

CAC DEI COMMITTEE MINUTES

March 5, 2025

In Attendance

David Pettegrew, Saba Alemayehu, Madeline Fortelka, Vanessa Cilento, Sarah de Champlain, Shane Pool, Debbie Lawrence

Absent: Tanae Crandall, Ashley Bessoir Pipe, Stephanie Ritter, Allen Bailey, Vacant Position

Welcome

- David called the meeting to order at 6:05 pm and welcomed everyone, introducing himself to new members
- Saba read the FERPA statement.

Approval of March Agenda

- David asked if there were any changes to the meeting agenda. One additional bullet point of the National Night Out was added to the initiative list. With no additional changes, the March agenda was approved.

Approval of February Meeting Minutes

- David asked if there were any changes to the meeting minutes. Hearing none, the February meeting minutes were approved.

(Note- Maddie will ask Autumn for instructions on how to use the projector for future meetings)

Black History Month Contest

- David digitized all of the submissions- something to note for the process for next year- whether it is BHM or an essay contest for a different month like Women's History Month
- Process- continue to streamline if this event is continued
- Award money in possession of CAC for DEI- will be presented with certificates at the board meeting 7-7:20 March 10th
- Certificate: add names to the certificates before they are printed and laminated
- How can high school be more involved in the future? There have been 1 and then 0 submissions from high schoolers the past two years.
- Awards will be presented
- Local resources- could there be overlap with National History Day at Messiah- CH HS attends- could cross-submit depending on theme of contest
- Shane will add school seal and names of winners for school district to print

Report on conversation with CEC and CHSD

- Keep doing what we are doing
- Name is now polarizing in some ways- choosing to table discussion on name changing to see where things go
- It was suggested to email club advisors: "Would you be interested in sharing with your students to see if they might want to attend a meeting and collaborate with the CAC in some way?" We could space clubs out over time to have them join part of our meetings

Review and Vote on Candidate for Vacancy for 2025 CAC Term

- Candidate 2 was chosen to fill the immediate vacancy for the 2025 CAC term; Candidate 3 ranked second for additional vacancies.

Updates and Discussion on Older and Newer Initiatives

- ☐ No upcoming spring initiatives
- ☐ Next initiative is National Night Out
 - ☐ World Culture Day- postponed to fall
 - ☐ ELL Program
 - ☐ MLK Day Planning for 2026
 - ☐ Lions Connection Program for New Families
 - ☐ School lunch non-meat options
 - ☐ Breakfast Program
 - ☐ Tabletop Gaming Club
 - ☐ National Night Out- August
- ☐ **Other Ideas for Discussion**
 - ☐ Creating a “go bag” or “tool kit” to deploy with members attending May Fair, National Night Out, Summer Concert Series at the library, Back to School Night to try to increase interest and gather volunteers for our initiatives and events
 - ☐ Acquire list of clubs- there is a deadline for students to form a new club

Items for Review by CEC and CHSD

- Ask about increasing our visibility at events, including May Fair, Fall Fest, and events of that nature
- Candidate 2 was nominated by the members for approval by the board. Candidate 3 ranked second, Candidate 1 ranked third.

Action Item

- David should reach out to principals about final vote for awards- need to know by Thursday 3/6

Comments, Announcements, and Any Other Business

- Photo next time

To contact the CAC for DEI please email us at CAC4DEI@camphillsd.k12.pa.us

Adjournment

- Saba adjourned the meeting at 7:13 PM ET
- Our next meeting is Wednesday, April 2nd