

Board Meeting Minutes Tuesday, May 14, 2024

The Gibson County Memorial Library Board of Trustees met on Tuesday, May 14, 2024 at 10:00 a.m. at Gibson Co. Memorial Library. Trustees present were Dr. Beverly Youree, Mrs. Charlotte Halford, Ms. Cynthia Slates, Mr. Jerry Phillips, Mr. Larry Kimery, Mrs. Nancy Wallace and Mrs. Shaula Alexander. Representative from Obion River Regional Library was unable to attend. Gibson County Memorial Library was represented by Director, Mrs. Lindsey Gilles and Assistant Director, Mrs. Stacey Lancaster.

CALL TO ORDER

- Dr. Beverly Youree called the meeting to order.

GUESTS/ PUBLIC COMMENT

- No guests attended

READING OF THE MINUTES

- A copy of the minutes from the previous Board Meeting were presented to all Trustees. No corrections. Motion to accept minutes as presented by C. Halford, second by C. Slates. Board approved. Motion passed.
- A copy of the Called Board Meeting Minutes from Wednesday, March 20, 2024 were presented to all Trustees. No corrections. Motion to accept minutes as presented by N. Wallace, second by J. Phillips. Board approved. Motion passed.

DIRECTOR'S REPORT

Director, Mrs. Gilles presented copies to all present.

- Spring Book Sale Total Amt. \$1,026.75
- Tech Grant Equipment Installation... IT assistance was needed due to issues with patron computers. Time Limit Mgr/ incompatibility with Chrome Book. Director mentioned positive feedback from patrons.

FINANCIAL REPORT

- A copy of the GCML's Statement of Expenditures & Encumbrances for April 2024, Monthly Fees Report for March 2024 and April 2024, were distributed to all the Trustees.
- Summer Reading Program Donations- Year to Date Total: \$1,023.45. Motion to approve Financial Reports as presented by N. Wallace, second by L. Kimery. Board approved. Motion passed.

CIRCULATION REPORT

- Circulation Reports for March and April 2024 were distributed to all Trustees. Including 3rd Quarter Reports for January, February and March of 2023 & 2024.

REGIONAL REPORT

Regional Director, Mrs. Gillihan was unable to attend, due to illness. Asst. Regional Director, Kathryn McBride was otherwise occupied.

COMMITTEE REPORTS

- **GCML Foundation Update-** Mrs. Halford mentioned, Building Committee meeting today, Tuesday May 14, 2024 @1pm. The committee meets every 2nd Tuesday. Set to begin working on a grant from the state.

UNFINISHED BUSINESS

- GCML Handbook approved 3/20/24 review/ given to Trustees.
- \$18.00 was collected for Imagination Library.
- The Gibson County Commission will meet on Thursday, June 20, 2024 to approve 2024- 2025 Budgets.
- New Board Member applications for anyone interested in joining the GCML Board.
- Submit evaluations for GCML Director's Evaluation by June 30, 2024 to Dr. Youree.

NEW BUSINESS

- GCML Director ready to submit the Liberty Tech Grant 2025. Requests: Five (6) CPUs, one (1) AWE Early Literacy Stations, and three (3) Surge Protectors. Motion to approve items requested on the 2025 TSLA Tech Grant application by C. Slates, second by C. Halford. Board approved. Motion passed.
- Permission to close GCML on Saturday, June 15th for staff to attend/ participate in Obion River Region Storybook Stroll at Discovery Park of America in Union City, TN. Motion by C. Halford and second by N. Wallace. Board approved. Motion passed.
- Summer Reading Volunteers needed... Closing Ceremony Wednesday, June 26, 2024 @10am.

ADJOURNMENT

The next Library Board meeting will be held on Tuesday, July 9, 2024 at 10:00 am at the Gibson County Memorial Library. Motion to adjourn made at 10:52 a.m. by Mr. Jerry Phillips. Second by Mrs. Shaula Alexander. Board approved. Motion passed.