

CULLMAN CITY SCHOOLS
West Elementary School
Parent, Family, and Community Engagement Plan 2025 - 26

A. Plan Mission:

West Elementary School will build capacity to foster partnerships among families, school, and community that result in shared responsibilities for student, school, and community success.

B. Parent, Family, and Community Engagement Planning:

West Elementary School will:

1. **Open House.** Hold an Open House night for students and parents to meet their teachers and learn more about the school.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Annual Open House	Teachers / Administration	August 5, 2025 4:00 - 6:00 PM	Parents and students will meet with teachers and staff.	Attendance

2. **Annual Parent Title I Meeting.** Hold a parent meeting to provide information regarding Title I, Part A programs, the school curriculum, academic assessments, student progress, and proficiency requirements students are expected to meet in order to progress from grade to grade. Through regular meetings and yearly surveys, parents will have an opportunity to make suggestions and participate in decisions relating to the education of their children.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)

Annual Title I Information Meeting	Principal	September 15, 2025	Parents and community members will learn about the Title I Program and their ability to participate in the school improvement process.	Attendance and survey to parents that attended. Survey to parents that attended.
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3. **Fall Family Picnic.** Students and their families will be invited to attend a school-wide picnic with a tailgate theme to promote school-community relationships. The lunchroom will serve hot dogs/hamburgers on this day and students and their families can take lunch outside to eat on the school grounds.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Fall Family Picnic	Homeroom Teachers	October 23 and 24, 2025	Parents and families will be invited to attend a school-wide picnic to promote school, family, and community relationships.	Attendance

4. **Literacy and Numeracy Night.** Parents and students will be invited to a Literacy and Numeracy Night to learn about the Alabama Literacy Act and the Alabama Numeracy Act. Parents will also be able to interact with teachers who will demonstrate strategies from our Language Arts and Math instruction, as well as games and activities that incorporate math into our everyday lives.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)

Literacy and Numeracy Night	Administration, Racing Coach, Math Coach, and Teachers.	October 9, 2025	Coordination with East Elementary School on the night. Presentation of information by Administrators and Coaches. Set up the interactive stations with teachers.	Attendance
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5. **Parent-Teacher Conference Day.** Parents will be able to meet with teachers and discuss their student's academic progress.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Parent-Teacher Conference	Teachers / Administration	October 2025	Parents will meet with students to discuss academic progress.	Attendance

6. **Read-a-Thon.** Students will participate in two school-wide read-a-thons (one to commemorate National Family Literacy Day/National Author's Day and one to commemorate Dr. Seuss' Birthday) to promote reading for a lifetime, enjoying reading, and overall literacy in our school.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)

Read-a-Thon	Reading Committee, Curriculum Coach, Library Media Specialist, Community Members	November 2025 and March 2026	Students will participate in a school-wide read-a-thon day.	Attendance
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7. **Veterans Day Assembly Program.** West Elementary students will invite local veterans to view and participate in the Veterans Day Program. Fifth-grade students will present the program with music and recognition of Veterans and Gold Star Mothers.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Veterans Day Assembly Program	5 th Grade Teachers, Music Teacher, Principal	November 7, 2025	Fifth-grade students will study foreign wars and veterans' contributions to American society.	Attendance

8. **Family Movie Night.** Parents and students will be invited to a Family Movie Night to promote literacy and build community relationships.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)

Family Movie Night	Administration and PTA volunteers	December 2026	Students and families will view a movie to build community relationships. PTA volunteers will assist with drinks and snacks.	Attendance
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9. West Elementary Art Show. All West Elementary School students will have one piece of artwork displayed at the art show in conjunction with East Elementary students.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Annual Art Show	Art Teacher	March 2026	Each student will have a piece of artwork that will be displayed. Art teacher will set up the displays. Student council members will help with the event. Families and community members are invited to attend.	Attendance

10. East/West Elementary Bearcat Bash. East and West Elementary School 5th and 6th grade students will have a dance at Cullman Middle School Gym.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
Bearcat Bash	Principal and PTA Officers		5th and 6th Grade students will attend a dance at CMS. Beginning the merge of the two schools into Cullman Intermediate School. PTA's from both schools will coordinate and plan the event.	Attendance

11. **STEM Night.** Gifted students in Grades will present to families and community members and an original invention. Students will design their invention; create the invention, and present/demonstrates its usefulness and function.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/Evaluation (How will success be measured?)
STEM Night demonstrations	STEM Teacher	TBD	Students will design, create, and present lessons learned in STEM classes. Families and	Attendance

			community members are invited.	
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C. **Additional Community Outreach Events.** West Elementary students, faculty, staff, and parents will have opportunities to participate in the following community events to build relationships with community partners and learn about the history and culture of the Cullman area.

- Black and Gold Friday – Each Friday of the Fall, students, faculty, and staff will be encouraged to wear Black and Gold to support the high school and middle school teams. We will communicate with families and community members to wear our school colors.
- Outdoor Classroom – Community members will be invited to volunteer on cleanup days throughout the year to work in the outdoor classroom and help clean up the campus.
- 4-H Lesson in Classrooms. 4-H Program will conduct lessons with 4th and 5th Grade students on different agriculture, leadership, and public speaking skills with our students.
- Knapsacks for Kids – West Elementary School will partner with local churches and organizations to provide knapsacks for students to carry home over the weekends.
- Cullman Area Food Bank Canned Food Drive.
- Cats with Character promotes incentives for a schoolwide character education curriculum.
- Volunteers in Public Schools mentors from The Link will work with students at West Elementary to build relationships.
- Invention Convention. The Gifted Teacher will have a project for 3rd and 4th-grade students to create a unique product, explain its usefulness in everyday life, and present it to their parents and guests.
- Genius Hour. The Guidance Counselor and Gifted Teacher will coordinate with local artists, skill craftsmen, and others with special talents and skills to have one hour for grade-level students to learn and create an object from a skilled artisan.

D. **Leadership Team Members.** The West Elementary Leadership Team commits to building relationships with our families and community by undertaking the above activities for the 2025 - 26 School Year.

Kristie Noblett, 3rd Grade

Tera Meharg, 4th Grade

Cresha Bradley, 5th Grade

Meaghan Britton, 6th Grade

Melanie Townson, Intervention

Alli Hesterley, Resource Teacher

Stephanie Carver, Math Coach

Misti Murphy, Reading Coach

Deanna Little, PE Instructional Assistant

Courtney Waters, Assistant Principal

Kelly Thompson, Parent

Jay Page, Principal
