



TARGET ROAD SCHOOL
SCHOOL BOARD
BOARD MEETING AGENDA
Wednesday 26th February 2024 at 6pm
In the School Staffroom - 80 Target Road, Totara Vale

MEETING OPEN 6 PM

1.0 ADMINISTRATION 6PM-6:05PM

- 1.1 Karakia (*Fina*)
- 1.2 Present (*Kristie*)
- 1.3 Apologies (*Kristie*)
- 1.4 Introduction of guests (*Kristie*)
- 1.5 Declarations of interest (*Kristie*)

2.0 CHARTER/STRATEGIC PLAN 6:05PM-6:15PM

- 2.1 Confirm draft annual plan (*Fina*)
- 2.2 Draft analysis of variance (*Fina*)

3.0 PRINCIPAL'S REPORT 6:15pm-6:35PM

- 3.1 Principal's Report (*Fina*)

4.0 STUDENT PROGRESS & ACHIEVEMENT 6:35PM-6:50PM

- 4.1 Student achievement data presented (*Fina*)

5.0 HUMAN RESOURCES 6:50PM-7:10PM

- 5.1 Principal performance goals (*Fina*)

6.0 ATTENDANCE 7:10PM-7:20PM

- 6.1 Attendance Data (*Fina*)

7.0 BOARD PROCESS REQUIREMENTS 7:20PM-7:35PM

- 7.1 Set date for triennial elections
- 7.2 Update board's workplan
- 7.3 Review code of conduct for board members (*Kristie*)
- 7.4 Review board delegations & add in new (*Kristie*)

8.0 COMMITTEE REPORTS 7:10PM-7:30PM

- 8.1 **Finance**
- 2025 Final Budget approved (Kristie)
- Approve draft annual financial statements to be sent to auditor (Kristie)
- Minute approvals done via email (Kristie)
- Review of latest finance report (Kristie)
- Lion’s grant (Shane)

- 8.2 **Property**
- Updates (Shane)

- 8.3 **Planning and Review**
- School docs (Katie)

- 8.4 **Health, Safety & Wellbeing**
- Updates (Katie)

- 8.5 **Personnel**
- Any matters are to be discussed in-Committee

9.0 ADMINISTRATION 7:30PM-7:40PM

- 9.1 Confirmation of minutes (Kristie)
- 9.2 Training (Kristie)
- 9.3 Correspondence (Kristie)
- F45 Fundraising

10.0 IN-COMMITTEE

To be documented separately.

11.0 NEXT MEETING

- 12th March 6pm - Succession Planning
- 2nd April 6pm

MEETING CLOSE

ĀKINGA TIMATANGA

Whakarongo mai	<i>Listen here</i>
Te ōku hoa	<i>My friends</i>
Mā te takohanga	<i>Through being responsible</i>
Mā te manaakitanga	<i>Through respect</i>
Mā te manawaroa	<i>Through resilience</i>
Ka mahitahi tātou	<i>We will work collaboratively</i>
Kia whāia te iti kahurangi	<i>To achieve success</i>
Tihei mauri ora	<i>This is the essence of life</i>

Closing Karakia

<u>Listen here</u>	
Ngā mihi nui ki ōku hoa	Thanks to my friends
Kia tau te rangimarie	Let peace be
Ki runga i a tātou	Upon all of us

<p>Kia hoki pai ai tātou</p> <p>Ki ō tātou whānau</p> <p>Tihei mauri ora!</p>	<p>So we return safely to our families</p> <p>This is the essence of life</p>
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