

Southwest Guilford High School

4364 BARROW ROAD
HIGH POINT, NC 27265
336-819-2970
FAX- 336 454-5175

Location: Southwest High School is one of fifteen traditional high schools in the Guilford County School System, created in 1993 by the consolidation of the Greensboro, Guilford County and High Point City Schools. It is located in northern High Point. This is a rapidly growing area south of the Piedmont Triad International Airport just off of NC Highway 68.



ADMINISTRATION

Angela Monell
Enid Barnum
Duane Lewis
Emma Peel

Principal
Assistant Principal
Assistant Principal
Assistant Principal

Welcome

The staff and administration would like to extend a “COWBOY WELCOME” to those of you who are attending SWGHS for the first time or returning as upperclassmen. This handbook is provided to our students and parents with pertinent information about school policies and activities for the 2021-22 school year. We also encourage parents and students to call or visit an office staff member and/or the counseling center if we can help you with any additional information.

Student Name _____

Mission Statement

The staff of Southwest Guilford High School will create a culture of collaboration centered around data-analysis and reflection to address our diverse student population. We will provide rigorous and authentic academic opportunities that prepare students for post-secondary success.

Vision Statement

Southwest Guilford High School will prepare all students to be collaborative, lifelong learners and responsible citizens.

Accreditation: Southwest is approved and accredited by the North Carolina State Department of Public Instruction and the Southern Association of Colleges and Schools.

Enrollment: We will have approximately 1618 students enrolled during the 2021-22 school year.

School Colors: Kelly Green, Black and White

School Mascot: Cowboys

School Day: 9:15am-4:15pm

Class Schedule:

1 st Block	9:15-10:50	
2 nd Block	10:55-12:30	
3 rd Block	12:35-2:35	
	1 st Lunch	12:40-1:05
	2 nd Lunch	1:10-1:35
	3 rd Lunch	1:40-2:05
	4 th Lunch	2:10-2:35
4 th Block	2:40-4:15	

Telephone Numbers:

Athletics	336 819-2978
Attendance	336 819-2977
Bus Office	336 819-2990
Cafeteria	336 819-2975
Counseling	336 819-2973
Main Office	336 819-2970
Driver's Ed.	336 989-1088

GPA and Class Rank: In computing the grade point average, the following weighting scale is used

Advanced Placement	A=5	B=4	C=3	D=2		
Honors			A=4.5	B=3.5	C=2.5	D=1.5
College Prep		A=4	B=3	C=2	D=1	

SOUTHWEST GUILFORD HIGH STAFF

<p style="text-align: center;"><u>Cultural Arts</u></p> <p>Butler, Catherine*- Choral Music Byrd, Denis – Visual Art Cox, Joseph – Band Nelson, Amanda - Dance Philbrick, Nikki – Theatre York, Jane- Orchestra</p>	<p style="text-align: center;"><u>School Counseling Department</u></p> <p>Anna Compton – 9th/Freshman Academy</p> <p style="text-align: center;"><u>Grades 10 – 12. Alphabetical Caseloads:</u></p> <p>Bowman, Tammy – Student last names A – D Moore, Denesha – Student last names E – L Graham, Kendra* - Student last names M – R Hudgens, Janet – Student last names S – Z</p> <p>Powell, Gail –Counseling Office Support</p>	<p style="text-align: center;"><u>Exceptional Children</u></p> <p>Davison, Dex – Resource/Inclusion Hudson, Renee* - Inclusion Philpott, Tony - Inclusion Majors, Jaleesa-OCS Vlanzy, Greg - OCS Murphy, Connie- Adapted Curriculum Huff, Stephanie—Resource/Inclusion Wagstaff, Sonja—Inclusion Waller, Corbin—Inclusion Tyska, Lisa – Adapted Curriculum</p>
<p style="text-align: center;"><u>English</u></p> <p>Allah, Meshames Allred, Ashley Bratton, Jae Culler, Beth Dantonio, Beth Davis, Dawn Gaines, Cheryl Holmes, Reid McLaughlin, Timothy* Powell, Stephanie Talley, David Vanscoyk, Amanda</p>	<p style="text-align: center;"><u>Foreign Language</u></p> <p>Hagler, Angela – French Heffner, Jeremy – Latin* Huddleston, Travis- Spanish Palma, Melisa – Spanish Silva, Zulima—Spanish</p>	<p style="text-align: center;"><u>Math</u></p> <p>Caldwell, Michael Connolly, Michael Crawford, Carol Furr, Madison Lasher, John Miller Nelson, Mary Catherine Rashid, Hifas Repko, Tracy Rodden, Shelby Steely, Kristin Wood, Joe*</p>
<p style="text-align: center;"><u>Media Center</u></p> <p>Hunt, Jennie</p> <p style="text-align: center;"><u>Itinerant Staff</u></p> <p>Brannigan, Kathy – Occupational PT – EC PA Inst. Support Mader, Lessley – EC PA Regional Support – School Nurse – Psychologist Lowery, Kimberly – Speech Therapist</p>	<p style="text-align: center;"><u>Physical Education</u></p> <p>Black, Jennifer* Chambers, Jon Christman, Brindon Gann, John Gillis, Alex Richmond, Ryan</p>	<p style="text-align: center;"><u>Science</u></p> <p>DeMercurio, Leah Doak, Charles Ingram, Justin Lovett, Michelle McDonald, Janis Mode, Michael* Montgomery, Faith Perslow, Niklas Phillips, Tracey Von Steen, Jim Wright, Desiree</p>
<p style="text-align: center;"><u>Social Studies</u></p> <p>Baker, Phoebe Corriher, Sara Cox, Stewart Haith, Evonda Hinman, Matt Hinson, Derrick Johnson, Matthew Keveryn, Jeffrey Perry, Daniel Spillman, Alison Byrd, Shannon Wesney, Denny</p>	<p style="text-align: center;"><u>Special Categories</u></p> <p>Wright, Emily – Social Worker Christman, Brindon - Athletic Director Moore, Natalya - Curriculum Facilitator Anderson, Derek – Graduation Coach Cook, Michelle – Career Development /Special Populations Coordinator Officer Ramey- School Resource Officer Rainey-Farmer, D. – Restoration Station/ISS McIver, J.-Restoration Station/ISS Bruner de Rodrigues, Amy- ESOL Palacios, Kristine—ESOL Flores, Zenaida – Parent Liaison</p>	<p style="text-align: center;"><u>Career Technical Education</u></p> <p>Arrington, Jane Baker, Martin Bassett, Odetta Brown, Charles Canon, Nita Chapman, Gina Cooke, David Dusek, Kristen Evans, Ashli Flynt, Charles Johnson, Clayton Wiley, LaToya McNatt, Malik Murphy, Keith Whitestone, Lisa</p>
CLASSIFIED STAFF		
<p>Adams, Donna – Custodian Adams, Robert - Custodian Barker, Cathleen – EC Assistant Butler, Mike – Custodian Cline, Kristy – Data Manager Coggins, Stacy – EC Assistant Coltrane, Tami—EC Assistant Crosby, Lisa - Custodian Crowell, Sheryl – Custodian Daniels, Jasper—Custodian Dean, Devionne – EC Assistant Denny, Rakiyah.- EC Assistant Donnell, Mike – Custodian Foust, Daniel—Custodian</p>	<p>– Registrar Office Support Funderburg, Mark – EC Assistant Harris, Renee – Treasurer Harrison, Debra—EC Assistant Lide, Jakayla- EC Assistant Lloyd, Brett – Lead Custodian Marshburn, Lee – Custodian Moore, Karetha—EC Assistant Ognosky, Linda – Receptionist Office Support O’Neal, Wilhelmina – Attendance Powell, Gail- Office Rabon, Francia- EC Assistant Salgado, Cilia—Custodian Steinckamp, Roger—Custodian</p>	

Dooley, Leisha- EC Assistant	Washington, - Cafeteria Manager
Durant, Susan - Guidance Office Support	Thorpe, Deborah - EC Assistant
Gray, Kenneth- EC Assistant	Ynoa Lantigua, Pablo - Custodian

* Denotes Department Chair

SCHOOL INFORMATION AND DESIGNATIONS

SENIOR ACADEMIC RECOGNITION - Seniors will be invited to attend the Awards Day Ceremony based on the following criteria:

- Community Awards - Determined by selection criteria for individual awards.
- Departmental Awards - Teacher selection.

ADDING, DROPPING OR CHANGING COURSES - No teacher is authorized to drop or add a student from his or her roll without permission from Administration. DROP/ADD SLIPS should always be used. Very few changes will be eligible. If a student has been misplaced, notify the counseling department for necessary adjustments. Student and parent input was gathered during the 2021 spring registration process. The course matrix was designed based on the aforementioned input. **Students will have up to and including August 31st during 1st semester and until January 29th during 2nd semester to make class changes. No student will be allowed to make a change after these dates.**

ATHLETIC FEES – On May 9, 2017, the Board of Education approved the Superintendent's Recommended Budget that included a provision to charge athletes a fee of \$45. The fee is to be paid once annually, regardless of the number of sports a student plays. Parents may request a fee waiver if their child is approved for free or reduced lunch or if they meet other financial criteria.

Processes and forms have been developed to support families and school staff with the collection of fees as well as the process to obtain a fee waiver.

The following forms are found on the SWHS Athletics website as well as in the front office:

- [Athletic Fee Infographic](#)
- [Athletic Fee Information Sheet](#)
- [Athletic Fee Waiver Form](#)
- [Athletic Fee Waiver Appeal Form](#)

These materials are available in several languages. If you have questions or need additional information, you can contact Coach Christman, Athletic Director at christb2@gcsnc.com

ATTENDANCE – Please refer to the attendance procedures following the school information section. The Guilford County Board of Education Administrative Policy is included.

Students must go to the attendance office if they arrive to school late or for an early dismissal.

Students may not leave school without signing out in the Attendance Office. Even with parents' consent or knowledge, parents must email or come in to the Attendance Office to officially sign their student out. Failure to sign a student out is considered skipping (unexcused absence) and consequences will be assigned.

Students who are absent from school (excused or unexcused) are not allowed to attend or participate in any school related activity after school. If the absence is on a Friday, students are not allowed to attend or participate in any school related activity during the weekend.

If a student is absent he/she must bring an excuse to the attendance office **within three days** in order to have the absence excused. Failure to bring in a note affects the exam exemption policy.

AP TESTING ATTENDANCE

AP students are required to attend classes prior to AP Testing (if the test is taken in the afternoon) or after AP

Testing (if the test is taken in the morning).

If students do not attend school before testing or return after testing and if they do not have PRIOR approval from a parent, they will be considered skipping (unexcused absence) and consequences will be given. If a student is not attending their regular class(es) on an AP testing day, parents must send in a note or email the attendance office to “check the student out” PRIOR to the absence. Parents cannot seek approval for their child to miss classes after the fact. Students missing classes on these days will jeopardize their exam exemption status.

Our expectation is that all students taking AP tests attend all classes prior to or after testing. In addition to missing instruction, there are major liability implications to be considered.

BACCALAUREATE - Local churches/synagogues will perform these services. They are optional.

BAND BOOSTERS - See the band director for additional information. Membership and information will be available at the first PTSA/Open House on Monday, August 16, 2021.

BETA CLUB - Beta Club letters will be sent to students after National Honor Society letters in the fall. Specific criteria and expectations will be included.

BOMB THREAT/UNDER SIEGE - All teachers will have designated areas to go to in case of a “bomb threat”. Teachers are to keep the students in the designated area. Students will be responsible for notes saying whether they have permission to leave campus. Any student who leaves without permission will be subject to disciplinary action.

Any student guilty of a bomb threat will be prosecuted to the fullest extent of the law as well as being recommended for long-term suspension.

If we are “under siege,” students will go to or remain in the nearest classroom and lock the door until help arrives. Students are not to get near the door after it is locked. Students should not run into the hallway for any reason. The staff has been trained to handle situations such as these.

Assistant Principal, Duane Lewis, is the contact person.

BOOKS - Most teachers issue textbooks to students. Students have the responsibility for their textbooks. If books are lost or damaged, they must be paid for at FULL PRICE. If students do not return books, the outstanding obligation must be paid prior to receiving their report cards or graduation.

BUSES – Bus route questions can be answered by Ms. Betsey Kelly at the bus office. The number is 336 819-2990. Mr. Lewis and Ms. Peel can answer bus questions and handle bus concerns/discipline.

CAFETERIA – MEAL COSTS

Breakfast:	\$1.00	Middle and High	Lunch:	\$2.70	K-12
	.00	Reduced (K-12)		.40	Reduced (K-12)
	Adults	A la Carte		Adults	A la Carte

Payment Options

Cash and checks are accepted in the lunch line at all school cafeterias. Checks are preferred and can be made payable to your school cafeteria with the student’s name in the memo section of the check. Do not send school fees, field trip money or money for other items in the same check for lunch money. Change is not given to students from checks. Also, online payments to students’ accounts can be made through the GCS web page.

Guilford County Schools utilizes a computer-based accounting system. With this computer system, each child is given a confidential food service account. This system maintains the daily account balance including free, reduced or full pay meals.

If you have any questions concerning our check acceptance policy, please call 1(877) 891-5422. Your payment by check constitutes your acceptance of these terms.

Online Payments

Guilford County Schools accepts credit and debit card payments online through www.k12paymentcenter.com. Lunch Prepay offers great convenience and the following benefits:

- Quick and easy access to your student's meal account 24 hours a day, seven days a week.
- The ability to pay for multiple students' accounts with one single payment.
- The ability to look up your students' account balance, anytime, any place through the Internet.
- The ability to see 90 calendar days of purchases and payments.
- Automated notification, via e-mail, when your student's account balance falls below an amount you have set.
- Peace of mind, knowing that the money is being used for good nutrition.

Payments made using Lunch PrePay will generally be posted within 24 hours. No online payments will be posted to a student's food service account between 9 a.m. and 3 p.m. on school days while computers are being used to record meal activity. Payments made during this time will be posted to the accounts after 3 p.m.

A minimal transaction fee charged by the company providing the service will apply for this payment convenience.

For more information see "Help/FAQ" on www.k12paymentcenter.com.

CHORAL BOOSTERS – Contact Catherine Butler for additional information.

CLUBS -All clubs have sponsors who are responsible for following the guidelines set forth by the Guilford County Board of Education. If you have an interest in any of these clubs, let the sponsor know. Clubs also participate in a campus beautification project once/year.

2021 Fall Southwest Club Directory	
Club	Sponsors
Amnesty International	McLaughlin
Anime	Steely
Art Club	Byrd
Asian Culture Club	Mode
Battle of the Books	Hunt
Beta Club	Davis
Black Cultural Awareness (BCA)	Haith
Bring Your Own Book Club	Hunt
Campus Life	Culler

Chess Club	Von Steen
DECA	Thiam
Engineering & Design Club	Baker
Environmental Club	Mode
Fellowship of Christian Athletes	Hinson
Fishing Club	Lovett
French Club	Hagler
GSA	Philpott, Hudson
Health Occupations Students of America	Canon, Dusek
K-Pop	Rodden
Latin Club	Heffner
Ladies Inspiring Teens (LIT)	Montgomery
Muslim Student Association	Wesney
National Honor Society for Dance Arts	
Photography Club	Byrd
Ping Pong Club	Funderburg
Podcast & Multimedia Club	Hunt, Lide
Prom Committee	Culler
Psychology Club	Keveryn
Robotics Club	Baker
Service Learning Ambassadors	Whitestone
Spanish Club	Palma
Sports Medicine Club	Black
Student Council	Repko
Students Against Violence Everywhere	Davis, Powell
Theater Club	Aguiar
Wiley's Warriors	
BY INVITATION ONLY CLUBS	
SPURS (Dance)	
National Honor Society	Spillman
National Technical Honor Society	Cook, M.
STARRS	Haith

CONFERENCES- If you have concerns about your child, call Ms. Gail Powell in counseling (336 819-2973) to schedule a parent-teacher conference. Conferences are scheduled at 9:15 a.m.-4:15 p.m. Academic and/or discipline concerns are best dealt with at the beginning of each semester or when they first present.

COUNSELING DEPARTMENT - Students may go to the counseling office before school, after school, and during their lunch. They may email their School Counselor and request a conference. They may stop by during class change but the counseling staff will remind them that they will not be given an excuse to be tardy to class. Students who come to counseling without notes are sent back to class without notes. If counselors cannot see a student at that time, he/she will be given an appointment and sent back to class.

CUMULATIVE RECORDS – A record of the student’s school activities is kept from kindergarten through twelfth grade. This record contains attendance, subject grades, health records, test scores, and other information.

Discipline records are not kept in the cumulative record. The student's records may be reviewed by school personnel, parent, the student (if he or she is 18 years of age), and/or certain court officials and law enforcement personnel if properly authorized to do so. Whenever anyone outside the school views the record, a documentation log is kept so that all viewers can be identified.

CURRICULUM – For information on curriculum, please see the registration booklet, the GCS website or a school counselor. All students are given access to the online GCS registration booklet. You may also see our curriculum facilitator, Ms. Natalya Moore.

DRESS CODE (Community Dress Standards) – Students are expected to adhere to the Southwest Guilford High School Dress Code at ALL times while on campus and school related activities. Also see attached Dress Code and consequences.

DRIVER ELIGIBILITY - All North Carolina students under 18 years of age are subject to having their driver's permit/license suspended if they do not make adequate academic progress each semester or if they drop out of school. Adequate academic progress is defined as passing 70% of their classes each semester (3 of 4 for block schools). Students may regain their permit/license at the end of a semester by making adequate academic progress. Students must obtain a Driving Eligibility Certificate and transcript from their school to take with them to the Department of Motor Vehicles to receive their permit/license. The Driving Eligibility Certificate verifies the student is enrolled in school and made adequate academic progress the previous semester. See the Registrar, Ms. Susan Durant or Mrs. Michelle Phillips for the Driving Eligibility Certificate.

ELECTRONIC DEVICES and ACCESSORIES - All electronic devices and accessories are prohibited during the instructional day (9:15am-4:15pm). Cell phones, ear buds, headphones, MP3s, I Pods and electronic games are prohibited while at school. **Devices, headsets, earphone, ear buds, headphones, Bluetooth and/or accessories of any type must be out of sight and out of sound. They are not to be worn around the neck.**

Cell phones are not allowed during the school day (9:15am-4:15pm). Parents should not call or text your students during the day. Please call the front office to leave messages in the event of an emergency.

When the first bell ring for students to report to 1st BLOCK at 9:15am, ALL electronics and accessories must be put away.

Seniors or any students who have late arrivals or early dismissals (including no 1st and/or 4th Block classes) are not allowed to use electronic devices even though your academic day may not have started or may be over. Again, cell phones are not allowed during the school day (9:15am-4:15am). No charging of electronic devices is allowed during the school day, either.

The school is not obligated to recover lost or stolen electronic devices.

The school is not responsible for confiscated electronic devices.

1st offense: The electronic device is taken and a parent may pick it up at their convenience.

2nd offense: The electronic device is taken and a parent may pick it up at their convenience.

3rd offense: The electronic device is taken and a parent may pick it up on the last day of the quarter.

Refusal to give a staff member the electronic device when requested results in an automatic 3 Day Out-of-School Suspension. No Exceptions. No Negotiations. Students who refuse to turn in the phone to their teacher but can be reasoned with later to turn it in and avoid the 3 day OSS will have 3 days Restitution Station/ISS for noncompliance with the original request to turn in the phone.

EMERGENCIES – Southwest High has a First Responders Team in place. They have been certified in CPR and First Aid and can handle small emergencies (i.e. nose bleeds, sprains, etc.) until a parent can come pick the student up. If a parent cannot be contacted and we feel the need for further assistance, 911 will be called. Parents and students must keep contact information current with our Data Manager, Mrs. Kristy Cline. The school cannot be held responsible if the parent/student does not keep student information current.

EXAM SCHEDULE - North Carolina requires students to take the EOC (End of Course) test in the following courses: English II, Math I, Math 3, and Biology. Students must take the exam even if they are not passing the course. Our PARTICIPATION RATE depends on it. Our exam schedules will be announced in November for 1st semester and in April for 2nd semester. Career and Technical Education (CTE) classes will take state CTE-EOC exams.

Please do not schedule any trips during the last two weeks of each semester.

EXAM EXEMPTIONS

Students that maintain 97% attendance with no **unexcused** absences are eligible for an exemption card. Students may not exempt EOC exams, CTE-EOC exams or NC Final Exams. Excuses for absences must be turned in **within three days** of the absence, following the attendance policy. Excuses for absences will not be accepted after this time.

FACE COVERINGS

Face coverings/masks are required at all times indoors (except when eating or drinking) and on school buses by students, staff and other adults regardless of vaccination status or ability to physically distance.* Masks are not required outdoors. However, certain high-risk activities may require masking and/or physical distancing, additional PPE or other preventive strategies.

FIELD TRIPS – Students must abide by the rules set forth by the classroom teacher, Southwest Behavior Code of Conduct and Guilford County Schools Code of Conduct. Misbehavior will be dealt with accordingly. Students must remain in Dress Code while on field trips. **Permission slips must be signed by parents before the student is allowed to participate.**

FINANCIAL OBLIGATIONS Students who have financial obligations to the school must take care of them immediately. If students lose books, materials, uniforms, etc., they must pay for the lost items before others can be issued. If an item is found later in the year and is in good condition, the student's money can be refunded upon presentation of the original receipt.

FIRE DRILLS - A fire drill will be conducted once each month. Students are expected to follow procedures in a safe and orderly manner. There will be no talking during fire drills.

FLOWER DELIVERIES- Students are allowed to receive flowers and/or balloons at school however the flowers and/or balloons must remain in the office until after school. Parents need to remember glass vases and balloons are prohibited on the bus.

FOOD AND DRINK IN CLASSROOMS- All food and beverages should be consumed in the cafeteria and not in the halls, classrooms, the media center, or computer labs. No food or beverages should be taken from the cafeteria during breakfast (prior to the 1st bell) or following lunch breaks. Transparent water bottles with water in them will be allowed in classrooms.

GRADUATION - All seniors are REQUIRED to participate in the ceremonies and the practices that precede the event. Anyone missing designated graduation practices MUST have a legitimate reason and a note written by the student's parents. The senior advisor and the principal must approve the absence. Without approval, the student will not be allowed to "Walk" at graduation. ANY DISRUPTION AT GRADUATION WILL RESULT IN THE DIPLOMA BEING HELD AND THE STUDENT WILL BE REQUIRED TO SEE THE PRINCIPAL FOR A WORK ASSIGNMENT DURING THE SUMMER. Ten hours or more of SWHS community service will be REQUIRED for anyone disrupting or acting inappropriately at graduation.

GRADUATION REQUIREMENTS - (Also see registration booklet)

All students must have CPR training in order to graduate. Most students who took 8th grade PE/Health in the Guilford County Schools, have met this requirement. Students must also complete a Senior English Project.

Graduating Classes of

Future Ready Core:

- 4 English I, II, III, IV
- 4 Mathematics I, II, III and an additional higher level math course
- 3 Sciences - Biology, a Physical Science, an Earth/Environmental Science
- 4 Social Studies - World History, American History: The Founding Principles, Civics, and Economics, American History I: Founding Principles, American History II,
- 1 Health and Physical Education
- 6 Electives Required
- 2 Elective Courses of any Combination:
 - Arts Education
 - World Languages
 - Career and Technical Education (CTE)
- 28 Total Graduation Requirements

HOMEWORK POLICY- Homework is due on the assigned day and will be accepted for full credit only then unless other arrangements are made and approved in advance by the teacher or administration.

HONOR GRADUATES - Eligibility will be determined at the end of second semester of the senior year based on Grade Point Averages (GPA). Designations include Cum Laude (3.5), Magna Cum Laude (4.0), and Summa Cum Laude (4.5).

HONOR ROLL - Honor Roll (4.0) lists are prepared by the Data Manager at the end of each grading period and sent to the principal.

INSURANCE FOR STUDENTS - Guilford County Schools offers open enrollment for voluntary student accident insurance. You can sign up any time during the school year on-line at www.k12studentinsurance.com. Any questions, call 1-888-574-6288. Accident coverage underwritten by QBE INSURANCE CORPORATION.

INTERIM REPORTS –

<u>1st Quarter</u>	September 13, 2021 and October 4, 2021
<u>2nd Quarter</u>	November 16, 2021 and December 9, 2021
<u>3rd Quarter</u>	February 8, 2022 and March 3, 2022
<u>4th Quarter</u>	April 14, 2022 and May 12, 2022

JUNIOR USHERS – Twelve Juniors will be selected by staff to serve as Junior Ushers during the Graduation Service.

LOCKERS - Lockers will be furnished to the students upon request. Students may request a locker assignment at any time in the school year. A locker roster is kept so that students can be located upon a locker inspection or problem. It is recommended that students not share their locker or locker combination with anyone.

Lockers are the property of Southwest High School and the Guilford County Board of Education. Any illegal item found in a student's locker will be confiscated and consequences will be administered to the student to whom the locker is assigned. **The administration has the right to search any student's locker at any time.**

LOST AND FOUND- If a student loses an item, the student can come by the front office during his/her lunch, before or after school to inquire of the lost item. Any student finding a lost item on campus should turn it in to a teacher or the secretary in the front office.

LUNCH - Southwest observes a closed campus lunch for **all** students. Students are not allowed to go to their vehicles during lunch. Students failing to report to the cafeteria on time will receive consequences from

administration.

MARSHALS - The top 12 juniors with the highest GPAs. The determination will be after 3rd quarter grades.

MEDIA CENTER – The media center is available to students from 9:00 a.m. – 4:45 pm every day.

MEDICATION - Parents must send in a completed medication permission form signed by a physician. Medication, in the container dispensed from the pharmacy, along with the form must be turned in to Ms. Gail Powell, our Counseling Department administrative assistant. A school official, in accordance with the directions supplied by the medical doctor, must dispense all medication. The school will not dispense any over-the-counter (Tylenol, Advil, aspirin, etc.), or prescription medication without a prescription and/or doctor's note. Students are not allowed to be in possession of any OTC or prescription medications at school.

NATIONAL HONOR SOCIETY – Please refer to SWHS National Honor Society Policies and procedures on the SWHS Website.

NC SCHOLARS PROGRAM - (See GCS online registration booklet)

ONE CARD— OneCard is the Guilford County Schools student identification and access card. OneCard provides many functions including school attendance, identification, media center checkout, public library access, and more.

- Guilford County Schools is committed to the safety and security of all students, staff and visitors. Onecard adds an additional safety measure. Everyone on a Guilford County Schools campus will know in a glance who is official. It is a quick, effective way for emergency personnel, who may not be familiar with our students, to identify persons during an emergency incident. Providing a safe and secure environment will foster learning and assist in security for everyone on campus.
- In addition to fostering a safe learning environment and enhancing school safety and security Onecard creates a feeling of unity among students; boost school identity and pride; and assists with building community partnerships.
- Each student will be issued a new Onecard at the beginning of the year. All students and staff will have photo IDs and are expected to wear them daily.
- All students who are car riders, bus riders and student drivers will be expected to enter the building through designated entrance areas using their OneCard. It is expected for students to wear their Onecard on a lanyard throughout the school day. Students can use their own lanyard as long as it is not inappropriate content on the lanyard.
- Students who lose their Onecard will have to pay \$5.00 for a replacement card.
- At Southwest Guilford High School, we are committed to the safety of our students and staff. Please help to keep one another safe on the Ranch where we all Belong by wearing your Onecard!

ONLINE COURSES – Underclass students taking online classes during the regular school day (9:15am-4:15pm) at SWHS must remain on campus for the time assigned for their online course. Students must check in with their site supervisor for attendance purposes every school day. Underclass students taking an online course in addition to the regularly scheduled 4-Block school day (9:15am-4:15pm) may complete that fifth course off campus. Seniors taking online classes, may work on their online classes off site only if the time assigned for the online class is 1st or 4th block. Seniors with an early release or late first block coupled with an online course block may arrive or depart campus to accommodate this paired block scenario. It is to be understood, however, that seniors,

while they may leave early or arrive late because of unscheduled first or last blocks and online courses, are not to come to school and then leave, only to return again.

OUT OF SCHOOL SUSPENSIONS (OSS) - During Out of School Suspensions, students are prohibited from participation in and/or attending ALL school activities. OSS students are NOT permitted on any Guilford County Schools property at any time for any reason. This includes bringing or picking up other students.

PARKING LOT

Students are **not** allowed in the parking lot between 9:15 a.m. and 4:15 p.m. unless they have permission from an administrator. Students are not allowed to go to cars between classes. This may result of loss of parking privileges.

The parking lot is the property of Southwest Guilford High School and the Guilford County Board of Education. Vehicles that are used for the transportation of illegal drugs or weapons are subject to be searched and may be subject to the laws and jurisdiction of the High Point Police Department.

Only student drivers are allowed in the student parking lot. Bus and car riders are not allowed in the student parking lot before, during or after school. Student drivers are not allowed in the bus lot before, during or after school.

PARKING PERMIT AND FAILURE TO DISPLAY PARKING PERMIT - All students who park a vehicle on campus must purchase a student parking permit. The cost is \$50.00 Students and a parent/guardian must complete a permit application found in the literature rack by the door into the front office. Please see Mrs. Barnum for questions regarding parking permits. All obligations must be satisfied before a permit is issued.

Parking permits must be displayed at all times on the rear view mirror, with the permit number facing outward. The student who is originally issued the parking permit will be held responsible for any vehicle that displays the permit. Vehicles not displaying the permit are subject to be towed at the owner's expense and the student may be denied future parking privileges. Lost or stolen parking permits will not be replaced; a new one must be purchased if unsold spaces are available. If a student who parks on campus allows any student(s) to use his/her vehicle to cut class or leave school without following proper early dismissal procedures, the student with the vehicle will receive the same consequences as the student(s) who cut or left school without permission and will lose parking privileges.

Loss of parking permit and parking privileges may occur for unsafe, reckless or inappropriate driving in the parking lot or for excessive tardies to school.

Parking is not guaranteed for students who get their license once all spaces are sold. Parking permits will be sold throughout the year on a first come, first serve basis.

Below are the policies pertaining to students' cars/parking privileges:

1. Students must park in the student parking lots only.
2. Students are not allowed in the parking lot between 9:15 a.m. and 4:15 p.m. unless they have permission from an administrator.
3. There will be no leaving campus by car or otherwise during lunch periods unless the student is on work release, attend classes at Weaver Academy or have PRIOR approval from a parent through the Attendance Office.
4. Students are not to park in any area other than designated spaces.
5. **Careless and reckless driving on campus will be dealt with severely. In school consequences as well as loss of parking pass privileges will occur.**
6. Students may not drive over median or any other grassy areas.
7. SPEED LIMIT ON CAMPUS IS 10 MPH.
8. PARKING PERMIT MUST BE VISIBLE AT ALL TIMES.
9. Failure to follow these rules and those printed on the parking permits will mean revoking parking privileges and/or cars being towed without further warning.
10. Students and parents must sign all parking permit forms.

11. More than 3 unexcused tardies to school during each grading period will result in the loss of parking privileges for 3 weeks. Six or more excused or unexcused absences will also result in a 3-week parking permit suspension.

AUTOMOBILE SEARCHES: Students are permitted to park on school premises as a matter of privilege, not of right. The school retains the authority to conduct routine patrols of the student parking lots and inspections of the exteriors of student automobiles on school property. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials or other evidence of illegal activities are contained inside. Such patrols and inspections may be conducted without notice and without further student consent. Law enforcement may also be called to search student vehicles when, in the principal's discretion, a law enforcement presence would be helpful for any reason.

PTSA (Parent Teacher Student Association) - The PTSA is an organization composed of parents, students and teachers that support school goals. That may include scholarships, buying various materials for students or teachers, supporting academics, awards, etc. Fundraising for our school is done through linking grocery VIC cards. Please see the PTSA link on the SWHS website.

PROGRAMS - The following are programs that Southwest High School places special emphasis on: STARS; WISE guys and SMART girls; Service Learning; Character Development; Improving ACT scores and SAT scores; APEX and Saturn Credit Recovery; Restorative Practice; Tuesday/Thursday Tutorials.

REPORT CARDS

	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Interim Report	September 13 October 4	November 16 December 9	February 8 March 3	April 14 May 12
Grading Period Ends	October 22	January 14	March 24	June 3
Workday(s)	October 25 & 26	January 18	March 25	June 6 & 7
Report Cards to Students	November 2	January 26	April 5	Mailed

RESTORATION STATION – Also known as In School Suspension.

SATURDAY MORNING SCHOOL- Saturday Morning School is from 8:00 a.m. to 12:00 p.m. Students attending SMS are responsible for their own transportation. Students must have academic assignments to complete. Failure to abide by behavior/academic expectations will result in dismissal from the opportunity to complete Saturday Morning School. No electronic devices and accessories. No food and/or drink allowed.

SCHOLARSHIPS - There are many scholarships (large and small) for which students may qualify. Be sure to see your grade level School Counselor for information throughout the school year. Counselors email newsletter updates throughout the year. Please call and ask to add your email to their bulk email distributions. Seniors are strongly encouraged to report ALL scholarships, grants, loans and awards to their School Counselor.

SCHOOL DETENTION - School Detention is assigned during the discipline conference between teacher/administrator and the student. Students are responsible for their own transportation on the days detention is assigned. **FAILURE TO STAY FOR SCHOOL DETENTION** will result in being assigned to Restoration Station.

SOLICITATION - No solicitation will be allowed of students, teachers, or school staff. No one is allowed to advertise or solicit for outside businesses without the specific consent of the principal.

TORNADO DRILL - A tornado drill is held annually. This is a serious drill and a time that can cause some disruption for the classroom. Every teacher should have his/her class ready with directions for positioning themselves in the hallways or designated location. All students should kneel facing the wall or lockers with their

heads bent down and protected by their hands.

TORNADO WATCH

A Tornado **Watch** is issued to alert people to the possibility of a tornado developing in your area. At this point, a tornado has not been seen but the conditions are very favorable for tornados to occur at any moment. Students will stay in their classrooms. Discuss the procedure with them. Inform students as to where you will need to move in the event of a Tornado Warning. Students in trailers will be brought into the building.

TORNADO WARNING

A Tornado **Warning** is issued when a tornado has actually been sighted or has been picked up on radar in your area. This means that you need to take shelter immediately. Move students quickly into interior rooms or hallways as designated on the maps provided to the lowest floor possible. Have students crouch down on their knees, bend over and cover their head with their hands. Stay off the elevators.

SPECIFICS TO REMEMBER

- Stay away from glass areas of the building with wide ceilings such as the gym or media center.
- There should not be any talking.
- In a real emergency, we must account for every student.
- Students will not be allowed to leave the area without teacher's permission. The classroom teacher will be the most important person to keep a calm and orderly environment.
- If you are outside, students will lie in the lowest depression that can be found.

VALEDICTORIAN AND SALUTATORIAN - These designations will be given to the students with the two highest Grade Point Averages at the end of the senior year. Final designation will not be determined until all grades have been compiled and final calculations have been computed.

VISITORS TO THE SCHOOL

- All visitors must report to the general office and sign in. A visitors badge will be given to all visitors. Visitors must show a form of identification and be "buzzed" in once the security system is installed.
- No visitors will be allowed in classrooms during class sessions without expressed PERMISSION FROM THE PRINCIPAL.
- Siblings, friends and former students are not allowed to visit school during lunch or any other part of the school day. Visitors are not allowed in the cafeteria during student lunches.

WINTER WEATHER- Announcements about school closings or delays will be made by Guilford County Schools. Local television, radio, www.gcsnc.com, www.digtriad.com, GCS Facebook page will advise you about closings or delays. If schools are to open at regular time, no announcement will be made. The GCS channel is the best source of information.

WITHDRAWING FROM SCHOOL - If a student finds it necessary to leave Southwest High School or transferring to another school, the following procedures must be followed:

1. Get a withdrawal form from the registrar's office.
2. Turn in all textbooks to the subject teacher and have them initial the withdrawal slip. Make sure that all teachers sign the withdrawal slip.
3. Clear all delinquent fees and fines with the media specialist and the treasurer/bookkeeper.
4. Take the completed form to Ms. Gail Powell and pick up the "Transfer Slip".
5. Then the Registrar will forward an official transcript to the student's new school if necessary.

ANY STUDENT WITHDRAWING FROM SCHOOL MUST BE ACCOMPANIED BY THEIR PARENT/LEGAL GUARDIAN DURING WITHDRAWAL. NEVER LEAVE THE SCHOOL WITHOUT OFFICIALLY CHECKING OUT.

ATHLETIC DEPARTMENT

All sports are governed by the North Carolina High School Athletic Association (NCHSAA). Southwest High School participates in the Metro 4-A Athletic Conference. Member schools include: Western Guilford, Ragsdale, Northwest Guilford, Northern Guilford, Page, Grimsley and Southwest. Game admission fees are determined by the Metro 4-A Athletic Conference. Sport schedules and game locations can be picked up in the office, from the coach, or the Athletic Director or at www.cowboysports.org.

The Southwest Guilford High School webpage is our official website under athletics for all schedules, games, directions, notes, news, and anything that is important to SW athletics. It can also be seen at www.cowboysports.org.

RULES AND REGULATIONS

- a. **Academic/Attendance Regulations (State adopted)** - It is required by the NCHSAA that all athletes must pass three (3) subjects and be in attendance at school a minimum of 85% of the previous semester. Failure to meet these requirements will constitute the student being ineligible for athletic teams. Furthermore, the student must be in school on the day of the athletic contest in order to participate. Waivers of this rule are subject to the principal's discretion.
- b. **Southwest Behavior Code** - Athletes are always in the public eye. The way the athlete conducts him/herself at home, at school, on team trips, or on the playing field reflects on our school, the parents and the community. Severe problems will be reported to the Coach Christman, the Athletics Director, Principal Monell and the grade level administrator. Students may be removed from athletic teams for the REMAINDER OF THE SCHOOL YEAR for problems such as disrespect to coaches, stealing, fighting, drugs/tobacco/alcohol, social media issues and other problems that will have a negative impact on the image of the school.
- c. **Additional Training Rules** - Rules pertaining to specific sports may be required by the head coach. Each head coach is responsible for setting his/her training rules. The athlete is expected to abide by them if he/she accepts the challenge of being a part of that sport. Many coaches have separate team and training policies that are given to each student and parents at our Fair Play Meeting prior to the start of the season.
- d. **GCS Fair Play Rules/Policies**- In accordance with the rules of the NCHSAA, Guilford County Schools requires all student athletes/parents to attend 1 Fair Play Meeting per year. Students and parents are also required to complete and abide by the Fair Play Rules and Athletic Participation form before they can participate in an athletic contest. The Fair Play Policies include academic and attendance requirements, new 2.0 GPA policy, and residency procedures.

EXTRACURRICULAR ACTIVITIES AT SOUTHWEST

- | | |
|---------|---|
| WOMEN - | Basketball, Cheerleading, Cross Country, Marching Band, Pep Band, Jazz Band, Drama, Soccer, Softball, Tennis, Track, Swimming, Volleyball, Golf, Lacrosse and Wrestlerettes |
| MEN - | Baseball, Basketball, Cross Country, Drama, Football, Golf, Marching Band, Pep Band, Jazz Band, Soccer, Swimming, Tennis, Track, Wrestling, and Lacrosse |

ATHLETIC BOOSTER CLUB - The athletic booster club consists of primary and individual booster clubs. Membership is required in both. This format gives individuals the luxury of supporting a general membership as well as focusing time, skills, and monetary support to the sport of your choice. More information will be given at the first PTSA/Open House on Monday, August 16, 2021. If there are concerns about the athletic program, please feel free to make an appointment with the Athletic Director, Coach Christman.

Insurance:

Guilford County Schools (GCS) furnishes an Interscholastic Athletic Insurance Policy which provides limited benefits for all students in the system who participate in high school sponsored and supervised interscholastic athletic activities. The policy provides excess coverage for a student with other insurance coverage, but it pays only when other benefits have been exhausted. In cases in which a student has no other coverage with either a commercial insurance agency, Medicare or Medicaid, the GCS athletic insurance policy is the primary policy. If your son or daughter should be injured while participating in a high school sponsored or supervised interscholastic athletic event, the following procedures must be followed to process a claim under the insurance provided by GCS.

- Pick up a claim form at your school.
- See a physician within 30 days of the injury.
- Complete and submit the Accident Claim Form. The claim form must be filed with the insurance company within 60 days of the injury and should include the Explanation of Benefits form from your primary insurance carrier. Please list below the name of your primary insurance carrier and policy number.

SPORTSMANSHIP MEETING - The NCHSAA requires all athletic participants to attend a pre-season meeting and all parents are required to sign a sportsmanship paper and receive a student/athlete handbook. Parents are required to fill out the Guilford County Schools Athletic Participation Form along with Fair Play Consent Form.

SPORTS PASSES:

1. **SPORTS FAMILY PASSES** - These passes will be sold by the Athletic Director at the beginning of the school year. The All Sports Pass will allow the entire family entry into all school sponsored regular season home games for the entire sports year. These passes **do not include tournaments or playoffs**.
2. **STUDENT ATHLETIC PASSES** - Passes will be sold to SW individual students only for a price of \$65.00.
3. **ABUSE OR MISUSE** - Anyone with responsibility for a sports pass must not allow the misuse or abuse of the card. Example: Do not allow anyone to use your card or bring visitors into the game without paying. Violation will result in the pass being withdrawn and the money forfeited.
4. **MUST SHOW PASS** – Passes must be physically presented at the gate in order to gain admission to sporting events. No photos of passes will be accepted. Nor will reciting of pass numbers satisfy the need to show the physical pass.

STUDENT DISCIPLINE CONSEQUENCES FOR RULE INFRACTIONS

At Southwest High School, students will receive consequences for poor choices that may include but are not limited to: warning, parent phone call, teacher-issued after-school detention, lunch detention, student contract, classroom timeout, conference with student, conference with parent, conference with support personnel, conference with administration, athletic coach/club advisor involvement (with possible consequences), Restoration Station (RS)/In School Suspension, and Out of School Suspension (OSS).

Detention: Detention is a disciplinary option that will be used by Southwest High School teachers and administrators to manage students that violate school and/or classroom rules. The student's teacher or administrator assigns detention. All detentions will be served with the teacher or administrator who assigns it or with his/her designee within the same department. Failure to serve detention will result in a referral to the office.

Restoration Station (RS): Southwest Guilford High School has developed a Restorative Practice Program that includes academic progress, character education, and community service. It is our belief that change in behavior will occur only when the student is given adequate opportunity to experience academic progress and character education that is proactive in modifying behavior. It is also the belief that the community service element offers the opportunity for the student to give back to the school climate something that was taken away by the misbehavior. Dress code is required for students who are in RS.

Classroom teachers provide regular daily assignments for students assigned to RS. The RS instructors monitor the academic progress of each individual providing assistance and support in keeping up with regular classroom instruction. Additionally, the RS instructors monitor and supervise activities that offer the opportunity for assigned students to make a positive contribution to our school climate. RS is assigned for a full day to students that have committed a major rule violation or display chronic misbehavior. Because this option is intended to be both a deterrent to future infractions and an alternative to Out-of-School Suspension, no misbehavior will be tolerated in RS. **Students that are removed from RS for misbehavior will be assigned Out-of School Suspension.**

Out-of-School Suspension: For infractions that are chronic or serious, Southwest High School will employ OSS to ensure the learning environment remains a stable and safe environment for those students that choose to abide by the rules of conduct.

SOUTHWEST HIGH SCHOOL DISCIPLINE PROCEDURES:

Parents and students are reminded that there are procedures that shall be followed in all cases of discipline with the Guilford County School System. Guidelines to be followed are:

1. Each student will be given the opportunity to tell his/her side of any incident to the school administration.
2. A student will not be suspended from school without the administration first attempting to notify parents or guardians that the student is to be removed from campus. **EXCEPTIONS** -Parents will **NOT** be notified if the student is married or over 18.
3. Every student will receive a copy of the Southwest Behavior Code of Conduct and the Guilford County Student Handbook. The Guilford County Student Handbook is the primary source for discipline procedures and should be referred to when questions arise. Students will sign a sheet in their first period class acknowledging receipt of the discipline rules.

DISCIPLINE POLICIES: RULES/CONSEQUENCES OF DISCIPLINE:

RULE 1

TRESPASSING

- 1st offense: 1 day OSS
2nd offense: 3 days OSS

Law enforcement may be called

RULE 2

- 2(a&b) ATTENDANCE**
Skipping (Not coming to school) school in whole or in part; Skipping (Leaving school once present) in whole or in part. This includes (but not limited to) being in the student or staff parking lots, being in off-limits areas and being more than 5 minutes late after SWEEPS

- 1st offense: 1 day Afterschool Detention
2nd offense: 1 day Afterschool Detention
3rd offense: 1 day RS per day or part of day skipped
4th offense: 3 days RS
5th offense: 3 days RS and conference with parent
6th offense: 3 days RS, home visit with social worker/administrator and parent

- 2(c) Tardies – SWEEPS, UNEXCUSED TARDIES**

- 1st offense: Communication to parent (1st warning)
2nd offense: Communication to parent (2nd warning)
3rd offense: After School Detention in RS for 15 minutes; Afterschool tutoring. Parking Pass revoked for 3 weeks.
4th offense: Student is assigned RS for specific block swept. Parking Pass revoked for 3 weeks.
5th offense: Student is assigned RS for .5 day. Parking Pass revoked for 3 weeks.
6th offense: Administrator decides next appropriate consequences. Parking Permit revoked until end of semester

RULE 3

CHEATING

- 1st offense: Teacher conference with student, parents and administrator, zero (0) on the assignment and 2 days RS.
2nd offense: Teacher conference with student, parents and administrator, zero (0) on the assignment and 5 days RS.
3rd offense: Teacher conference with student, parents and administrator, zero (0) on the assignment and 2 days OSS

RULE 4

INAPPROPRIATE OR LEWD INTERPERSONAL BEHAVIOR

Kissing and any type of display of public affection are not allowed.

- 1st offense: 1 day RS
2nd offense: 3 days RS
3rd offense: 1 day OSS

RULE 5

TOBACCO AND VAPING PRODUCTS (Use or Possession)

- 1st offense: Tobacco Education Class (no show to class resulting in 2 days OSS); 1 day RS
2nd offense: 3 days RS

3rd offense: 2 days OSS

RULE 6 **NON-COMPLIANCE WITH DIRECTIVES FROM PRINCIPALS, TEACHERS AND OTHER SCHOOL PERSONNEL**

1st offense: 3 days RS
2nd offense: 5 days RS
3rd offense: 3 days OSS
4th offense: 5 days OSS – Students may not return without a parent

RULE 7 **BUS MISBEHAVIOR**

1st offense: 3 days RS
2nd offense: 3 days off bus and possible OSS
3rd offense: 5 days off bus and OSS

Note: Fighting on the bus carries the same consequence as fighting at school

RULE 8 **INSULTING, ABUSIVE, HARASSING, PROFANE, OBSCENE, OR SERIOUSLY DISRESPECTFUL WORDS, ACTS OF TOUCHING, GESTURES, SIGNS, VERBAL THREATS, OR OTHER ACTS Directed at Adult/ Response to an Adult**

1st offense: 3 days OSS
2nd offense: 5 days OSS
3rd offense: 10 days OSS
4th offense: Recommendation for long term suspension

Directed at Student

1st offense: 3 day RS
2nd offense: 3 days OSS
3rd offense: 5 days OSS
4th offense: 10 days OSS
5th offense: Recommendation for long term suspension

RULE 9 **GAMBLING**

1st offense: 3 days RS
2nd offense: 3 days OSS
3rd offense: 5 days OSS

RULE 10 **FORGING NOTES/ DOCUMENTS/EMAIL**

1st offense: 3 days RS
2nd offense: 3 days OSS
3rd offense: 5 days OSS

RULE 11 **CLOSED LUNCH VIOLATION/ IN STUDENT LOT DURING LUNCH**

1st offense: 2 days Afterschool Detention
2nd offense: 3 days RS (Parking pass taken for 3 weeks)
3rd offense: 1 days OSS (Parking pass taken for up to 10 days)
4th offense: 3 days OSS (Parking pass revoked)

RULE 12 **UNLAWFUL SETTING A FIRE OR MAKING OR POSSESSING DESTRUCTIVE DEVICES, EXPLODING FIRECRACKERS OR IGNITING SIMILAR DEVICES, CAUSING A FIRE OR COMMITTING ARSON**

12 Setting fire or burning – Intentionally or unintentionally

(a)

1st offense: 10 days OSS, Administration may recommend long-term suspension for one year.
Law enforcement will be notified

12 Willfully burning a school building

(b)

1st offense: 5-10 days OSS and law enforcement will be called. Confiscate device. Possible recommendation for long-term suspension.
2nd offense: 10 days OSS and recommendation for long-term suspension. Confiscate device. Law enforcement will be called and restitution may be required.

12 Making or possessing exploding firecrackers or similar igniting devices

(c)

1st offense: 5-10 days OSS and law enforcement will be called. Confiscate device. Possible recommendation for long-term suspension.
2nd offense: 10 days OSS and recommendation for long-term suspension. Confiscate device. Law enforcement will be called and restitution may be required.

12 Bringing or possessing destructive devices of educational property

(d)

1st offense: 365 day suspension. Confiscate device. Law enforcement will be called. Restitution may be required.

RULE 13

UNJUSTIFIED ACTIVATION OF A FIRE OR OTHER ALARM SYSTEM

Setting fire or burning – Intentionally or unintentionally

1st offense: 10 days OSS, Administration may recommend long-term suspension for one year.
Law enforcement will be notified

RULE 14

FIGHTING AMONG STUDENTS

The aggressor will be determined and the consequences will be meted out. A student must make an effort to walk away or avoid the fight if they are to be excluded from punishment.

If the aggressor can't be determined, both parties will receive the consequences.

1st offense: 5 days OSS and law enforcement will charge the student
2nd offense: 10 days OSS and law enforcement will charge the student
3rd offense: Administration will ask for long- term suspension

- **Students will be referred to the SRO regardless of age and taken to jail when appropriate.**
- **If more than two (2) are fighting, the participants may be suspended for 10 days.**
- **Students who initiate or instigate confrontations with others will also be suspended.**
- **If non-SWHS students come on campus and cause problems, they will be arrested.**
- **It would be wise to see a teacher, counselor or an administrator before a confrontation begins. We will not have any sympathy for those that cause trouble and say they didn't know the consequences.**

RULE 15

EXTORTION

1st offense: 3 days OSS. Police may be called
2nd offense: 5 days OSS/ Long - term suspension. Police will be called
3rd offense: 10 days OSS with recommendation for Long-term suspension;
law enforcement will be called

RULE 16

THEFT OR DESTRUCTION OF SCHOOL OR PERSONAL PROPERTY

- 1st offense: 3 days OSS. Police will be called. Special circumstances may result in long-term suspension.
- 2nd offense: 5 days OSS. May recommendation for long-term suspension. Police will be called.
- 3rd offense: 10 days OSS with recommendation for long-term suspension
Note: Restitution is included for every action

RULE 17 **ROBBERY, BURGLARY, TAKING OR DESTROYING PROPERTY, USING VIOLENCE OR THREAT OF VIOLENCE**

- 1st offense: 3 days OSS; law enforcement will be called; restitution will be required. With extenuating circumstances, administrative discretion may be used. Law enforcement will be called
- 2nd offense: 5 days OSS and recommendation for long-term suspension. With extenuating circumstances, administrative discretion may be used. Law enforcement will be called
- 3rd offense: 10 days OSS and recommendation for long-term suspension. With extenuating circumstances, administrative discretion may be used. Law enforcement will be called

RULE 18 **INCIDENTS OF AGGRESSIVE PHYSICAL ACTION**

- 1st offense: 5 days OSS
- 2nd offense: 10 days OSS
- 3rd offense: 10 days OSS with recommendation for long-term suspension

RULE 19 **THREATS OR ACTIONS OF ASSAULT AGAINST ADULTS**

19 (a) Physical assault or physical harm to school employee(s) and other adults

- 1st offense: 10 days and recommendation for long-term suspension for up to 365 days and Law enforcement will be called.

19 (b) Written or verbal assault to school employee(s) and other adults

- 1st offense: 5 days OSS. Law enforcement may be called. Long-term suspension may be recommended.
- 2nd offense: 10 days and recommendation for long-term suspension for up to 365 days and Law enforcement will be called.

RULE 20 **PHYSICAL ASSAULT UPON A STUDENT**

20 (a) Physical assault upon a student

- 1st offense: 10 days OSS up to 365 day suspension. Law enforcement will be called.

20 (b) Violent physical assault upon a student resulting in serious injury

- 1st offense: 10 days OSS up to 365 day suspension. Law enforcement will be called.

RULE 21 **POSSESSION OF A FIREARM**

21 (a) Possession of Gun, Rifle, Pistol, or Other Actual Firearm

- Consequence: Long-term suspension for 365-days. Confiscate weapon. Law enforcement will be called

21 Possession of Other Types of Guns

(b)

Consequence: Long-term suspension for up to 365 days. Confiscate weapon. Law enforcement will be called.

21 Possession of Other “Look-alike” Firearms

(c)

Consequence: 3 days OSS and conference with parent for first offense. Confiscate “look-alike” weapon. Repeated offenses will result in longer OSS terms

RULE 22

POSSESSION OF DANGEROUS WEAPON OR OTHER INSTRUMENT

Consequence: 10 days OSS with recommendation for long-term suspension. Law enforcement will be called.

Note: Certain behaviors may warrant first time long-term suspension and arrest. Administrative discretion may be used in certain extenuating circumstances.

RULE 23

DISRUPTION OF SCHOOL

23 Communicating a False Bomb Report or Perpetrating a Bomb Hoax

(a)

Consequences: Long-term suspension for up to 365-days. Law enforcement will be called.

23(Communicating a Terroristic Threat or Perpetrating a Terroristic Hoax

b)

Consequences: Long-term suspension for up to 365 days. Law enforcement will be called.

23 Inciting or Participating in Student Disorder

(c)

Consequences: 10 days OSS up to long-term suspension.

RULE 24

POSSESSION, USE, SALE, DELIVERY OR DISTRIBUTION OF MARIJUANA, NARCOTICS, STIMULANTS, ALCOHOLIC BEVERAGES, AND ANY OTHER UNAUTHORIZED OR ILLEGAL SUBSTANCES OR DRUG PARAPHERNALIA

1st Offense: 10 days OSS and recommendation for long-term suspension. Law enforcement will be called and substance will be confiscated. Treatment program may be required for re-entry.

RULE 25

GANG ACTIVITY OR GANG-RELATED ACTIVITY

No student shall commit any act which further gang-related activities. A gang is an ongoing organization, association or group of three or more persons, whether formal or informal, having as its primary activities the commission of criminal acts and having a common name, identifying sign, colors or symbols.

Conduct prohibited by this policy includes:

1.

Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs, visible tattoos, and body markings, or other items, or being in possession of literature that shows affiliation with a gang, or is evidence of membership or affiliation in any gang or with the purpose of promoting gang affiliation ;

2.

Communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.), to

- convey membership affiliation in any gang or that promotes gang affiliation;
- 3. Tagging, or otherwise defacing school or personal property with gang or gang-related symbols or slogans;
- 4. Requiring payment of protection, money, or insurance, or otherwise intimidating or threatening any person related to gang activity;
- 5. Inciting other students to intimidate or to act with physical violence upon any other person related to gang activity;
- 6. Soliciting other gang membership; and
- 7. Conspiring to commit any violation of this policy or committing or conspiring to commit any other illegal act or other violation of school district policies that related to gang activity.

This rule will only apply when the behavior does not meet the standards of any other violations. If gang-related activity is associated with another act of misconduct, evidence of gang activities shall be considered an aggravating factor.

- 1st offense: 3 days RS – More depending on severity of offense
Law enforcement may be called.
- 2nd offense: 5 days OSS – Law enforcement may be called.
- 3rd offense: 10 days OSS and recommendation for long-term suspension.
Law enforcement may be called.

RULE 26

VIOLATIONS OF NORTH CAROLINA CRIMINAL STATUTES

Consequence: 10 days OSS. Arrest and ask for long-term suspension. Certain circumstances may require administration discretion.

RULE 27

CELLUAR PHONES AND OTHER PORTABLE ELECTRONIC DEVICES

27 (a) Smart watches, cell phones, pagers, radios, headphones, I Pods, I Pads, mp3s, CD player, DVD players, Personal Digital Assistance handheld devices (PDA), remote controls, electronic games, headsets, earphones, ear buds, Bluetooth devices, chargers and any other audio or video device cannot be visible or audible during the school day (9:15a-4:15p).

- 1st offense: Confiscation - item will be returned to parent only
(Refusal to turn over the electronic item will result in 3 days OSS) No exceptions!
- 2nd offense: Confiscation - item will be returned to parent only
(Refusal to turn over the electronic item will result in 3 days OSS) No exceptions!
- 3rd offense: Confiscation of item for the remainder of the quarter
(Refusal to turn over the electronic item will result in 3 days OSS) No exceptions!

RULE 28

STUDENT DRESS CODE

See Dress Code Guidelines (Community Dress Standards)

ADDITIONAL DISCIPLINARY ACTIONS

TELECOMMUNICATIONS CODE OF CONDUCT

Students at Southwest High School have access to the Internet and E-mail. Each student must have a Telecommunicating Code of Conduct. Failure to do so will result in the loss of the telecommunication privileges.

- 1st offense: Administrative discipline and loss of privilege for one semester
- 2nd offense: Permanent loss of privilege

Note: If computer equipment is destroyed or tampered with, the student may be prohibited from participating in future computer technology classes. Refer to Theft of Destruction of School Property, Rule 16, if applicable.

Southwest Guilford High School 2021-22 Dress Code

Southwest Guilford High School Community Dress Standards Expectations:

A student will maintain personal attire and grooming standards that promote safety, health, and a positive school climate and are not disruptive to the educational environment.

	Acceptable:	Prohibited, includes but are not limited to:
Tops/ Dresses	<ul style="list-style-type: none"> ● Long & short sleeve shirts/dresses/jackets ● Collared shirts ● School spirit shirts ● T-shirts with school appropriate messaging ● Hooded and crewneck sweatshirts with school appropriate messaging ● All tops must cover the entire midsection, front and back, and extend to the waistband ● Skirts/dresses hemlines must hit at least the top of knees 	<ul style="list-style-type: none"> ● Tank tops, sleeveless tops, & spaghetti straps ● Shirts/apparel with offensive slogans or pictures (drugs, alcohol, guns, weapons, gangs, profanity, etc.) ● Shirts/dresses that expose cleavage & midsection ● Shirts/clothing that are “see-through” ● Strapless & sleeveless dresses ● Cut-off sleeveless shirts
Bottoms	<ul style="list-style-type: none"> ● Pants & shorts must fit properly on the hips and be secured ● Shorts hemlines must fall to at least fingertip length (front, back, & side) ● Dress pants, khaki pants, jeans, and athletic style warm-ups or sweatpants ● Leggings & yoga pants may be worn with a top that covers to at least fingertip length 	<ul style="list-style-type: none"> ● Undergarments must be covered at all times; no sagging ● Pants with writing across the backside ● Pajama pants ● Holes or shredded areas above the knee that exposes skin or underwear ● Slits must not extend higher than fingertip length
Headgear, Footwear, & Other Items	<ul style="list-style-type: none"> ● Hats, hoods, and toboggans may be worn outside ● All students must wear shoes ● Masks can be plain, patterned, or have school appropriate messaging 	<ul style="list-style-type: none"> ● Durags, earbuds, headphones, Beats, sweatbands, bandanas, or sunglasses are not to be worn on campus ● Hats, hoods, and toboggans may not be worn inside the building ● Bedroom slippers/shoes ● Masks with offensive slogans or pictures (drugs, alcohol, guns, weapons, gangs, profanity, etc.)

The community dress standards apply to all students on campus at SWHS including exam days, field trips, students attending Weaver, and at all times outside of physical education classes. School-wide spirit days will be scheduled and announced throughout the year. Athletic and game day gear must conform to the community dress standards.

DRESS CODE CONSEQUENCES

No student will be allowed to attend classes if they are noncompliant with the SWHS dress code – no exceptions. Students who are late to class due to correcting dress code infractions will complete a sweep form before entering class.

FIRST AND SECOND OFFENSE

Students who violate the dress code are expected to correct the infraction. Students who correct infractions are not exempt from consequences but are allowed to remain in class for instruction. Students who are late to class due to correcting dress code infractions will complete a sweep form before entering class.

Students who violate the dress code and are unable or unwilling to correct the infraction will be immediately assigned to In-School Suspension (RS) for that day where they will be instructed to notify their parents/guardians. If dress is not corrected, they will stay in RS for the remainder of the day.

THIRD OFFENSE

Student reports to RS for noncompliance and to call home for a change of clothes. Referral to Social Worker. If clothes are brought, student may return to class. If clothes are not brought, student remains in RS for full day.

FOURTH OFFENSE OR MORE

Student is assigned RS immediately for noncompliance and to call parent to notify them of the location for the day.

GUILFORD COUNTY SCHOOLS HIGH SCHOOL ATTENDANCE POLICY

LAWFUL (excused) absences are illness or injury, quarantine, death in the immediate family, religious observances, medical/dental appointments, court proceedings, military obligations, educational opportunities, family trips, college visits, and suspensions. The school may require notes from service providers to support coding for lawful absences.

UNLAWFUL (unexcused) absences are defined as the students' willful absences from school without the knowledge of the parent/guardian, or the students' absences from school without justifiable cause with the knowledge of the parents/guardians.

All absences require a written note from the parent/guardian explaining the absences within 3 days of the absence.

STUDENTS ARE REQUIRED TO COMPLETE ALL ASSIGNMENTS.

IF A STUDENT MISSES UP TO 3 DAYS OF CLASS

- Student must work with teacher(s) to make up assignments that were missed within three days of the student's return to school.
- The accurate grade will be recorded for work completed.

Absences due to death in the immediate family, religious observances, and chronic illness/injury with a doctor's note are exempt from make-up tutorials. Students are required to complete all missed assignments.

IF A STUDENT MISSES 4 OR MORE DAYS OF A CLASS

Parent/student and teacher will develop an Extra Help plan for student to stay for 45 minutes tutorials per course in 90 minute classes. Make-up work and tutorials must be made up immediately following an absence.

If a child does not meet attendance obligations, a 55/F is recorded and coded as an attendance violation.

Appeal for waivers may be requested in writing to the principal within 10 days of the notification of 55/F (if there are extenuating circumstances).

55/F is removed by staying for required tutorial/make-up sessions.

If a student does not complete make-up tutorials or does not complete make-up work for absences, a 55/F (or the earned grade if lower) will be recorded for the marking period

IF A STUDENT MISSES MORE THAN 8 DAYS FROM A CLASS

If a waiver is not granted by the principal, then the student receives a 55/F for the marking period.

