CHEETAH PACK
JERICHO ELEMENTARY SCHOOL

# Parents and Community for Kids

## Monthly Meeting Minutes

**October 14 , 2026**

**7:00 PM | Welcome & Introductions**

**7:10 PM | President's Report**

- Thank you to all the volunteers who made Harvest Fest a success!
- PACK welcomes new ideas and is always looking for innovative ways to engage families. If you have feedback or suggestions, please let us know - we want to hear from you!

**7:15 PM | Principal's Report**

*Principal Katie was unable to attend. Alicia provided the report.*

**New Online School Store**

- Plans for a new school store are underway. Tricia will meet with the team to discuss next steps and platform options.
- Do you have suggestions for merchandise? Let PACK know! Ideas included Cheetah ears, stuffed animals, and more.

**School Updates**

- **Parent-Teacher Conferences:** Families should sign up for conferences. Contact the office if you need a link. Virtual and in-person options are available.
- **School Closures:** School will be closed on the 22nd and 23rd.
- **Nature Path Bridge:** The bridge needs to be repaired or replaced. Alicia will connect with Principal Katie to clarify the project scope. PACK will explore fundraising, skilled volunteers, and potential support from the district, town, and Jericho Trails Committee. Marijke may have contact who can help.

- **Field Day T-Shirts:** Help is needed to obtain plain white T-shirts for Field Day on June 14. The shirts will be screen-printed and tie-dyed. Stephanie F. and Tricia C. will explore options and help coordinate.
- **Winter Staff Raffle:** Donations are needed. PACK will share a request on social media and help coordinate donations.
- **School Photos:** PACK will follow up with Principal Katie about photo pricing and whether class photos are included without purchasing a photo package.

**7:20 PM | Treasurer's Report**

- Harvest Fest raised **$844**, and the full $700 budget was not spent.
- Some families found Venmo helpful when they had trouble accessing Cheddar Up for pizza payments.
- Tricia will send a thank-you card to the glass pumpkin donor.

**September 2026 Fundraising Report**

View September 2026 Report-Out

| Fundraising Source | Amount |
|---|---|
| Cheddar Up | $50 |
| Pumpkin Raffle - Cash | $120 |
| Pumpkin Raffle - Venmo | $505 |
| Cash Donation | $169 |
| **Total Raised** | **$844** |

**7:35 PM | Updates & Projects in Progress**

**Harvest Fest Feedback**

- Overall feedback was positive. Families enjoyed connecting, the cheerleaders, farm-to-school activities, pizza, bingo cards, prizes, and glass pumpkins.
- Ideas for next year included a larger sound system, more cleanup volunteers, adding a Lost and Found reminder to bingo cards, and improving communication timing.
- Remember to collect the donation bin near the face-painting station at the end of the event.

### Pasta Fundraiser

- PACK is considering an online fundraiser through Fun Pasta Fundraising, which offers themed pasta without requiring inventory.
- The proposed timeline is early to late November, with delivery before the end of December.
- Tricia will gather more details and ask about product samples.
- Incentive ideas included a random $100 gift card or a school-wide reward. The group discussed keeping participation equitable and avoiding competition between families.

### Parent Directory

- Directory information was included in the latest Cheetah Tracks newsletter.
- PACK will consider sending a reminder to families and moving PACK information higher in the newsletter.

### Lost and Found Racks

- The group discussed a budget of up to $250 for new racks. Tricia C. approved, Stephanie F. seconded the motion; motion passed.
- The group will explore donated racks before purchasing, allowing two weeks for responses.
- Families and volunteers are encouraged to check for names and return labeled items to classrooms.
- Alicia will connect with Maya, the new Part 2 director, to improve communication with Underhill families about looking in lost and found for items.

### Winter Family Dance Party to benefit PACK

- Mr. Steinman is discussing space availability with BRMS.
- The group is leaning toward January or February. Updates will follow.

### Farm-to-School Fun Run

- PACK hopes to expand educational materials and signage, including information at the pizza table.
- Moving the event from May to late April was discussed, with concerns about trail conditions.

**Upcoming Events & Activities**

- **May:** Staff Appreciation
- **June 14:** Field Day - mark your calendars!
- **Staff Training Breakfasts:** PACK agreed to provide food and help with setup. Catering may be an option. A sign-up will be shared once the date is confirmed.

**7:55 PM | Questions & Comments**

**8:00 PM | Adjournment**

**Next Meeting:** November 11, 2026

**JES PACK Officers**

**President**, Alicia Schwarz - jerichoelementarypack@gmail.com

**Vice President**, TriciaCunniff - triciajdunn@gmail.com

**Secretary**, Jenna Haskins- jennalhaskins@gmail.com

**Treasurer**, Amy Lang - amyelizlang@gmail.com

**Social Media/Website** - Tricia Cunniff - triciajdunn@gmail.com

**JES PACK Board Members**

Stephanie Minicozzi-Filipek - Stephanieminicozzi@gmail.com

Katie Haining - katie.haining@gmail.com

**PACK Monthly Meeting Dates**

(7-8 pm, cafeteria or virtual)

September 2, 2026

October 14, 2026

November 11, 2026

December 2, 2026

January 6, 2027

February 3, 2027

March 3, 2027

April 14, 2027

May 12, 2027

June 2, 2027

## 2026 - 2027 JES PACK PROJECT CALENDAR

| **Month** | **Project:** | **Lead Contact:** | **2025-26 Feedback** | **2026-2027 Feedback/ Ideas** |
|---|---|---|---|---|
| September | Parent Directory | Jenna Haskins | Get this out via all school email ASAP | Microsoft Teams link created by JES office, PACK to distribute. Erin will manage when requests are made. |
| October | Fall Harvest Fest | Marikje Shelmandine | Move to a slightly earlier time of day as it gets cold once the sun goes behind the trees | See September notes |
| February | Winter Event? | | Mr. Steinman offered to do a winter dance | |
| May | Fun Run Raffle and Pizza | | | |
| May 3-7 | JES Staff Appreciation Week | | Easier if we ask for money and cater ourselves vs relying on families to bring in items (maybe for baked goods day only) | |

| | | | | |
|---|---|---|---|---|
| June 14 | Field Day | | | White T-shirts for all staff and students to tie-dye as an activity |
| **Other Events/Projects** | | | | |
| Artist in Residency | | Hold for 27-28 | | |
| Outdoor Learning Space | | | | |
| School Store | | | Consider switching vendors? | |
| Coffee at Drop Off Fundraiser | | | | Will make a plan for spring! |