Barajas Porter Maschke</p>
11:30 AM -1:00 PM	Lunch	

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	<i>Leadership Council. Fiscal Agent & Operations Team</i>	
1:00-2:30 PM	<p>Three Year Plan 2025-28</p> <ol style="list-style-type: none"> 1. Review the Draft of the CAEP 3 Year Plan <ol style="list-style-type: none"> a. Draft Plan b. Draft Activities and Outcomes 2. Complete Pillar 4: 3 Year Strategic Plan (one hour) 	Porter
	<p>Wrap up & Next Steps</p> <ol style="list-style-type: none"> 1. Action Items 2. Agenda items for May 28, 2025 Quarterly Meeting <ol style="list-style-type: none"> a. Approve Three Year Plan b. Data Dialogue c. 2025-26 Calendar Meeting Dates d. Consortium wide licensing (list from Liz w/links) e. Dial up with T-Mobile 	Adame, Smith
2:30 PM	Adjournment	
Due Dates & Deadlines	<ul style="list-style-type: none"> ● 5-2-25 CAEP: CFAD for 2025-26 Due in NOVA ● 6-1-25 CAEP: 24/25 Member Expense Report Due in NOVA Q3 ● 6-20-25 CAEP: Three Year Plan Due in NOVA ● 6-30-25 CAEP: 24/25 Member Expense Report certified by Consortia in NOVA (Q3) ● 6-30-25 CAEP: End of Q4 	

FUTURE MEETING DATES:

- Wednesday, May 28, 2025 @ Escondido Adult School