

Privacy Policy for FHL_O&M

Effective Date: September 29, 2025

FHL_O&M (“we,” “our,” or “us”) respects your privacy and is committed to protecting the personal information you share with us. This Privacy Policy explains how we collect, use, and protect your information when you use our mobile application **FHL_O&M** (the “App”). By using the App, you agree to the practices described in this Privacy Policy.

1. Information We Collect

1.1 Personal Information

We may collect the following information you provide:

- Name, email address, and user account details.
- Attendance records linked to your account.

1.2 Location Information

The App uses your device’s location services to track attendance. Location data is collected only when the App is in use and only for the purpose of recording attendance accurately.

1.3 Device Information

We may collect information about your device, including:

- Device model, operating system, and version.
- App usage data, such as login times and notifications viewed.

1.4 Notifications

The App may send you notifications regarding attendance, updates, or other relevant information. You may opt-out of notifications at any time via your device settings.

2. How We Use Your Information

We use your information to:

- Track and record attendance accurately using location data.
- Show your attendance history within the App.
- Send notifications related to attendance and App updates.
- Maintain account security and provide customer support.
- Comply with legal obligations, as needed.

We **do not sell or share your personal information** with third parties for marketing purposes.

3. How We Share Your Information

We may share your information:

- With service providers who assist in App functionality, such as cloud storage or analytics providers.
 - When required by law or to protect our legal rights.
 - In aggregated or anonymized form that does not identify individual users.
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4. Data Security

We take reasonable measures to protect your personal information from unauthorized access, use, or disclosure. However, no method of transmission over the Internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

5. Your Rights

Depending on your location, you may have the following rights:

- Access and correct your personal information.

- Delete your account and associated data.
- Opt-out of location tracking and notifications.

To exercise these rights, please contact us at anwar.bhuiyan@gmail.com.

6. Children's Privacy

The App is **not intended for children under 13 years old**. We do not knowingly collect personal information from children. If we become aware that we have collected such information, we will take steps to delete it promptly.

7. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. The latest version will always be available in the App. We encourage you to review this Privacy Policy periodically for any updates.

8. Contact Us

If you have questions or concerns about this Privacy Policy or our practices, please contact us at:

Email: anwar.bhuiyan@gmail.com

Address: Bay 23, Plot – 06, Level - 06, Gulshan Avenue, Gulshan - 1, Dhaka - 1212