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Multidisciplinary Journal

Manuscript template for the journal Ciencia Kawsay

(Plantilla de manuscritos para la revista Ciencia Kawsay)

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Abstract: This document establishes the guidelines for the preparation and submission of manuscripts to the journal Ciencia Kawsay. Works may be written in Spanish or English, and it is an essential requirement that they include a structured abstract in both languages, with a maximum length of 250 words each. This abstract must contain the following sections: introduction (justification of the topic and objectives), methodology, main results, discussion, and conclusions, written in an impersonal style. For the composition of the manuscripts, authors must use Microsoft Word. The minimum length of the manuscript is 10 pages (excluding references). If the manuscript is submitted in English, the title and abstract must be in English for manuscripts in Spanish, and the abstract in Spanish for manuscripts in English. The final submission must be made exclusively following the procedures established in the journal's submission system, available at the following link: (guidelines url).

Keywords: Include 3 to 6 keywords, which should not appear in the title.

Resumen: *Este documento establece las directrices para la elaboración y envío de manuscritos a la revista Ciencia Kawsay. Los trabajos podrán ser redactados en español o en inglés, y es requisito indispensable que incluyan un resumen estructurado en ambos idiomas, con una extensión máxima de 250 palabras cada uno. Dicho resumen debe contener los siguientes apartados: introducción (justificación del tema y objetivos), metodología, principales resultados, discusión y conclusiones, redactados en un estilo impersonal. Para la composición de los manuscritos, los autores deberán utilizar Microsoft Word. La extensión mínima del manuscrito es de 10 páginas (excluyendo las referencias). Si el manuscrito se presenta en inglés, el título y el resumen deben figurar en inglés para manuscritos en español y el resumen en español para manuscritos en inglés. El envío final debe realizarse exclusivamente siguiendo los procedimientos establecidos en el sistema de recepción de la revista, disponible en el siguiente enlace: (url directrices).*

Palabras clave: *Incluir de 3 a 6 palabras clave, las mismas no deben de constar en el título.*

INTRODUCTION

This document establishes the formatting guidelines for preparing manuscripts to be submitted for review to the journal Ciencia Kawsay. We recommend using this file directly as a template. All manuscripts must follow the format described here. Manuscripts that do not comply with these specifications will be returned by the editorial team for correction before the review process begins.

Manuscripts may be submitted in Spanish or English and must be at least ten pages long and no more than 17 pages (excluding references), calculated according to the format established in this template. Regarding formatting, body paragraphs should not exceed ten lines and must use 12-point Times New Roman font, with justified alignment and 1.15 line spacing. A first-line indent of 0.5 cm and a trailing space of six points must be applied after each paragraph.

The titles of the main sections must be written in all caps and bold, with a font size of 13. They must have a 12-point space before and a 6-point space after. Subsection titles, on the other hand, will be written in bold with a font size of 12, using all caps only where appropriate and including a 6-point space after.

When writing numbers, thousands are separated by a comma and decimals by a period. Likewise, numbers from zero to ten should be written in words, except when they function as units of measurement, accompany symbols (e.g., 5 km, 3 ml), indicate dates or times, or are part of a sequence with numbers greater than ten. For numbers greater than ten, digits should be used. Avoid mixing words and digits in the same context.

Regarding the content, the introduction must justify the relevance of the study, explaining to the reader the reason behind the research and the specific contribution this work makes to its field. It must also include the necessary background information, presenting the past and present context of the subject of study in a logical manner with the corresponding citations, placing special emphasis on up-to-date references. Finally, it must clearly state the research problem and explicitly formulate the general objective pursued.

Equations

All equations or formulas must be numbered consecutively, centered on the page, with the number aligned to the right margin. References to them should be made as follows: (see Equation 1).

$$y = \sqrt{a^2 + b^2 + c} \tag{1}$$

Units of Measurement

To ensure the accuracy, consistency, and international scope of your work, you must use only the International System of Units (SI) throughout the manuscript.

Figures

Figures (drawings, graphs, diagrams, photographs) must present unique information that is not duplicated in tables or text. Each figure must be referenced in the text in sequential order (e.g., see Figure 1), and their symbols and abbreviations must be explained in the caption using the same font as the manuscript.



Figure 1. Logo Ciencia Kawsay

MATERIALS AND METHODS

This section should state the type of study conducted and describe in detail the methods used (biological, chemical, and statistical), citing the original source when applicable. Any modifications to the protocols must be explicitly justified. Likewise, it is essential to specify precisely the location, the diets used, the characteristics of the animals (breed, sex, age, weight), the weighing conditions, the surgical procedures performed, the measurements recorded, and the experimental design, so that any researcher with experience in the field can understand and, if necessary, replicate the research. Accuracy in the description is essential, as a lack of clarity in this section is a common reason for manuscript rejection.

Elements that must be included include: the design, type, level, and modality of the research; the methods, procedures, and techniques applied; as well as the definition of the study population or group, along with the inclusion and exclusion criteria. Furthermore, it is mandatory to specify the ethical considerations, such as authorizations obtained from institutions, scientific councils, or ethics committees, in addition to the informed consent procedure.

RESULTS

The presentation of the results must stem directly from the study's objective, selecting the findings most relevant to the reader and presenting them in an orderly and coherent manner. To facilitate understanding, the use of tables and figures is recommended. These elements must be numbered consecutively according to their order of appearance in the text and include a brief, descriptive caption at the bottom.

Tables should not contain vertical lines. If a table is very long and spans more than one page, the column headers must be repeated at the top of each new page. Every table

or figure must be explicitly referenced in the body of the text using the following format: (see Table 1).

Table 1. Countries with the Most Journals

N°	Country	Quantity
1	España	990
2	Argentina	547
3	México	396
4	Brasil	381
5	Ecuador	362
6	Perú	256
7	Chile	212
8	Colombia	147

Note: Data taken from Latindex (2025)

DISCUSSION

The discussion should address the research question posed in the introduction. To do so, it is necessary to interpret the results in light of the existing literature, comparing them with similar studies and citing relevant sources. Except in the case of historical studies, it is recommended that at least 80% of the references be from publications within the last five years. In this section, the most relevant findings should be analyzed, highlighting the novelty of the study, its strengths and limitations, and its practical or scientific implications, and suggestions for future lines of research should be proposed.

CONCLUSIONS

The conclusions should concisely state the study's contribution to the field of knowledge, in direct correspondence with the stated objective. Each conclusion must stand on its own, written in full terms without abbreviations, so that the reader does not need to consult other sections of the text. Furthermore, conclusions must follow logically from the results and be consistent with the information presented in the abstract. It is essential that they be based on solid evidence and arguments, never on assumptions.

ACKNOWLEDGMENTS (Optional)

This section is at the authors' discretion. It is recommended to acknowledge assistance with data collection, technical support, the provision of equipment or facilities, or other non-academic contributions that do not warrant authorship.

FUNDING (Optional)

This section is optional. If applicable, specify the funding sources that made the study possible, including the name of the agency or institution, the grant or contract number, and the name of the principal recipient, if applicable.

REFERENCES

Bibliographic references must be at least 5 years old. They must be listed in alphabetical order and follow the citation style of the 7th edition of the APA guidelines. Find all examples at the following web address: https://normas-apa.org/referencias/ejemplos/

Bibliographic Citations

Example of an in-text citation

- **Paraphrased ideas:** Active learning strategies significantly improve knowledge retention (Gómez & López, 2020).
- **Direct quote (fewer than 40 words**): "Climate change is the greatest threat to global health in the 21st century" (World Health Organization, 2018, p. 2).

Example of a narrative citation

- **One author:** Gómez (2020) demonstrated that active learning strategies improve retention.
- **Two authors:** Gómez and López (2020) argue in their study that...
- **Three or more authors:** Gómez et al. (2021) found a positive correlation...
- **Narrative direct quote:** According to the World Health Organization (2018), "climate change is the greatest threat to global health in the 21st century" (p. 2).

Examples of Key References

Scientific Articles

Last Name, A. A., Last Name, B. B., and Last Name, C. C. (Year). Article title. Journal name in italics, volume in italics (issue), pp. URL or DOI (if digital).

Books

Last Name, A. A. (Year). Title in italics (edition). Publisher. URL or DOI (if digital)

Book chapter

Last Name, A. A., and Last Name, B. B. (Year). Chapter title. In A. Editor, B. Editor, and C. Editor (Eds.), Book title in italics (pp. xx–xx). Publisher.

Government Reports (Reports from Public Institutions)

Name of the organization. (Year). Title of the report in italics. (Publication number). URL (if digital)

Theses or Undergraduate and Graduate Theses

Last Name, A. A. (Year). Thesis title in italics [Undergraduate, master's, or doctoral thesis, name of the institution awarding the degree]. Name of the database. URL

Web Pages

Last Name, A. (Year). Title in italics. Name of the website. URL

Government website

Institute of Hydrology, Meteorology, and Environmental Studies. (Year). Climate Change. Ministry of the Environment. http://www.ideam.gov.co/web/atencion-y-participacion-ciudadana/cambio-climatico

Citations of Institutional Authors

For organizations or institutions, the first in-text citation should include the full name followed by the acronym in square brackets. Example: (Institute of Hydrology, Meteorology, and Environmental Studies [IDEAM], 2025). In subsequent citations, use only the acronym: (IDEAM, 2025).

BIBLIOMETRIC ARTICLES OR SYSTEMATIC REVIEWS

These should be no longer than 30 pages, and it is recommended to follow the structure of original articles (introduction, methodology, results, discussion, and conclusions), which ensures scientific rigor and comparability among studies.

LITERATURE REVIEW ARTICLES

Maximum length: 30 pages. Suggested structure: title, summary, keywords, abstract, introduction, main body, conclusions, and references (minimum of 25). The “Main Text” section is flexible: it may be titled differently or divided into several subsections depending on the topic. These guidelines are intended as a flexible template, not a rigid format; authors are free to modify them based on the content of the manuscript.
