

How to Look Up a Science Lecture and Lab Course

Students can look up classes for the desired semester by following this method:.

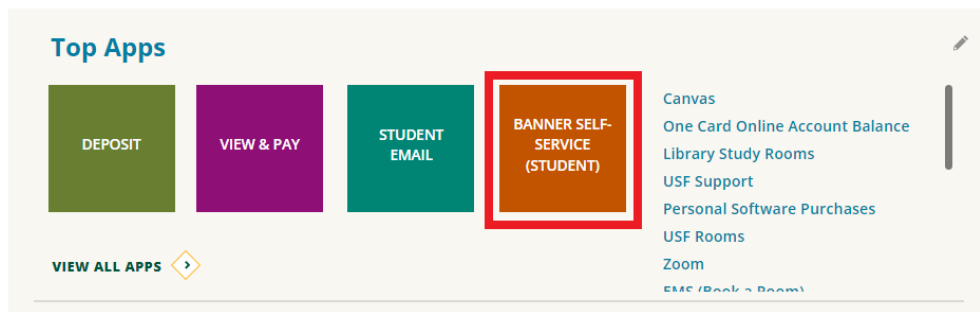
1) Login to myUSF Dashboard

Go to myusf.usfca.edu/dashboard and enter your USF username and password. Your USF username is the same thing as the beginning of your USF email.

For example, if your USF email is “jdrew2@dons.usfca.edu,” then your USF username is “jdrew2”.

2) Go to Banner Self-Service (Student)

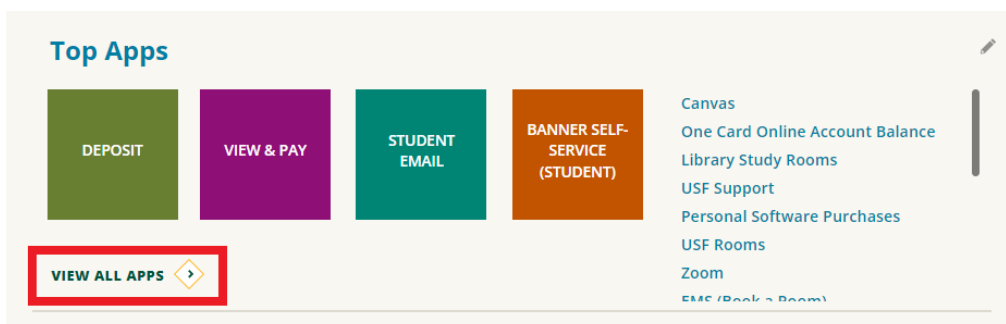
On the myUSF Dashboard view, under Top Apps, click on “Banner Self-Service (Student)”.



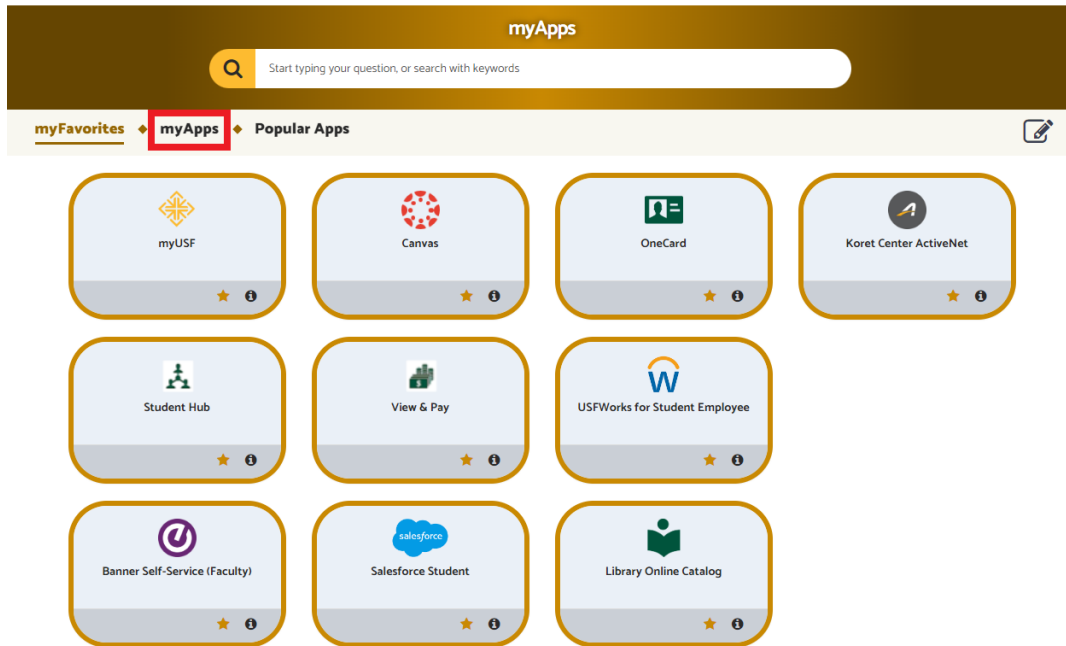
If “Banner Self-Service (Student)” does not appear in the Top Apps, it may be viewable through View All Apps:

View All Apps > myApps > look for “Banner Self-Service (Student)”

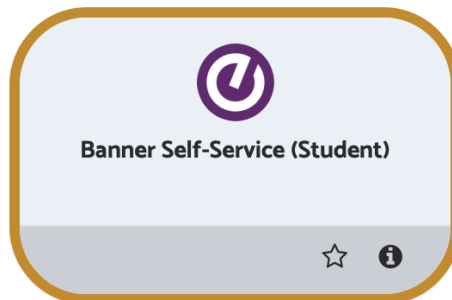
Go to View All Apps



Go to myApps



Scroll down to find Banner Self-Service (Student)



3) Go to Registration Landing Page

On the Student Services landing page, click on the “Registration Landing Page” link.

Records

- Student Forms (such as Change of Academic Program, Leave of Absence, Petition to Withdraw from the U Personal Data, PEAI, etc.)
- Student Profile
- Degree Evaluation
- Academic Transcript (8)
- Request an Official Academic Transcript
- Request an Official Enrollment Verification (8)
- Apply to Graduate (8)
- Student Consent to Release Information (8)
- Withhold and Release of Directory Information (8)

Registration

- [Registration Landing Page](#) (including register for classes, browse for classes, and registration plans)

Financial Aid

- Financial Aid Home

Student Accounts

- View & Pay
 - Tax Notification (1098-T)
-

4) Go to Register for Classes

From this view, students can now view the class registration options as well as register for classes by clicking on “Register for Classes.”.



[Register for Classes](#)

For Students only
Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)

For Students, Faculty, Advisers, and Public
Looking for classes? In this section you can browse classes you find interesting.

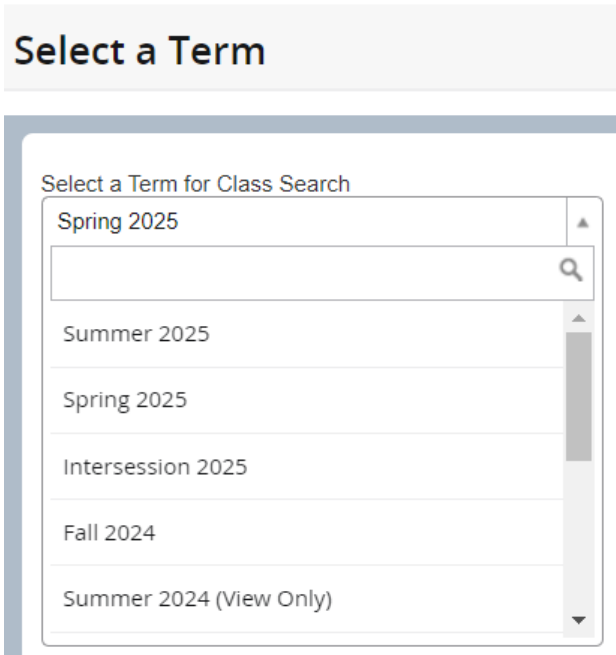


[Browse Course Catalog](#)

For Students, Faculty, Advisers, and Public
Look up basic course information like subject, course and description.

5) Select Term

From the drop down menu, select the term to register classes for. For example, Spring 2025. Then, click “Continue”.



The screenshot shows a web interface titled "Select a Term". Below the title is a dropdown menu labeled "Select a Term for Class Search". The menu is open, showing a list of terms: "Spring 2025", "Summer 2025", "Spring 2025", "Interession 2025", "Fall 2024", and "Summer 2024 (View Only)". A search icon is visible in the top right corner of the dropdown list.

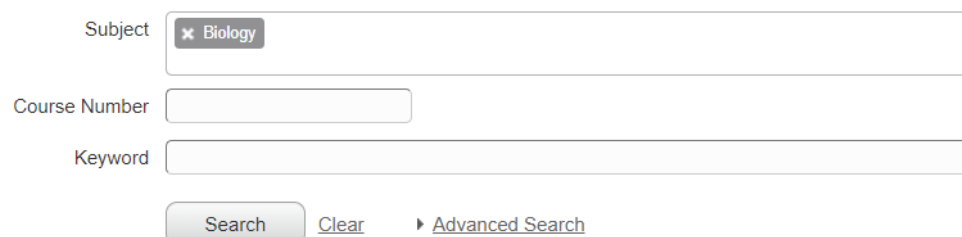
6) Input desired class information

To look up classes, input the desired class information and then click “Search”.

- If you are registering for a class that would satisfy your Core B2 course requirement, please select your desired Science subject under the Subject drop down menu (i.e., Biology, Chemistry Physics, Environmental Science, etc.).
- Leave all other categories blank to view both LAB and LECTURE classes.
 - Inputting “Core B2 Natural or Lab Sci” on the course Attribute drop down will only show you the lecture classes.

Enter Your Search Criteria

Term: Spring 2025



The screenshot shows a search form with the following fields and buttons:

- Subject:** A dropdown menu with "Biology" selected.
- Course Number:** A text input field.
- Keyword:** A text input field.
- Buttons:** "Search", "Clear", and "Advanced Search".

7) Class search results

A list of relevant classes will appear based on the previous step's selection.

Search Results — 84 Classes

Term: Spring 2025 Subject: Biology

Title	Subject	Course#	Section#	Units	CRN	Instructor	Meeting Times
The Science of Life	BIOL	100	01	4	21300	Linda McPheron (Pri...	S M T W T F S 08:00 AM - 09:15 AM Type
Science of Life Lab	BIOL	100L	01	0	21301	Linda McPheron (Pri...	S M T W T F S 09:25 AM - 11:35 AM Type
Human Biology	BIOL	103	01	4	21302	Marian Deuker (Prim...	S M T W T F S 08:35 AM - 09:50 AM Type
Human Biology Lab	BIOL	103L	01	0	21303	Marian Deuker (Prim...	S M T W T F S 10:00 AM - 12:20 PM Type

Additional Notes

- Students are able to search for all LECTURE classes offered by selecting the desired attribute type (Core B2).
- In preparation for registration, students are able to view the upcoming semester(s) schedule at least 2 weeks before their registration time.
 - Students can use this time to create draft schedules and discuss it with their faculty major adviser
 - Students can also view a class's detailed information (e.g., prerequisites, restrictions, etc.) and description. [See how.](#)

Important Notes for Science Courses:

- When selecting a Science course, make sure that you also look up and register for a corresponding Lab class in that same course.
- Only the LECTURE class will state the Core B2 Natural Lab or Sci attribute on the registration page. However, it is REQUIRED that you take a lab course along with the lecture in order to fulfill your Core B2 requirement.
 - The lecture and lab classes DO NOT need to be taught by the same instructor. Just make sure that your lab fits into your schedule with your lecture.

How to Register For a Science Courses (Online)

From the Registration Landing Page link under the Student tab on Banner Self-Service, click on “Register for Classes”.



[Register for Classes](#)
For Students only
Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)
For Students, Faculty, Advisers, and Public
Looking for classes? In this section you can browse classes you find interesting.



[Browse Course Catalog](#)
For Students, Faculty, Advisers, and Public
Look up basic course information like subject, course and description.

Select the appropriate term to register. Enter your search criteria by selecting the appropriate information to register classes for, then click “Search”.

Enter Your Search Criteria

Term: Spring 2025

Subject

✕ Biology

Course Number

Keyword

Search

Clear

▶ [Advanced Search](#)

A list of relevant classes will appear based on the previous step’s selection. Click the ‘Add’ button on the far right to add it to your schedule. Select “Submit” to officially add it to your schedule.

Search Results — 84 Classes

Term: Spring 2025 Subject: Biology

Title	Subject	Course#	Section#	Units	CRN	Instructor	Meeting Times
The Science of Life	BIOL	100	01	4	21300	Linda McPheron (Pri...	SMTWTFSS 08:00 AM - 09:15 AM Type
Science of Life Lab	BIOL	100L	01	0	21301	Linda McPheron (Pri...	SMTWTFSS 09:25 AM - 11:35 AM Type

How to Register For a Science Course (Manually)

If students are unable to add classes to their schedule themselves online, they may need to fill out a Registration Add/Drop form.

Reasons Why Students May Need to Fill Out a Registration Add/Drop Form

Corequisite Error

Students who receive a corequisite error may need to speak with the instructor or department chair of the course for permission to register/waitlist into the course.

! [ENVS 100 CRN 21598: Corequisite ENVS 100L required](#)

Prerequisite/Test Score Error

Students who receive a prerequisite/test score error do not have the necessary prerequisite(s) **AND/OR** test score(s) to make them eligible to register for the course, let alone waitlist themselves for the course. Students who are not eligible but need this course to move on in their program will need to speak with the instructor or department chair of the course for permission to register/waitlist into the course.

! [ECON 427 CRN 21534: Prerequisite and/or Test Score Error](#)

Restriction Error

Students who receive a restriction error (i.e., Field of Study, Class Restriction, Reserved Closed, Student Attribution) do not have the necessary qualifications to make them eligible to register for the course, let alone waitlist themselves for the course. Students who are not eligible but need this course to move on in their program will need to speak with the instructor or department chair of the course for permission to register/waitlist into the course.

! BUS 204 CRN 22334: Field of Study Restriction - Field of Study

! BUS 204 CRN 22334: Academic College or School Restriction

Time Conflict

Students who receive a time conflict error have a course they are registered for in the semester that conflicts with the course they want to waitlist in. Students who are in this situation must fill out a [Registration Add/Drop form](#).

Students will be able to see what courses have a time conflict with their schedule as they attempt to find classes to register for.

! **FULL:** 0 of 20 seats remain.

▼ 20 of 20 waitlist seats remain.

Time Conflict!

4 of 20 seats remain.

20 of 20 waitlist seats remain. Time Conflict!