

**TRANSPORTATION DEPARTMENT  
MINISINK VALLEY CENTRAL  
SCHOOL DISTRICT**

PO BOX 217, SLATE HILL, NY 10973  
(845) 355-5141 FAX (845) 355-2813

**TRANSPORTATION REQUEST**  
**For Nonpublic Schools**  
**(Fill out an individual request form for each student)**

Date: \_\_\_\_\_

Name of School to which transportation is being requested: \_\_\_\_\_

Town/City where school is located: \_\_\_\_\_

For the School Year: **2026-2027**

To Whom It May Concern:

In accordance with New York State Education Law, I hereby formally request transportation for:

Student's Name: \_\_\_\_\_ Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

The student for whom I am requesting transportation is \_\_\_\_\_ years of age, and will enter the \_\_\_\_\_ grade in September. All students must be five years of age on or ***before December 1.***

Physical Address where you live: \_\_\_\_\_

Home Phone: \_\_\_\_\_

In addition to making this request directly, I wish to inform you that I have authorized the principal of the above-named school to be my representative in requesting transportation for my child. This authorization shall remain in effect while I have my child in attendance at this school, or unless I expressly revoke this request.

\_\_\_\_\_  
Parent or Guardian

Must be returned no later than April 1, 2026 to:

Minisink Valley Central School  
PO Box 217  
Slate Hill NY 10973

# INFORMATION FOR PARENTS OF NON-PUBLIC SCHOOL STUDENTS

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## **NON-PUBLIC TRANSPORTATION REQUEST FORM**

The following items should be considered in making a transportation request to a non-public school

1. Section 3635(1)(a) of the Education Law requires a board of education to provide transportation to a non-public school for all pupils residing within the school district who are eligible for transportation on the basis of a distance up to 15 miles, the distance in each case being measured by the nearest available route between home and school.
2. Section 3636(2) of the Education Law requires that a parent submit a written request for transportation no later than April 1, each year. In addition, a parent of a pupil not residing in the school district on April 1 shall submit a written request within thirty days after establishing residence in the district.
3. A late request may be granted where the requested transportation can be provided under existing transportation arrangements at no additional cost to the district.
4. Section 3635(1)(b)(i) requires a board of education to provide transportation from a centralized pickup point, which must be a public school building, for nonpublic school pupils who live more than 15 miles from school, when a pupil residing within 15 miles is receiving transportation to the same nonpublic school. The district is not responsible for transportation between a pupil's home and the centralized pickup point. However, the district may provide transportation between a pupil's home and the centralized pickup point if the pupil's residence is located on an established bus route for transportation to the centralized pickup point and such transportation does not result in an additional cost to the district.

**5. Minisink Valley Schools does not provide transportation to non-public schools on days when Minisink schools are not in session. This includes school break weeks.**

6. Minisink Valley Schools does not provide transportation for "Pre-Kindergarten" students, even if they are 5 years old, and even if they have an older sibling on the bus.

### **Miscellaneous**

1. Students from other districts may not ride Minisink Valley school buses. This becomes an issue when students wish to bring a friend home on the bus. Please make other arrangements for transportation on those days.
2. Bus Stop Locations: Non-Public School Students' bus stops will mirror those of public school students in most cases. Students in grades 6-12 may have to travel further to a bus stop than grades K-5.
3. New Siblings: All students in the district, whether going to public or private schools, must be registered through the district's Registrar office. If you have a new student entering the system, you must contact the Registrar's office at 845-355-5812. We cannot process your new child for transportation until the Registrar has your child's information.

### **Delays/Early Closings**

Transportation to your non-public school is based on your school's published school calendar, and this district's school calendar. A non-public school's announcement of an unscheduled and/or emergency delay or early closing cannot be accommodated unless our school district is operating under the same early closing or delay schedule. Similarly, if our district announces a delay, or early closing, we will only provide transportation per our adjusted schedule on that day.