



Los Angeles Unified School District
STEM ACADEMY OF HOLLYWOOD
English Learner Advisory Committee
Parent/Legal Guardian and
Community Member Orientation and Election
Minutes: Thursday, September 11, 2025



I.	Welcome/Call to Order: Sandra Chavez, Parent Comm Rep , welcomed the participants at 10:05am
II.	Flag Salute: Sandra Chavez, Parent Comm Rep , asked for a volunteer to lead the flag salute. Lead by Carolina Gonzalez
.III	General ELAC Overview: Sandra Chavez, Parent Comm Rep gave a brief overview regarding the functions and responsibilities of the English Learner Advisory Committee, the roles and responsibilities of members and officers, and provided an explanation of the election procedures. He/She explained that according to the Guidelines. Talked about the bulletin 6745.6 and explained that the committee meet at least 6 times a year STEM Academy of Hollywood needed to elect a minimum number of 3 persons according to the number of English Learners (ELs) at the school site; more than the required minimum number of members can be elected, ensuring however, that the number of EL parents in the committee equals or exceeds the percentage of English Learners in the school. There was a period for questions and answers.
IV.	<u>ELAC ELECTION: Election of EL Parents to form ELAC</u> Sandra Chavez, Parent Comm Rep informed the participants that she was serving as the electioneer for today's election process. Participants were reminded that at least a minimum of 3 parents were needed to form the committee and that only EL parents/legal guardians can elect both EL parents/legal guardians and non-EL parents for the committee. Sandra Chavez, Parent Comm Rep electioneer declared the floor open for nominations. <u>EL PARENT NOMINATIONS:</u> The following EL parent/legal guardians self-nominated: Yuvi Juarez (EL PARENT) Noemi Benito (EL PARENT) Estela Lopez (EL PARENT)

Mauricia Carreto (EL PARENT)
Martha Galvez Ortiz (EL PARENT)
Reina Mendez (EL PARENT)
Marcela Reyes (EL PARENT)

The electioneer asked three times if any other EL parent/legal guardian was interested in being an **English Learner Advisory Committee** member. Hearing none, she asked an EL parent/legal guardian to make a motion regarding the closing of nominations and accepting the nominees as candidates.

Noemi Benito moved to accept the nominees as EL members. **Yuvi Juarez** seconded the motion to close the nominations and accept the nominees by acclamation as EL members. Motion passed.

EL PARENT ELECTIONS

Sandra did a unanimous proclamation to ask the attendees if we all accepted the three EL Parents as ELAC Members. All were in favor, on zoom and in person. The EL Parents/Legal Guardians elected as members of the English Learner Advisory Committee for the 2025-26 school year:

1. **Yuvi Juarez**
2. **Noemi Benito**
3. **Estela Lopez**
4. **Mauricia Carreto**
5. **Martha Galvez Ortiz**
6. **Reina Mendez**
7. **Maricela Reyes**

Sandra reviewed the Officer Roles, she explained which officers must be EL Parents-Chair and Vice Chair.

Election of NON-EL Members

Sandra Chavez, Parent Comm Rep declared the floor open for nominations for the membership of non-EL parents:

The following non-EL Parents self-nominated or were nominated:

1. **Paula Meneses (self nominated)**
2. **Pedro Tot (Self nominated)**
3. **Maria Munar (Self nominated)**
4. **Alejandra Guzman (self nominated)**
5. **Sara Canjura (self nominated)**
6. **Sandra Chavez (Other nominated by Maria Munar)**

7. Teresa Ramirez Delgado (self nominated)
8. Andrea Benito (self nominated)
9. Carolina Gonzalez (nominated)
10. Karla Lara (self nominated)
11. Cristina Flores (self nominated)
12. Asela Reyes (self nominated)
13. Ingrid Arias (self nominated)
14. Tessa Tanjusay (self nominated)
15. Silvia Lopez (self nominated)
16. Elvira Castro (self nominated)
17. Simona Reyes (Community self nominated)
18. Jheny Salazar (Self nominated)

The electioneer asked three times if any other **non-EL parent** was interested in being an **English Learner Advisory Committee** member. Hearing none, she asked an EL parent/legal guardian to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized **Yuvi Juarez** made a motion to accept the non-EL parents, community and others. **Mauricia Carreto** seconded the motion to close the nominations and accept the nominees as members of EL. Motion passed.

UNANIMOUS ACCLAMATION: Sandra announced a unanimous acclamation to accept all nominated non-EL Parents as **ELAC MEMBERS**. The electioneer congratulated and presented the newly elected non-EL parent members to the participants and reminded them that they were seated provisionally pending verification.

The electioneer congratulated and presented the newly elected **non-EL parent members** to the participants and reminded them that they were seated provisionally pending verification.

The newly elected ELAC members for the 25-26 school year, pending verification, are:

1. Paula Meneses
2. Pedro Tot
3. Maria Munar
4. Alejandra Guzman
5. Sara Canjura
6. Sandra Chavez
7. Teresa Ramirez Delgado
8. Andrea Benito
9. Carolina Gonzalez
10. Karla Lara

	11. Cristina Flores 12. Asela Reyes 13. Ingrid Arias 14. Tessa Tanjusay 15. Silvia Lopez 16. Elvira Castro 17. Simona Reyes 18. Jheny Salazar
	<u>Election of EL Delegate:</u> Sandra Chavez, Parent Community Rep declared that only ELAC members can nominate and vote for the EL Delegate, and only EL Parent/Legal Guardians members of the committee can be nominated as EL Delegate. The floor was opened for nominations. The following EL Parent/Legal parent/legal guardians self-nominated or were nominated: Noemi Benito (Nominated by Pedro Tot) The electioneer asked three times if any other EL parent of the committee was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, he/she asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized Pedro Tot who made the motion and Maria Munar seconded a motion to close the nominations and accept the nominees as candidates. Noemi Benito-DELAC Delegate Since the motion passed, and there was only one nominee for the position of EL Delegate, a vote by unanimous acclamation was cast by Sandra Chavez, Parent Comm Rep. The candidate was congratulated as the EL Delegate, was reminded that she would be seated as EL Delegate provisionally pending verification, and was given the floor to introduce herself to the participants.
	<u>Election of Officers:</u> <u>CHAIRPERSON</u> Sandra Chavez, Parent Comm Rep electioneer declared that only ELAC members can nominate and vote for Chairperson, and only EL Parent/Legal Guardians members of the committee can be nominated as Chairperson. The floor was open for nominations. The following EL Parent/Legal parent/legal guardians self-nominated or were nominated: Noemi Benito (Self nominated) Yuvi Juarez. (Self nominated) The electioneer asked three times if any other EL parent of the committee was

interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, she asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized **Maria Munar** who made the motion. **Sandra Chavez**, Parent Comm Rep seconded the motion to close the nominations and accept the nominees as candidates.

Noemi Benito (7)

Yuvi Juarez (18)

Yuvi Juarez, was voted as Chairperson

VICE-CHAIRPERSON

Sandra Chavez, Parent Comm Rep electioneer declared that only ELAC **members** can nominate and vote for the **Vice-Chairperson**, and only **EL parent/legal guardian** members of the committee can be nominated as the **Vice-Chairperson**. The floor was open for nominations. The following **EL parents/legal** parents/legal guardians self-nominated or were nominated:

Mauricia Carreto (self nominated)

The electioneer asked three times if any other EL parent of the committee was interested in nominating him or herself, or if an ELAC member would like to nominate someone. Hearing none, she asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized **Maria Munar** who made the motion. **Pedro Tot** seconded a motion to close the nominations and accept the nominee as candidate.

There was only one nominee for the position of ELAC Chairperson, a vote by acclamation was cast by **Sandra Chavez, Parent Comm Rep**. The candidate was congratulated as the new **ELAC Vice Chairperson, Mauricio Carreto** was reminded that she would be seated as Vice Chairperson provisionally pending verification and was given the floor to introduce herself to the participants.

Mauricia Carreto-Vicepresidenta

SECRETARY

Sandra Chavez, Parent Comm Rep electioneer declared that only **ELAC members** can nominate and vote for **secretary** and that any ELAC member can be nominated for the position of **secretary**. The floor was open for nominations. The following **ELAC members** self-nominated or were nominated:

Maria Munar (Nominated by Pedro Tot)

The electioneer asked three times if any other ELAC member was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, she asked an ELAC member to make a motion regarding the closing of nominations and accepting the nominees as candidates. She recognized **Pedro Tot** who made the motion to accept Maria Munar by acclamation. **Karla Lara** seconded a motion to close the nominations and accept Maria Munar by acclamation. The motion passed unanimously.

All ELAC Members voted, via paper ballot, open mike and on zoom chat.

The electioneer congratulated **Maria Munar** and reminded her that she would be seated provisionally pending verification.

Maria Munar-Secretary

PARLIAMENTARIAN

Sandra Chavez, Parent Comm Rep electioneer declared that only **ELAC members** can nominate and vote for **Parliamentarian** and that any **ELAC member** can be nominated for the position of **Parliamentarian**. The floor was open for nominations. The following **ELAC members** self-nominated or were nominated:

1. Pedro Tot (Nominated by Carolina Gonzalez)

The electioneer asked three times if any other ELAC member was interested in nominating him or herself, or if an ELAC member would like to nominate someone else. Hearing none, she asked an ELAC member to make a motion to close off nominations and accept the nominees as candidates. **Carolina Gonzalez** made the motion to accept Pedro Tot by acclamation. **Maria Munar** seconded the motion. Motion passed.

Since more than one person was nominated for the position of **ELAC Parliamentarian**, the electioneer gave each candidate one (1) minute to state why they would like to be an **ELAC Parliamentarian**. The electioneer introduced the member and reminded him that he will be seated provisionally pending verification.

Pedro Tot-Parliamentarian

Pedro Tot received and was elected as **ELAC Parliamentarian**. The electioneer congratulated Pedro Tot and reminded him that he would be seated provisionally pending verification.

	The electioneer presented the newly elected ELAC officers to the participants and reminded them that they were seated provisionally pending verification. The ELAC election process came to a close. Yuvi Juarez–Chairperson Mauricia Carreto–Vice–Chairperson Maria Munar–Secretary PedroTot–Parliamentarian
V.	Announcements: Sandra Chavez made the following announcements: <i>The meeting for the first official ELAC Meeting for Officer Training will take place Thursday, October 09th @ 9am in the Parent Center and via zoom</i> Adjournment: (Maria Munar moved to adjourn the meeting. Seconded by Simona Reyes at (11:30am). Minutes were respectfully prepared and presented by Sandra Chave (PCR)