

The Environmental Science, Mathematics
and Technology School
Intermediate School 190

1550 Crotona Park East - 5th Floor Bronx, NY 10460
Tel: (718) 620-9423 • Fax: (718) 620-9927

Castella R. McKenzie, Principal
Robert Ruiz, Assistant Principal

190

SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda

June 04, 2022

9:00 - 11:00 AM

Meeting Link:

<https://meet.google.com/iem-jnuo-uca?authuser=0&hs=122&ijlm=1634921344338>

Facilitator

Mr. Eamon Deeley-Wood – UFT Chapter Leader/ Social Studies Teacher

AGENDA

1. Welcome

- *Mr. Castella McKenzie*

2. Roll Call/Introduction

	Name	Role *signifies voting member	
1	Castella Mckenzie	Member/Staff - Principal*	P
2	Robert Ruiz	Member/Staff- Assistant Principal	
3	Eamon Deeley-Wood	Member/Staff - UFT Chapter Leader	P
4	Rosa Casiano	Member/Staff - DC 37 Representative/Staff	
5	Jennifer Stanley	Member/Staff	P

6	Manjola Kozi	Member/Staff	
7	Beatriz Diaz	Member/ Parent - PA President/Parent	P
8	Jose Azize	Member/Parent	
9	Jacqueline Pena	Member/Parent	
10	Adriana Sosa	Member/Parent	
11	Candice Pimentel	Parent/ Title 1 Representative	
12	Destiny Rodriguez	CBO Representative	
13	Frank Guzman	Student Body President	P
14	Romel Baker	Student Body Vice-President	

3. Review of Minutes of the Meeting - May 21, 2022

- **APPROVED**

4. End of Year Assessment Calendar

- *Presented by Ms. Panlilio*
- MON = SCIENCE written test (completed this week through thurs; given 2 extra to make up)
- june 16 = algebra exam

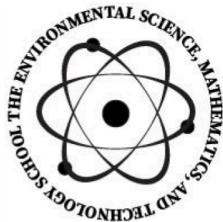
5. 2022-2023 CEP Timeline

- *Presented by Ms. Panlilio*
- must be finished by next week; in touch will all involved members to modify existing CEP

- ALL REQUIRED DOCUMENTS WERE SENT VIA EMAIL THIS MORNING
- CEP can still be changed
- if after reading the parent engagement piece you would like to modify things, please reach out to Ms. Panlilio before the end of next week; DEADLINE IS 13TH OF JUNE

6. **Any further questions/issues**

- Graduation moved? = if graduation is in the building, many families will not be able to attend...will be utilizing the park on the 23rd (Thurs) in order to accommodate for non-vaccinated ; new message will go out Monday (June 6th) to let parents know
- SLT team will reflect on how to increase parent participation in our future SLT meetings
- June 16th next PGA vote/meeting with Erica Martinez ; will try virtually this time (tried previously 2x and will get feedback)
- June 7 = lunch for staff extended to SLT members on behalf of Ms. Panlilio



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3. Review of Minutes of the Meeting - April 30th, 2022/ Discussion of Quorum Rules

- *Presented by Mr. Deeley*
- Link to Chancellor's Regulations on SLT: [Chancellor's Regs on SLT](#)
- Chancellor's Regulation on SLT Section IV.B.:
 - The SLT may amend its by-laws, if necessary. (Section IV.B.)
 - The superintendent will consult with the SLT regarding any
- Chancellor's Regulations on SLT relating to bylaws, (Section XII):

XII. BYLAWS

Every SLT and DLT must develop bylaws and operating guidelines to provide clear direction about SLT and DLT responsibilities. All bylaws must be consistent with this regulation. A bylaw template is attached as Attachment No. 4. Bylaws should incorporate key decisions about team membership and operations.

All bylaws **must** address the following areas:

- the roles of team members and Chairperson;
- team composition;
- **quorum**;
- method of election of parent and staff members;
- method of selection of Chairperson;
- method of selecting CBOs and student members where applicable;
- length of term and term limits;
- process for removal of Chairperson and members;
- method for making decisions (i.e. consensus or majority rule) and procedures to be followed if the team has a need for conflict resolution;
- filling vacancies;

- Proposed SLT By-Laws from Chancellor's Regulations: Section 4

meeting.

Section 4 Quorum

[Insert quorum number or a majority clause such as, "A majority of SLT members including representation from each constituent group"] shall constitute a quorum. Each constituent group shall be responsible for ensuring that their group is adequately represented at each meeting.

- Link to Proposed Change for SLT By-Laws: [2021-2022 SLT By-Laws](#)

4. ELA/Math State Exam

- *Presented by Mr. Mckenzie*
- Went well; waiting for results

5. PPO

- *Presented by Mr. Mckenzie*
- Conducted April 11, 2022
- Waiting on full write up; dept. super intendent

6. Spring Break Math Academy

- *Presented by Mr. Mckenzie*
- waiting on states results
- many teachers came in to help “pushables” with

7. Summer School

- *Presented by Mr. Mckenzie*
- Summer school portal is now open for parents to request for children

8. June Promotion Process Timeline

- *Presented by Mr. McKenzie/Ms. Panlilio*
- info shared with teachers
- must be passing all 4 core subjects; if not removed from 8th grade activities (graduation, etc); teachers have been giving up lunch period to get students to make up work; have till May 27 to turn in missing work
- 6&7 = must complete promotional portfolio (SWD and ENLs have different criteria); based on work done since September (mainly math and ELA); in previous years few to none 6 & 7 graders going to summer school (at IS 217); portfolios are due May 27th as well

9. End of Year Assessment Calendar

- *Presented by Ms. Panlilio*
- Preparing for Social Studies and Math Regents exam (on the 1st and 16th of June); 8th graders are also taking the Science written exam (June 6th)

- Regents tutoring will end on date close to date of examination; parents were given forms with information

10. 2022-2023 CEP Timeline

- *Presented by Ms. Panlilio*
- preliminary updates waiting on i-Ready data; should have all data by next week (May 23-27)

11. High School Musical Update

- *Presented by Mr. Deeley*
- Final stretch of production; Mr. McKenzie attend a shooting scene in the science lab; cast is shooting during lunch, after
- showing for community on Tuesday before graduation; Mr. Ruiz is trying to secure date for red carpet event
- Mr. Pizzaro working above and beyond and cast as well
- Meeting w/ Matisse (Lisa Gutting?) funders for program; next year is final year for program each yr 400k; very pleased with results and products (K-pop, fyre zone, drumline, theater, etc)
- Will work on finding a display section for art work produced by children

12. Additional Comments/ Concerns/ Questions

- Thursday 19th, attempted to hold PGA elections; 2 sessions were held ; only person to volunteer for position was Ms. Rosa's daughter
- table the voting May 31st at 4PM in person voting
- **8TH GRADE GRADUATION** = each student gets 2 tickets; guests MUST be vaccinated (per DOE guidelines); also applies to chaperones

- MEET THE AUTHOR EVENT = thanks to Ms. Destiny for funding for pizza; students were thrilled and said “it was the best event yet”; Mr. McKenzie bought juice for the students as well; MSQI coach (Ms. Lincoln) was there and very impressed with how NY Edge was involved in the event

- **Reach out to Ms. Panlilio on last future meeting**

SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda

May 14, 2022

9:00 - 11:00 AM

Meeting Link:

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Facilitator

Mr. Eamon Deeley-Wood – UFT Chapter Leader/ Social Studies Teacher

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3. Review of Minutes of the Meeting - April 30th, 2022

- quorum not met last meeting
- **QUORUM NOT MET; NEXT MEETING TBD**
- Mr. Deeley, Ms. Stanley and Ms. Panlilio will meet to see if meeting after school in person might be a better option
- Mr. Mckenzie suggests maybe an earlier time meeting might get parents to attend
- Ms. Diaz will reach out to parents (maybe a better alternative method of reaching out is more effective?)

4. ELA/Math State Exam

- *Presented by Mr. Mckenzie*

5. PPO

- *Presented by Mr. Mckenzie*
- Conducted April 11, 2022

6. Spring Break Math Academy

- *Presented by Mr. Mckenzie*

7. Summer School

- *Presented by Mr. Mckenzie*
- Summer school portal is now open for parents to request for children

8. June Promotion Process Timeline

- *Presented by Mr. McKenzie/Ms. Panlilio*
-

9. End of Year Assessment Calendar

- *Presented by Ms. Panlilio*

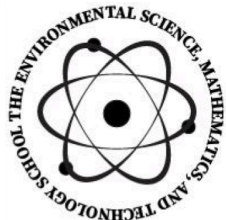
10. 2022-2023 CEP Timeline

- *Presented by Ms. Panlilio*

11. High School Musical Update

- *Presented by Mr. Deeley*

12. Additional Comments/ Concerns/ Questions



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SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda

April 30, 2021

9:00 - 11:00 AM

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3. Review of Minutes of the Meeting - March 19th, 2022

- quorum not met; **MAKEUP MEETING WILL BE May 14th**
- Removed extra names listed under staff, and will reach out to make sure Ms. Pimentel is added
- Add in a makeup meeting: Saturday May 14th

4. ELA/Math State Exam

- *Presented by Mr. Mckenzie*

5. PPO

- *Presented by Mr. Mckenzie*
- Conducted April 11, 2022

6. Spring Break Math Academy

- *Presented by Mr. Mckenzie*

7. Summer School

- *Presented by Mr. Mckenzie*
- Summer school portal is now open for parents to request for children

8. June Promotion Process Timeline

- *Presented by Mr. McKenzie/Ms. Panlilio*

- Document with timelines will be emailed by Ms. P and presented at the next meeting
- Promotion in doubt student names must be submitted before MAY 24th ; principal makes decision June 1; Superintendent makes decision between June 1 and 24th (discussed during ILT; will share with staff during Tuesday's departmental); promotion in doubt letters will be sent during June 6-12

9. End of Year Assessment Calendar

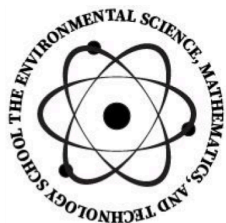
- *Presented by Ms. Panlilio*

10. 2022-2023 CEP Timeline

- *Presented by Ms. Panlilio*

11. Additional Comments/ Concerns/ Questions

- PGA elections pushed for the week AFTER next (**MAY 18TH**)
- 8th graders are being pushed to meet at next PGA (**MAY 18th**) for an in person meeting (if not, virtual) and must RSVP to either Ms. Diaz or Ms. Medina ; 2 tickets per student for graduation; a list of graduating students w/ their 2 guests with names will be drafted
- “Meet The Author” event will be on **MAY 16th** and the students will be given pizza and drinks which was gifted by Ms. Destiny
- Effective next month, timesheets must be submitted to Ms. Reyes (ADD AS ITEM TO NEXT MONTH’S AGENDA)
- After school tutoring will continue till some time in MAY depending on funds



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15	Frank Guzman	Student Body President	P
16	Romel Baker	Student Body Vice-President	

3. Review of Minutes of the Meeting - February 19th, 20221

- **APPROVED**

4. Information on Testing

- *Presented by Mr. McKenzie*
- MATH = went without hiccups; Ms. Panlilio is in process of collecting PRT 2 to scan and collect data

- ELA = strategic interventions currently in place (across all 3 grades)
- 6th graders have not taken state exam since 3rd grade; 32 error messages found by Ms. Panlilio in terms of bubbling and test taking
- Brought up during PGA; breakfast (either at home or at school), get to bed early
- Teachers note that a lot of pressure is felt by the kids, who are worried about the school's future based on the state exam, positive reinforcement might help
- Staff do have plans to provide Social Emotional Support
- Ms. Medina will help set up Jupiter Ed and Phone Blast to remind students not to wear smart watches the day of the test.

5. Parent/ School Surveys

- *Presented by Ms Medina*
- 120 parents have returned survey as of 3/18, vast majority of students (aprx. 200+ out of 239) 23 teachers, 7 supporting staff
- Ms. Medina has been speaking with the classes in school
- Leading classes 6: 603, 7: 703, 8: 802
- Mr. McKenzie has been utilizing the PA to make daily announcements to remind students to return their family surveys

6. 8th Grade Graduation Pic

- *Presented by Ms. Rosa*

- Everything went well, spent the past three weeks preparing students
- Thanks to Mr. McKenzie for covering the cost of the pictures
- Students all look sharp for the picture day, and got to put on a cap and gown to take the photograph
- Thank you to Mr. Jose/ Ms. Erika Lopez for providing support and helping to make this happen for our students
- Parent volunteers help make things run smoothly and are appreciated
- Families have been informed that we can still only give out two tickets per family.
 - Students do not need a ticket
- Hopefully we can get a field day for 61 on Graduation day
- May 27th there will be a senior breakfast for the 8th grade, in the school yard (Covered by the school)
- April 4th we will start serving students breakfast in the cafeteria
- April TBA will be PGA election day

7. Update on School Trips

- *Presented by Mr. McKenzie*
- Seniors who have earned a Broadway play will be attending
- Trips: Musicals for 8th, 7th and Musical Cast
- May Yankee All-Stars Students Day for students, we will be taking a coach bus

- We are also reaching out about T-shirts
- We will make sure to take SWD students as well
- Successful trip to AMNH on 3/17

7. Update on School Musical

- *Presented by Mr. Deeley*
- Costumes:

https://drive.google.com/file/d/1pHDhNG_e_tCKWEy4nEYkeb0bi7D2N7wN/view?usp=sharing

- First Teaser Trailer:

https://drive.google.com/file/d/1QZYJFfY26YgLP8j_8MHUcviTkBqpajIF/view?usp=sharing

8. Additional Comments/ Concerns/ Questions

- Health officials did visit the school to look into school food
 - Continued issues with snacks (Milk and carrots, dry graham crackers)

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5	Irene Panlilio	Member/Staff	A
5	Jennifer Stanley	Member/Staff	P
6	Manjola Kozi	Member/Staff	A
7	Barbara Bell	Member/Staff	RETIRED
8	Erika Gabela	Member/Staff	A
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9	Jose Azize	Member/Parent	P
10	Jacqueline Pena	Member/Parent	A
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3. Review of Minutes of the Meeting - January 22, 2022

- **Approved**

4. Introduction of new Parent Coordinator

- *Presented by Ms. Diaz; Mr. Mckenzie*
- Ms. Cristina Medina

5. ELA simulation February 22-23rd

- *Presented by Mr. Mckenzie*
- Simulation was run on Tuesday and Wednesday
- Noticings: many students were unfamiliar or forgot how to take the exam (bubbling in on answer sheets), stamina is an issue, students spend way over the estimated time on the short response portion (ideally spend about 5 minutes but some are spending as much as 20)
- this is the first time in about 3 years for some of our students in taking an exam like this
- Frank (student's perspective) = very difficult; many students gave up midway the exam; very tired and tried to power through but couldn't finish; needs more practice.

- Certain students do not have the mindset and motivation to attempt the exam
- Short responses were more challenging than multiple choice ; phrasing of how the questions were asked was much more difficult than what students are used to
- ELA exam has the possibility to be a brand new format (US regents exam and Math is brand new); won't know until the day of the exam
- Solutions = perhaps creating a “cheat sheet” in order for our students to be able to code switch and allow them effectively comprehend and answer the questions ; maybe staff can go through old exams to try and find common phrases and buzzwords to compile this “cheat sheet” list

6. Math simulation March 2-3rd

- *Presented by Mr. Mckenzie*
- Similar to ELA simulation; will look at this data and the i-Ready data
- Students would benefit from a good breakfast; snacks are also not substantial; CEC meeting = issue of food was addressed; some students don't eat until they get home at 5PM because the quality of the food is low; this has an impact on student performance and also staff activity to help them eat something
- suggestion for class president to draft a list of complaints about food from the students for Ms. Diaz so that parents can be aware; suggestion for student gov. to draft letter; suggestion for parents to also draft their own letter as well; Social Studies Department will provide template for petition

7. **ELA/Math Test Prep**

- *Presented by Mr. Mckenzie*
- February 22-23rd from 8:00AM to 12:00PM
- Certain students were invited to this (“pushables” and “slippables”; State exam prep

8. **Winter Break February 21-25**

- *Presented by Mr. Mckenzie*
- 22nd and 23rd Test Prep for invited students
- Each child was given a CoVid test kit with instructions on testing before returning back to school

9. **Update on Bank Situation**

- *Presented by Ms. Diaz*
- contacted Brian; trying to use new EIN number to open up account (once opened, PGA can utilize funds for student issues LIKE the food and snacks and fundraisers)
- Working on Zoom account; March meeting working w/ parks dept. and park rangers (program for students and parents); Mr. Lexi
- <https://www.nycgovparks.org/events/urbanparkrangers/f2022-02-16/bX>

10. **Other Matters/Concerns/Next Steps**

- Food Concerns discussed (check Math Simulation section)
- **March 18th** cap and gown and graduation pictures for 8th grade; paid by Mr. Mckenzie along with trophies, yearbook; Google Forms were sent for

student cap and gown measurements; must get filled out to send back to company; this year we are doing just black cap and gowns to keep our kids as one group

- **June 24th** prom 5-9:30 at Eastwood Manor
- **April 7** eye education come in to do eye exams and glasses to the students for free; Ms. Medina will give out the consent forms when we return
- Upcoming dental visit for the students in **May 23 and 24th** as well
- Ms. Medina will start doing NYC surveys Tues, Wed and Thursday (aiming for 95% of surveys to be completed); working with science department and Urban Advantage for NY Aquarium visit (both parent and students)
- Suggestion for Mother's Day event by Ms. Medina for "Self Care Workshop"; end result of students creating 2 candles; perhaps we can try to find a way to do this in the building (vaccine poses possible obstacle); maybe something similar for Father's Day as well (essential oils maybe); also a positive co-parenting workshop; possible Taco Tuesday for students to learn about the meaning and significance of Cinco de Mayo; working with Social Studies Department to incorporate more cultural celebrations



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3. Review of Minutes of the Meeting - December 18, 20221

- **MEETING DID NOT TAKE PLACE DUE TO QUORUM NOT BEING MET**

4. Introduction of new director for New York Edge

- Presented by Mr. Mckenzie
- Destiny Rodriguez
 - Experience working with IS190

5. Marking period

- Presented by Mr. Mckenzie
- ended January 21ST; new marking period starts Monday January 24th
 - Ended yesterday, new marking period starts Monday
 - NX grades will be issued this marking period for students who were not able to turn in enough work to be assessed
 - Students will be given a set period of time to return the work they need to

5. Covid Protocol

- Presented by Mr. Mckenzie (With assistance from Mr. Ruiz)
 - Constantly changing
 - If you kid does not feel well, they should stay home and get a test

- If a kid displays COVID symptoms you will be called and asked to pick up your student
- If a class is exposed, test kits will be sent home with all students
- All classrooms have PPE, students are issued extra masks as need
- Parents are asking about remote learning, this is not an option right now
- Mayor is the only person who can send us remote
- Parents must be aware that any student who is kept home out of a fear of covid, will be marked absent unless they are ordered to quarantined by City.

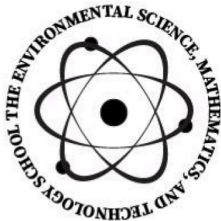
6. ELA/Math iReady

- Presented by Mr. McKenzie
- Midline Assessment ends February 11th
 - This is our middle of the year check-in, allowing teachers to modify instruction to meet the needs of our students.
 - Students are completing this assessment, and we are seeing an improvement in scores
 - Mr. McKenzie notes that Ms. William's interventions are helping with this improvement
 - 6th Grade intervention in math: "Practice Makes Perfect"
 - Math IReady will be on Jan 31st
 - iReady this year is very important as an alternative set of data to show student growth, when compared with the state test
 - We have also rolled out a "meet the author" program, where students will read a book, and then the author of the book will join a Zoom call with the students.

7. Other Matters/Concerns/Next Steps

- As of right now, no waiver on state tests have been sent, so 190 is ready to roll with plans to prepare kids

- The tests may be compared to test data from 3 years ago
- We hope this test will be treated as a new baseline
- Parents should help spread the word about student needs, how can we encourage this?
 - Ms. Pizaro and Ms. Diaz are planning something
 - We need to make a focus on recruitment of students for next year
 - Mr. McKenzie has a plan for this that he is implementing, he will go with designated staff members to elementary schools and fairs to make this push
 - It is easier to get people to the building then to join a zoom meeting, but the vaccine requirement is a hurdle
 - Plan something outdoors once March rolls around?
 - Parents want to bring back vaccine pop-ups
 - 61 used to have community fairs in the school yard, creating this would be a great way to get people in
 - Increase level of in-community outreach w/ flyers
 - Focus on getting parents set up of Jupiter Ed
- Can we check parent vaccination status to see if we can help organize in-building events



**The Environmental Science, Mathematics
and Technology School**

Intermediate School 190

1550 Crotona Park East - 5th Floor Bronx, NY 10460

Tel: (718) 620-9423 • Fax: (718) 620-9927

Castella R. McKenzie, Principal

Robert Ruiz, Assistant Principal

190

**SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda
December 18, 2021**

9:00 - 11:00 AM

Meeting Link:

<https://meet.google.com/iem-jnuo-uca?authuser=0&hs=122&ijlm=1634921344338>

Facilitator

Mr. Eamon Deeley-Wood – UFT Chapter Leader/ Social Studies Teacher

AGENDA

1. Welcome

- *Mr. Castella McKenzie*
- **MEETING DID NOT TAKE PLACE DUE TO QUORUM NOT BEING MET**

2. Roll Call/Introduction

	Name	Role *signifies voting member	
1	Castella Mckenzie	Member/Staff - Principal*	P
2	Robert Ruiz	Member/Staff- Assistant Principal	A
3	Eamon Deeley-Wood	Member/Staff - UFT Chapter Leader	A
4	Rosa Casiano	Member/Staff - DC 37 Representative/Staff	A
5	Irene Panlilio	Member/Staff	A
5	Jennifer Stanley	Member/Staff	P
6	Manjola Kozi	Member/Staff	
7	Barbara Bell	Member/Staff	A (Dr. appt)
8	Erika Gabela	Member/Staff	P
8	Beatriz Diaz	Member/ Parent - PA President/Parent	

9	Jose Azize	Member/Parent	
10	Jacqueline Pena	Member/Parent	
11	Adriana Sosa	Member/Parent	
12	Candice Pimentel	Parent/ Title 1 Representative	
13	Steven Greene	CBO Representative	
14	Frank Guzman	Student Body President	
15	Romel Baker	Student Body Vice-President	

3. Review of Minutes of the Meeting - November 20, 20221

-

4. Honor Roll

- *Presented by Mr. Mckenzie*
- *For all grades up; 6th grade assembly 12/10/21*

5. Online math program

- *Presented by Mr. Mckenzie*
- *for 6th graders; Practice Make Perfect*

6. Holiday festivities

- *Presented by Mr. Mckenzie*
- *For students on 12/23/21*
- *In need of parent volunteers*

7. I.S. 190 afterschool programs

- *Presented by Mr. Mckenzie*

- *Canceled on 12/23/21*
8. **2021 – 2022 CEP Updates – Progress Monitoring**
 - *Presented by Mrs. Panlilio*
 9. **Title 1 Update**
 - *Presented by Mrs. Pimentel*
 10. **Other Matters/Concerns/Next Steps**
 -



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**SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda
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Facilitator

Mr. Eamon Deeley-Wood – UFT Chapter Leader/ Social Studies Teacher

AGENDA

1. **Welcome**
 - *Mr. Castella McKenzie*
2. **Roll Call/Introduction**

	Name	Role	
		*signifies voting member	

1	Castella Mckenzie	Member/Staff - Principal*	P
2	Robert Ruiz	Member/Staff- Assistant Principal	A
3	Eamon Deeley-Wood	Member/Staff - UFT Chapter Leader	P
4	Rosa Casiano	Member/Staff - DC 37 Representative/Staff	P
5	Jennifer Stanley	Member/Staff	P
6	Manjola Kozi	Member/Staff	P
7	Barbara Bell	Member/Staff	P
8	Beatriz Diaz	Member/ Parent - PA President/Parent	P
9	Jose Azize	Member/Parent	P
10	Jacqueline Pena	Member/Parent	P
11	Adriana Sosa	Member/Parent	P
12	Candice Pimentel	Parent/ Title 1 Representative	P
13	Steven Greene	CBO Representative	P
14	Frank Guzman	Student Body President	P
15	Romel Baker	Student Body Vice-President	P

3. Review of Minutes of the Meeting - October 23, 20221

- Clarification made on “walking school bus” segment; service offered through CS 61 not IS 190
- Approved

4. Introduction of Student Council and Title 1 Representative

- *Student Council President = Frank Guzman (ABSENT)*
- *Student Council Vice President = Romel Baker*
- *Title 1 Representative = Candice Pimentel*

5. During and After school Intervention Program

- *Presented by Ms. Williams and Ms. Bell*
- Ms. Williams gave outline on how program both during day and after school started as of November 10, 2021
- i-Ready was mandated screener for the beginning of year; also working with MSQI (providing coaching; 17 visits are expected)
- Students have been systematically placed and organized into Tiers
- Tier1 = on or above grade level (Book club; MSQI Meet the Writer)
- Tier 2 = moderate intervention
- Tier 3 = students needing the most help (students who have yet to test out of phonics placed here)
- Staff continued training, resources are ordered as well; during the day Ms. Williams and Ms. Allen are chief interventionists
- Progress monitoring (presented by Mr. McKenzie) = track data, overview and resources shared with teachers, allows data to be archived
- Ms. Diaz would like to have Ms. Bell's presentation shared (also with Mr. Deeley and Ms. Stanley)

6. Parent Teacher Conferences -November 18, 2021- All Remote

- Self contained (presented by Mr. Deeley) = went very well; remote makes it much easier to meet all parents but still miss aspect of meeting parents in person
- Ms. Bell = of the three 6th grade, two classes were covered; time was spent addressing parental concerns; team will get together to address parents that were not able to attend
- Ms. Diaz agrees that remote works better but also agrees that aspects of in person (seeing child's work) is missed; teachers went over allotted time to meet with parents
- Mr. Mckenzie = teams will continue to reach out to parents that were unable to attend

7. Picture Day 6th and 7th grade - November 19, 2021

- *Presented by Ms. Rosa (Mr. Jose presented)*
- Went well; small bump with photographer initially in terms of technicality (equipment) however everything went well; kids excited and behaved
- 41 students were able to take their pictures; \$1,200 was collected and will be deposited into IS 190 PGA account Monday 11/22/21

8. Thanksgiving Meal with students - November 24, 2021

- *Presented by Mr. Mckenzie and Ms. Rosa*
- November 24 from 12:00 PM - 2:20 PM
- Need parent volunteers - Mr. Jose has volunteered; help will be needed starting around 10- 10:30

- Wednesday before break
- Trips and usual masquerade balls that take place in October could not take place as usual due to Covid but we still need to celebrate with students; thanks to NYEdge who will be providing for some food, their counselors, teachers and staff will be helping that day as well; school will provide food around \$2,400
- Students will not be eating downstairs; in classroom with teachers; staying up and celebrating (movies)
- Plan is to set up tables in hall, come out by class and be served ; need 3 sections (one for each grade); if PTA could get something together in terms of desserts (Ms. Diaz will take care of it; will be coming into building on Monday to solidify list)
- If SLT parents want to serve, Ms. Diaz will attach flyer and attendance sheet and it will count towards hours
- IS190 WILL NOT have any after school programs on Wednesday; NyEdge will still hold their program

9. School Closed for Thanksgiving Break

- *Presented by Mr. McKenzie*
- *School closed November 25 and 26 for Thanksgiving*
- Letters have already been drafted and will go out on Monday to remind parents; no after school programs for IS 190 that Wednesday

10. DataWise

- *Presented by Mr. Mckenzie and Ms. Panlilio*
- District is DataWise; using a protocol to address learning in school with team of educators ; program coming out of Harvard University
- Recently purchased the book for each teacher at school; rolling agenda also part, making time to meet and share data
- Ms. Kozi attended trainings/meetings
- Inquiry Cycle
- Data for 2019 examined;i-Ready screener
- There are 8 total steps; currently on step 6 as a school

11. ELA MOSL

- *Presented by Ms. Panlilio*
- Scanning of ELA MOSL was completed as of November 16, 2021
- score sheets were scanned on November 5th but given time till 18th to fix any errors; errors found that were not picked up by scanner
- 2 students exempted (ELLs); 5 absentee students; hopefully available by Monday
- ELA, Social Studies, Theater Arts and Physical Education teachers have aligned to ELA MOSL for ratings
- Teachers will receive email from DOE about subject on how specifically teachers will be rated

12. 2021- 2022 CEP Update

- *Presented by Ms. Panlilo*

- *CEP/SLT stakeholder signature page*
- *Language allocation policy assurance*

☐ Uploaded; thanks to Ms. Kozi, Mr. McKenzie, Mr. Ruiz, Ms.

Torres, Ms. Jeselli

- *Progress monitoring*
- For next steps, Ms. Panlilio will email out the documents that people can make comments on
- Thanks all member who were able to sign CEP/SLT stakeholder signature page; uploaded 2 days prior to due date
- Includes ILT members, social workers, Ms. Torres, Ms. Pizaro
- By next month (or end of this month) CEP will be published onto DOE website for our school
- Ms. Torres helped create link for Title 1 PGA election; \$2,743 galaxy allocation; carry over for Title 1 Parent and family engagement \$1,281; the parent association together with Title 1 rep will manage funds; important for parents to utilize the money (meetings, workshops, etc; info on what can be used)

13. 2021-2022 Grants

- *Presented by Mr. McKenzie*
- *Arts Grant (Pierre and Tana Matisse Foundation)*

- ☐ 5 year grant for half a million dollars; have been given \$400,000; Urban Words, Heart of the Bronx songs, Drumline, Broadway trips, Create a Craft all funded through this program; this year given \$100,400 dollars and majority will go into drumline, Fyrezone (music and animation; create and voice their animated characters; Mondays and Tuesday); Urban Words will begin this Monday with 6th graders and 1 seventh grade class (from 8-9 on Monday kickoff) Teaching Artist will be Ms. Davis again
- ☐ 'High School Musical' running this year with Mr. Deeley and Ms. Tully; Mr. Alex will also be assisting with the video production piece of the musical → through the Matisse Foundation
- ☐ Getting people trained on grant writing; Mr. Edwards, Ms. Kozi, Ms. Pizarro and Ms. Tully (Matisse)
- ☐ Still money left to see 3 Broadway shows; DOE has not given authority for trips; maybe next year
- *Teaching Matters*
 - ☐ colab with Bill and Melinda Gates Foundation where monies for MS students for graduation and to meet grade level; both for ELA and Math for this year
 - ☐ coach comes in (currently on maternity leave) and work with ELA and this year idea is IDENTITY (how to create space for students to express identity)
- *Teaching Lab (Math; Inquiry Cycle One begins November 29)*

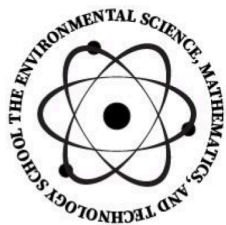
- ☐ working with Math department; coach comes in, works on curriculum
- *SSBA Grant (computers)*
 - ☐ \$13,000 for 3 yrs to get tech into classrooms; this year purchased chromebooks
 - ☐ next portion will be given next school year for brand new SMARTboards into rooms without functioning SMARTboards (Ramdat, McLean, Singh and Caban's rooms will receive)
- MSQI = accepted application for upcoming school year
- Lunch Time Ukulele Club by Mr. Deeley and Ms. Stanley - funded by school; ukuleles purchased by school → learning to play instruments (hoping to add bongos eventually)
- Try for next year for school library funding (reach out for grants)
- Mr. McKenzie and Ms. Kozi wrote up grant last year for science lab classes; no definite response as of yet
- Parents can also reach out and write grant (reach out to Bronx Borough Office; Vanessa Gibson, Bronx Borough President-Elect)
- Discretionary monies can help with funding of the school yard, the auditorium, functioning air-conditioning in classrooms
- Ms. Diaz is interested in learning how to write grants for parents; Mr. McKenzie will assist (our school is located with 15th congressional district)

15. **CBO Update**

- *Presented by Mr. Greene*
- site manager (William Deveret) visited Wednesday; report will be back within 30 days; observed leadership class and STEM class, looked over administrative paperwork
- in the process of helping school in various ways (water cooler for nurse), getting one for PTA room, working with Mr. Mckenzie for a program (invoice submitted around \$5k range)
- Will also be volunteering for Thanksgiving dinner November 24, 2021
- December 2 working with Ms. Bell ordering pizza for students
- DYCD states that all CBOs are having issue of getting clearance for new hires (taking roughly 2 to 3 months) across all 5 boroughs; process NEEDS to be cut down, we understand the need for the fingerprint clearance however the process for clearance should not be taking up to 12 weeks; cycle of having to go back to find new hire when potential does not wait for clearance
- One reason for long wait could be due to loss of teachers (vaccine mandate), prioritized replacing teachers

14. Other Matters/Concerns/Next Steps

-



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SCHOOL LEADERSHIP TEAM MEETING: Rolling Agenda

October 23rd, 2021
8:30 a.m. – 12:30 p.m.
Break at 10:30

Meeting Link:

<https://meet.google.com/iem-jnuo-uca?authuser=0&hs=122&ijlm=1634921344338>

Facilitator

Mr. Eamon Deeley-Wood – UFT Chapter Leader/ Social Studies Teacher

AGENDA

1. Welcome/ Moment of Silence

- *Mr. Castella McKenzie*

2. Roll Call/Introduction

	Name	Role *signifies voting member	
1	Castella Mckenzie	Member/Staff - Principal*	P/ left early due to family tragedy
2	Robert Ruiz	Member/Staff- Assistant Principal	P
3	Eamon Deeley-Wood	Member/Staff - UFT Chapter Leader	P
4	Rosa Casiano	Member/Staff - DC 37 Representative/Staff	P

5	Jennifer Stanley	Member/Staff	P
6	Manjola Kozi	Member/Staff	A
7	Beatriz Diaz	Member/ Parent - PA President/Parent	P
8	Jose Azize	Member/Parent	P
9	Jacqueline Pena	Member/Parent	P
10	Adriana Sosa	Member/Parent	P
11	Steven Greene	CBO Representative	P/ left early due to family emergency
12	TBA	Student Body President	
13	TBA	Student Body Vice-President	

3. **Review of By-Laws/ Establishment of Meeting Norms/ Selection of Leadership Team**

- *Lead by: Mr. Eamon Deeley-Wood*
 - [By-laws](#)
 - [Meeting Norms Google Doc](#)
 - Mr. McKenzie mentioned that if we change the meeting hours, people need to document any additional hours with an agenda and sign in sheet.
 - Also noted that we should publicly post meeting hours on 4th and 5th floor
 - To make sure Media knows when we are holding SLT, dates will be shared with the district office, Mr. McKenzie has asked for a reminder.
 - Per the suggestion of Ms. Diaz, meetings moving forward shall be on Saturdays starting at 9:00AM and running until 11:00 AM unless further

time and special circumstances are required; agreed upon by other present parents

- Notification method preferred is email
- Ms. Diaz will find out what qualifies as SLT and share with us
- Order or Business = minutes will be sent out ahead of meeting time and are expected to be already reviewed
- If unable to attend, you can have someone attend on your behalf in order to not count as absence (3 no shows then out)
- Highlighted and notes information will be updated and sent out to members once completed

4. Dates of SLT Team Meetings for 2021 - 2022

- *Lead by: Selected Chairperson*
 - Already exists; reviewing as a team
 - Times must be changed from 8:30 to 9AM to 11AM; once changes made will be shared out again

5. Updates on Academics

- *Lead by: Mr. Castella McKenzie*
 - Two Regents classes started - Algebra 1 and U.S. History and Government; trying to find someone to lead the Living Environment (if not, then we will not participate this year)
 - Ms. P has heard that some students want to attend but cannot due to parents unable to pick them up; suggesting that the Parent Association has a talk about working together in order for students to take advantage of this opportunity
 - ELA/Math Afterschool Program will start next week
 - NYC MOSL/BOY (Beginning of Year) Assessments
 - ★ ELA - October 21 - 22, 2021 (teachers can grade their own students; they cannot for end of year)
 - ★ Due date for scanning - November 5, 2021

- ★ Math does not need to be administered this year (NYC Performance)
- **iReady** - Universal Screener (around 98% completed)
 - ★ ELA Diagnostic Test # 1 - completed
 - ★ Mathematics Diagnostic Test # 1 - completed
 - ★ Based on data, groups will be formed to administer intervention programs; around 60% below grade level
 - ★ Math has started lunch intervention programs as has many 8th grade Core Subject teachers
 - ★ Ms. Williams and Ms. Allen will also be conducting a reading program; pushing for students to have access to books (either at home, through the library)
- Jupiter Ed
 - One of our primary methods of communication with parents particularly about the grades
 - Pushing for parents to access their Jupiter Ed

6. **Multi-Tiered System of Supports (MTSS) Team**

- *Added by: Ms. Irinea Panlilio and Mr. McKenzie and Mr. Ruiz*
 - MTSS addresses academic as well as social and emotional areas (non-academic), including behavior and other topics such as attendance.
 - We now have a second Social Worker in house (Ms. Torres) to help address the SE portion; Ms. Torres will focus on 6th and part of 7th grade while Ms. Raimundi will focus mainly on 8th and part of 7th grade
 - Various teachers are being trained in academic interventions to implement with our students; Ms. Williams will work primarily with 6th and 7th
 - School has been trained with STARI program (strategic reading program); targeting Tier 2 and Tier 3 children (programs such as Gillingham and Wilsons alongside utilizing STARI)
 - After and before school programs have also been implemented

7. **Professional Development opportunities for all staff**

- *Added by: Ms. Irinea Panlilio; lead by Mr. Deeley*
- *STARI training, Rewards System; entire staff will be training for i-Ready data analysis and toolkit on Election Day; on morning of Election Day, there will be MSQI*
- *Emails have been sent on various other trainings and opportunities*
- *School social workers have been attending trainings as well; Ms. Tully has also attended trainings for the Arts Program*
- *These are all targeted training for particular students in order to get them where we need them to be (Phonics training, fluency awareness, mathematics training); we are addressing the needs of students and meeting them where they are and seeing them*
- *ELA dept = Teaching Matters*
- *Math dept = Teaching Lab*
- *Parent Voices = will the S.A.F.E. club be brought back? (Mr. Ruiz is positive that it is coming back); satisfied with tutoring opportunities*

8. NYC/DOE and District 12 Initiatives and Expectations

- *Added by: Ms. Irinea Panlilio*
 - *Instructional Priorities - there are 6 of them; first is child literacy, second is ensuring a culturally relevant and sustaining curriculum in every school, third is developing students as digital citizens ie device purchases, fourth is investing in spatial education ie with the SpEd students there is a Learning Recovery program, fifth is providing greater support for our MLL and ELL students (funding is \$12,000) and sixth is making sure our students are college and career ready (lead by Ms. Barran)*
 - *Instructional Principles for All Schools - part of Culturally Responsive Environment; first is high expectation and rigorous instruction; teachers expected in implement SEL into lessons, second is welcoming and affirming school environment; third is inclusive curriculum and assessments and fourth is centering time for ongoing and targeted professional learning communities*

- District 12 Goals = chronic absenteeism (attendance so far has been at 90%) attendance team reaches out daily via Jupiter Ed and updates attendance as students come in, attendance gets reversed from absent to late and is i-logged into ATS as well; goals are same as NYC
- Ms. Diaz is concerned about the 190 students that come in late as a result of taking younger siblings to school; CS 61 already started a “walking school bus” offered for parents that have to be at work early; designated 2 ppl to pick up students from home; been running for past 2 years thanks to Children’s Aid Program
- Data Wise - main objective is school improvement; 3 groups attending : first for principals, second for APs and teacher leaders(Mr. Ruiz and Ms. Kozi) and the third group is for IL (Mr. Edwards and Ms. P); information should be given to team members from these individuals
- PD for Principal, Assistant Principal, Teacher Leader and Instructional Leads

9. COVID/Safety Update

- *Lead by: Mr. McKenzie*
- When a child presents symptoms, protocol is followed
- At the present moment, one class has been quarantined
- Staff is 100% vaccinated
- Our students are also getting vaccinated; a little over 100 of our students are vaccinated (one 7th grade class over 90% vaccinated)
- Trips are dependent upon student vaccination (college trips, Broadway trips)

10. 2021 - 2022 CEP Update

- *Added by: Ms. Irinea Panlilio*
- *Approved by District Superintendent; updated and mostly completed*
- *More info will be available on DOE website*

11. Parent Association Update

- *Lead by: Ms. Beatriz Diaz*
- *DOE Zoom account for PA has been acquired; for in person meeting, must take place around 4PM, offer Zoom, and in-person must screen and fully vaxxed*

- *Receiving many complaints about fighting in after school; Mr. Greene reports short staffed in after school; waiting on clearance of 5 staff to hire; working with Mr. Greene on who to contact to push this along*
- *Accident last week with CA worker; petition to start in order to get a speed bump*

12. CBO Update

- *Lead by: Mr. Steven Greene*
- *Will take place next meeting due to early departure*

13. Student Council Election Update

- *Lead by: Mr. Eamon Deeley-Wood*
- *Will meet on Wednesday (October 27), review constitution and elect new school President and Vice President*

14. School Picture

- *Lead by: Ms. Beatriz Diaz*
 - *6th and 7th grades - November 19, 2021; must be in uniform*
 - *8th grade - TBD; graduation pictures*
 - *Pay before taking pictures; posters in hallway and Jupiter Ed messages sent out to remind parents*

15. School Musical Update

- *Lead by: Mr. Eamon Deeley-Wood*
- *Directed by Ms. Tully and produced by Mr. Deeley; it is 'High School Musical'*
- *Auditions next week on Wednesday (October 27); last date for application is Tuesday*
- *Once play has been cast, everyone in the school will be working on it in some capacity during their Theater Arts class*
- *rehearsals Wednesdays and Fridays from 2:30 - 4PM*
- *As of now, performance will be streamed in April*

16. Agenda for the Next Meeting – November 20, 2021

- SLT member who would like to discuss an item/issue for next SLT meeting, please contact _____

17. Other Matters/Concerns/Next Steps

- Ms. Diaz will find out info of official SLT hours and share with Mr. Deeley and Ms. Stanley