

RSU 22 Parent Account Setup Guide - Powerschool

Step 1) Request an Access ID & Password for your child from the school.

School contacts

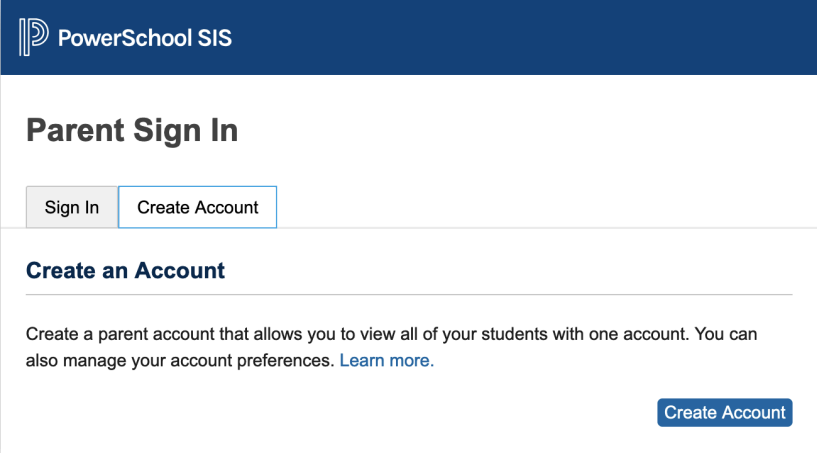
- Reeds Brook Middle School - rbmsoffice@rsu22.us
- Samuel L. Wagner Middle School - wagneroffice@rsu22.us
- Hampden Academy - haoffice@rsu22.us

In order for a parent to create a new account they will need to have their student's access username and password (sometimes called Access Key or Access ID). The school will provide parents/guardians with this access information. Note: Parents/Guardians will use this information to create their own account which is linked to their child's/children's account.

Step 2) Navigate to the school's public login in your favorite web browser (Chrome, FireFox, Internet Explorer, etc.)

Navigate to the public login for PowerSchool found at: <https://sad22.powerschool.com/>

Step 3) From the home screen, select "Create Account" Tab and then "Create Account." button

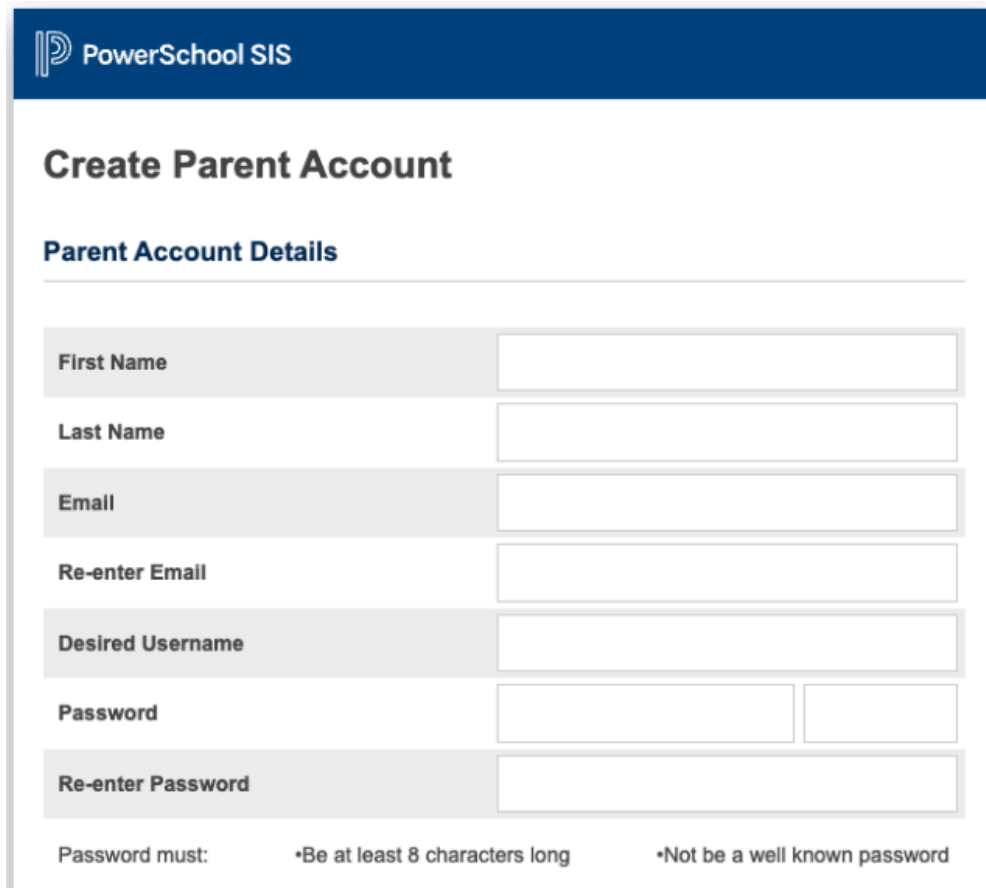


The screenshot shows the PowerSchool SIS Parent Sign In page. At the top, there is a dark blue header with the PowerSchool SIS logo. Below the header, the page title "Parent Sign In" is displayed. Underneath the title, there are two tabs: "Sign In" and "Create Account". The "Create Account" tab is currently selected. Below the tabs, the section "Create an Account" is visible. It contains a paragraph of text explaining that a parent account allows viewing all students with one account and managing preferences, with a link to "Learn more". At the bottom right of this section, there is a blue button labeled "Create Account".

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Step 4) Create your own login information.

Username and Password:



The screenshot shows the 'Create Parent Account' form in the PowerSchool SIS interface. The form is titled 'Create Parent Account' and has a sub-section 'Parent Account Details'. It contains several input fields: 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password' (split into two boxes), and 'Re-enter Password'. Below the fields, there are instructions for the password: 'Password must: •Be at least 8 characters long •Not be a well known password'.

PowerSchool SIS

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Re-enter Email

Desired Username

Password

Re-enter Password

Password must: •Be at least 8 characters long •Not be a well known password

Step 5) Connect to your student or students

Under Link Students to Account, use the student's Access ID and Access password provided by the school in Step 1. If you have multiple students who have permission to access PowerSchool, you may link to the accounts now or once you login. (See screenshot below) RSU 22 permits Powerschool access to students in grades 6-12.

Press Submit.

Return to the home page and use the new login to access your PowerSchool account.

****Use the login created during Step 4.**

Link Students to Account

Enter the Access ID and Access Password for each student you wish to add to your Parent Account

1

Student Name

Access ID

Access Password

2

Student Name

Access ID

Access Password

3

Student Name

Access ID

Access Password

4

Student Name

Access ID

Access Password

To add students after you have already created your parent account you will need to access the web portal. Powerschool does not support adding students from the mobile app. To add students to your Parent account after you have created please do the following:

- Login to the web portal: <https://sad22.powerschool.com>
- Left Navigation menu click Account Preferences
- Click on the student tab
- Click the add button on the right hand side. (Please note you will need the Access ID and Password of the student from Step 1 to do this.)