EDUCATION TO CAREER NETWORK OF NORTH SAN DIEGO COUNTY
LEADERSHIP COUNCIL MEETING
November 2, 2026
9:30 AM– 1:00 PM
Poway Adult School (Room 213)
13626, Poway, CA 92064

Time	Agenda Item	Person(s) Responsible
9:30-9:35 AM	**Welcome and Introductions** 1. Review and Approval of Agenda 11-2-26	O'Shea-West
9:35-9:40 AM	**Public Comment**	
9:40-10:15 AM	**Communications** 1. Review and approval ETCN Leadership Council Meeting Minutes 10-16-26 2. Debrief CAEP Summit 3. EAS LVN Program 4. Adult Ed Communications 5. 2026-27 ETCN Calendar Review a. Adult Ed Conferences attendees b. Upcoming events i. Education & Career Showcase 11-12-2026 ii. Business & Community Forum 1-22-2027 6. Designated Rep Reminders: PAS	LC
	Leadership Council & Fiscal Agent	
10:15-10:30AM	**Fiscal Agent Report** 1. Planned vs. Actuals 10-28-26 2. School funding review (expenditures and carryover)	Escamilla
	Leadership Council, Fiscal Agent & Operations Team	
10:30AM-1:00PM **11:30 Working Lunch**	**Member District Roundtable** a. Vista b. San Marcos c. Ramona d. Escondido e. Palomar f. Poway **Operations Team Updates** a. Curriculum, Marketing, and Planning b. Data and Accountability c. Disability Coordinator d. Partnership Coordinator e. Technology Integration **Operational and Discussion Items** 1. WIOA Application - Review/Decisions/Assignments (40 minutes) 2. Completer Definition - Discussion/Agreement/Next Steps (15 minutes)	 O'Shea-West Jacobsen Candy Barajas Maschke Guzman Hayes Stowell Magallon Zamora Rhoads Barajas/Porter Stowell/Porter

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	3. AI Roadmap Update 4. Education & Career Showcase Update 5. Social Media Update 6. Business and Community Forum Update 7. Regional and Professional Updates a. Strong Workforce b. Super Region c. ACSA Adult Ed Council d. CCAE e. CAEAA f. ACCE/CCCAOE g. CASAS	Rhoads Barajas/Zamora Hayes Zamora/Porter Maschke Barajas Barajas Barajas/Hayes Hayes Maschke Stowell
	Wrap up & Next Steps 1. Action Items a. Robin: Post 12-7-26 agenda (WIOA application approval) 72 hours prior to meeting b. Dan: Student ambassador program grant c. Liz: Send Funeral Director Assistant Zoom call invite to LC d. Robin: Send reminder for Dec 11 meeting attendance e. LC: Send Tan Local Assessment policy (update if needed) 2. Agenda Items for the Next Meeting December 11, 2026 a. Data Dialogue	O'Shea-West, Smith
1:00 PM	**Adjournment**	
Due Dates and Deadlines	• 11-14-26 CAEP Written Expenditure Plan only for Consortia who have exceeded 20% carryover • 12-1-26 CAEP 26/27 Member Expense Report Due in NOVA Q1 • 12-1-26 CAEP July 1, 2025 to June 30, 2026 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by the Consortium • 12-1-26 CAEP WIOA application due • 12-15-26 CAEP Payment Points Attestation Letter • 12-31-26 CAEP 26/27 Member Expense Report certified by Consortia in NOVA Q1. End of Q2	

FUTURE MEETING DATES:

1. December 2, 2026 - Zoom Meeting - Special Meeting to review and approve WIOA application
2. December 11, 2026 @ Ramona Adult School 9:30AM-3:00PM (Quarterly Goals Review)
3. January 8. 2027 @ Escondido Adult School 9:30AM-1:00PM
4. February 8, 2027 @ Poway Adult School 9:30AM-1:00PM
5. March 5, 2027 @ Vista Adult School 9:30AM-3:00PM (Quarterly Goals Review)
6. April 9, 2027 @ Palomar College 12:00PM-3:30PM

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7. May 7, 2027 @ Escondido Adult School 9:30AM-1:00PM
8. June 22, 2027 ETCN Annual Retreat (location TBD)
9. June 23, 2027 ETCN Annual Retreat (day 2) @ Vista Adult School

ETCN Leadership Council Meeting Norms

1. Be honest and share what you think and feel.
2. Be present in the moment. (For share outs, close devices and pay attention.)
3. Participate in the conversation. It is your responsibility to get your voice in the room.
4. Read the room.
5. Listen and hear one another's viewpoints, one's perspective is one's truth.
6. Ensure equal airtime for all participants.