

## **Cooperation Agreement**

***Chang Gung University***

***And***

***XXXXX University***

**This Agreement is made between Chang Gung University, Taiwan, (hereinafter referred to as CGU) and XXXXX University, USA, (hereinafter referred to as XXXXX) after fully communication and serious negotiation. And on this dd,mm,yyyy the parties agree as follows:**

### **1. Agreement and variation**

- 1.1** CGU and XXXXX agree to establish a collaborative education program defined as a Transfer Student Program (hereinafter referred to as TSP), in which qualified students enrolled at CGU, after successfully completing the first three (3) years of their undergraduate curriculum in an engineering field (i.e., Chemical and Materials Engineering, Computer Science and Information Engineering, Electrical Engineering, Electronic Engineering, and Mechanical Engineering), will be accepted into the appropriate department in the College of XXXXX at XXXXX (subject to all applicable XXXXX College of XXXXX policies of admission procedures and standards). For the first year at XXXXX, students who have successfully completed mutually approved curricula and met all the undergraduate degree requirements will be awarded the Graduation Certificate and Bachelor's Degree of CGU. For the second year at XXXXX, upon successful completion of a required training curriculum, students will be awarded the Master's degree in engineering of XXXXX.
- 1.2** The Parties have agreed that the collaborative education program will be conducted in accordance with the terms and conditions set out in this Agreement.
- 1.3** No agreement or understanding varying or extending this agreement shall be legally binding upon either party unless specified in writing by both Parties. Parties may agree to modify the agreement in writing after confirmation, to the extent that it is and if it is inconsistent. This being so, the later agreement is the one which is binding.

## **2. The TSP Program**

**2.1** The academic program of TSP will be implemented and administered in two phases. During Phase I, CGU will select students as candidates for study at XXXXX under the TSP, and these students will study at CGU to complete the first three (3) of a four (4) year Bachelor's Degree program in an engineering discipline. The qualified students as recommended by CGU and evaluated and accepted by XXXXX in accordance with XXXXX's College of XXXXX will enter Phase II of the Program. In Phase II the students will continue their studies in an appropriate engineering discipline at XXXXX following the approved curricula. Each successful student will receive a Bachelor's degree and a Graduation Certificate from CGU and a Master's degree from XXXXX.

**2.2** The collaborative TSP will comprise two phases:

### **Phase I**

- 2.1.1 Three years of study at CGU during which time the students will complete required courses in an engineering discipline at CGU as well as extra English language learning classes and achieve the language proficiency required by XXXXX for entry.
- 2.1.2 English language proficiency for entry to XXXXX should be at least TOEFL iBT 79 or IELTS 6.5. The English language courses to improve language proficiency will be taught at the English Language Institute at XXXXX. If necessary, we may require a student to take English language course at the English Language Institute. In that case, the student will receive Provisional Admission.
- 2.1.3 Students who wish to proceed to Phase II will be assessed by an appropriate Graduate Admissions Committee in the College of Engineering to determine their qualification for entry to the XXXXX program in a manner assessed of other international students wishing to enroll at XXXXX. Students who maintain a GPA of 2.75 or higher and/or are in the top quartile of their class during the first three (3) years of study at CGU will be considered for admission.

- 2.1.4 Students who pass the assessment process in 2.2.3 and meet all requirements of related courses in Phase I will be admitted to study at XXXXX under the TSP with an official admission letter to assist their application for an F-1 visa to continue their education at XXXXX.
- 2.1.5 Once the F-1 visa is issued and all XXXXX requirements of enrollment are satisfied, students will be permitted to enroll in the College of XXXXX at XXXXX.

## **Phase II**

- 2.2.6. XXXXX will perform an assessment of all the applicants recommended by CGU at the end of Phase I and offer admission to students meeting XXXXX's admission standards and the standards set forth by the College of XXXXX. Students who fail the assessment or are unable to obtain an XXXXX visa to the XXXXX will continue their studies at CGU.
- 2.2.7. After completion of Phase I and successfully obtaining an XXXXX visa, students will transfer to XXXXX as provisionally-admitted graduate students under this Agreement to start Phase II.
- 2.2.8. Students in Phase II will be afforded all of the usual privileges of full time international students in XXXXXX in accordance with all applicable laws and regulations.
- 2.2.9. Students who have successfully completed one year of mutually approved curricula and a senior research project at XXXXX will be reviewed and if approved by CGU will be awarded the Graduation Certificate and Bachelor's Degree of CGU.
- 2.2.10. Students shall receive a notification letter of their completion of their Bachelor's Degree by CGU and CGU will forward an official copy of the letter and a transcript to the XXXXX Graduate Admissions office. All successfully-completed XXXXX course work taken during the first year at XXXXX may be counted toward a Master's degree in an engineering discipline at XXXXX.
- 2.2.11. During the first year of study at XXXXX, students are expected to complete at least 16 credit hours. Also, students are expected to complete the study of

required curricula and the undergraduate senior research project as part of CGU undergraduate degree requirements.

2.2.12. The second year at XXXXX students are required to complete 16 credit hours of course work OR complete 8 credit hours of course work and 8 credit hours of Master Thesis Research.

### **3. The Tuition and Fees**

**3.1** Student fees for Phase I studies will be collected by CGU according to relevant standard and WSU shall have no claim against those fees.

**3.2** Students in Phase II will be responsible for all costs to study at XXXXX. The cost shall include travel between Taiwan and the United States, room and board, insurances and all of the prescribed fees to be collected by XXXXX. The base fees for Phase II are those published by XXXXX for International students. These fees may be adjusted at the sole discretion of XXXXX. (Please refer to **Appendix I** for estimated cost for the program).

**3.3** Up to five (5) students in Phase II are eligible for XXXXX Scholarship which will be applied towards tuition for XXXXX.

**3.4** CGU will have no claim against fees collected by XXXXX for phase two. CGU waives all rights to commission on student fees paid to XXXXX.

### **4. Term and Termination**

**4.1** This Agreement commences on the date of the last signature by a party to the Agreement. The duration of the agreement is five years.

**4.2** In the fifth year after commencement of the Agreement, the parties will undertake a joint evaluation and the agreement will continue to be effective for another term of 5 years.

**4.3** This agreement may be terminated by a party serving on the other party at least 6 months' prior written notice.

**4.4** If the termination date is still within the phase of the Program, the agreement will be terminated after the completion date of that phase of the Program.

### **5. Controlling Laws**

- 5.1** Before resorting to external dispute resolution mechanisms, the Parties shall attempt to settle by negotiation any dispute in relation to this Agreement.
- 5.2** At all times while XXXXX is to perform under this agreement XXXXX's obligation shall be subject to and be controlled by the laws of the country and the state of XXXXX. The English version of this Agreement controls the performance by XXXXX of its obligations under this Agreement.
- 5.3** At all times while CGU is to perform under this agreement CGU's obligation shall be subject to and be controlled by the laws of Taiwan. The Chinese version of this Agreement controls the performance by CGU of its obligations under this Agreement.
- 5.4** The Agreement is written in both Chinese and English and each version shall have the same effect. Each party shall keep the two versions for reference.

***XXXXX University***

***Chang Gung University***

Dr. XXXXX

Provost and Senior Vice President  
for Academic Affairs  
XXXXX University  
City, State, Country

Chang Gung University  
Taoyuan, Taiwan

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**APPENDIX I:**  
**Estimated Expenses\***  
**(2014-2015)**

**TUITION**

**YEAR 4**

		<b>without Scholarship</b>	<b>with Tuition Scholarship</b>
Fall Semester (8 Cr. Hr)		\$XXXXX	\$XXXX
Winter Semester (8 Cr. Hr)		\$XXXXX	\$XXXX
TOTAL Cr. Hr. Year 1	16		
TOTAL YEAR 1 (Tuition)		<b>\$XXXXXX</b>	<b>\$XXXXXX</b>

**YEAR 5**

Fall Semester (8 Cr. Hr)		\$XXXXX	\$XXXX
Winter Semester (8 Cr. Hr)		\$XXXXX	\$XXXX
TOTAL Cr. Hr. Year 2	16		
TOTAL YEAR 2 (Tuition)		<b>\$XXXXXX</b>	<b>\$XXXXXX</b>
TOTAL Tuition for 2 YEARS at XXXXX		<b>\$XXXXXX</b>	<b>\$XXXXXX</b>

COST of Living on campus (room and board)	<b>\$XXXX per year</b>
Books & Supplies	<b>\$XXXX per year</b>
Miscellaneous	<b>\$XXXX per year</b>
Health Insurance	<b>\$XXX per year</b>
TOTAL for one year	<b>\$XXXXXX per year</b>
TOTAL for two years	<b>\$XXXXXX per two years</b>

TOTAL EXPENSES for 2 YEARS (tuition, room and board and health insurance)	<b>\$XXXXXX</b>
TOTAL EXPENSES for 2 YEARS (Dean's Merit Scholarship for tuition, Room and board and health insurance)	<b>\$XXXXXX</b>