

[Mention the name of the sender]

[Mention the Address of the sender]

[Mention the contact information of the sender]

[Date]

[Mention the name of the recipient]

[Mention the address of the recipient]

[Mention the contact information of the recipient]

Subject- Letter of appraisal to the Dietary aide

Dear [Mention the name of the Recipient]

We are writing this letter to you to let you know that the [mention the name of the company] is providing the appraisal to the employees whose works are worth the praise.

The company thanks you on behalf of the whole team for constantly doing your job with so much accuracy.

Without you, the [mention the name of the company] would have never been to the position of fame in the industry in this short span of time that the company has been today.

We appreciate your dedication to the works and assignments that are assigned to you. We hope that you would keep up with your work till the end and make the company proud.

Being a dietary aide, you must keep a strict eye on the client's diet control, supplementary foods are taken, and help them in every aspect of their dietary problem. You have been apt at all these above and done your job just right from the very beginning.

We are really thankful to you for being there always whenever the [mention the name of the company] needed you, even after your working schedules you have managed to make time for the company again.

For this huge sacrifice and commitment, the [mention the name of the company] would like to offer you an amount of [mention the amount] with a bonus of amount [mention the amount].

We wish you the very best of luck for your career with the [mention the name of the company].

Thank you so much for trusting us.

With regards,

[Hand-Written Signature]

[Date]

[Notary or witness if required].