



EAST: PEMBROKE OCJ

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Important Updates

[any changes in the courthouse; protocols; practice directions]

Daily Courtroom Assignments

Because of sharing OCDC video facilities with l'Original, Cornwall and Ottawa, the daily schedule (M-F) for conferencing between the court and the OCDC is:

- VIDEO: 1:45-2:30 PM
- AUDIO: 9:00-11:30 AM, 1:00-4:30 PM

Contact Information

Duty Counsel

[Contact Info]

Crowns

[Daily Assignments; contact info]

Scheduling

New Arrests

[Where will they be held]

[Police Division Contact Information]

[Fingerprinting]

Bail Procedures

[If any special procedures in place]

Surety Protocol

[where do they go?]

[Link to Forms?]

Crowns

Bail Program

[if any specific contact information/details for JHS/Bail Program etc.]

Bail Variations

[Procedure]

[Forms?]

WASH Court

[Details on courthouse; courtroom; times etc.]

Disclosure Protocol

[In-custody; out-of-custody]

CPT/JPT Protocol

[Any information pertinent to scheduling/participating in CPT's/JPT's – who to contact, where to call]

Filing Information (Including Exhibit Filing)

[Contact Information]

[Any specific information re: notice required]

Video Use

Guilty Pleas

In-Custody Matters

Out-of-Custody Matters

what is considered urgent?

[bring forward]

Correctional Centers: Local Information/Updates

[Contact Information]

[Policies re: visits; any updates]

Daily Dockets

[Insert table]

Superior Court of Justice

[specific practice directions/information relating to SCJ if applicable]

Additional Information