

**C-TEC Steering Committee Meeting**  
**September 14, 2022, 10:00am - Noon**  
**Clackamas Community College**  
**Holden Industrial Center Rm 203AB**  
**19600 Molalla Ave, Oregon City**  
**In-Person**

**Consortium Goals**

- Explore and advance work-based learning
- Increase alignment of learning outcomes between K-12, CC, and industry
- Facilitate sharing of innovative, relevant, and equitable curriculum across district

**I. Welcome and Introductions**

- a. School / Role
- b. New Members

**II. Clackamas Community College**

- a. Armetta Burney, Dean of Technology, Applied Science & Public Service
- b. CCC updates
  - i. ACC Night, September 22, 4pm-6pm <https://clackamas.zoom.us/j/98085607595>

**III. South Metro Stem Hub**

- a. Penny Jahraus - Director of Career-Connected Learning Strategies
- b. Access to [Oregon Connections](#)
- c. Flyer <https://bit.ly/3QCnWGY>

**IV. West Linn / Wilsonville S.D.**

- a. Laura Nappi - CTE Coordinator
- b. Pilot HS Career Explorer Summer Class - <https://youtu.be/8oZ4tlfNHCM>

**V. C-TEC Guidebook 2022-23**

- a. Pages of Interest
  - i. Important Dates p.8
  - ii. Allowable Unallowable Expenses p.28
  - iii. An electronic version is available on our website at [ClackamasCareers.com](http://ClackamasCareers.com)

**VI. Integrated Guidance Process**

- a. Aligning six programs
  - i. High School Success
  - ii. Student Investment Account with the Student Success Act
  - iii. Continuous Improvement Planning
  - iv. Career and Technical Education - Perkins V
  - v. Every Day Matters
  - vi. Early Indicator Interventions System
- b. One Local Needs Assessment
- c. Fall/Winter 2022 - Review engagement, apply equity lens, develop plans, budget, and application

**Next Meeting: October 12, 8:00am via Zoom**

- d. Jan/Feb 2023 - Produce integrated budget. plan, application for review, and board approval
- e. [CTE Performance, Participation, and Labor Market Reports](#)
  - i. [Oregon CTE Participation Explorer](#)

## **VII. CTE Program of Study Yearly Updates**

- a. Annual review of CTE POS course offerings, course codes, CIP codes, WBL opportunities, and aligning Community College programs
- b. Ensure course numbers and CIP codes in your school information system (Synergy) match with those in ODE CTE Information System
- c. **Ensure that matrix has been completed for:**
  - i. Architecture and Construction
  - ii. Business, Management, and Administration
  - iii. Information & Communications
  - iv. Manufacturing
- d. Request access to [CTE Information System](#) through your [District Administrator](#)
- e. ODE Online Trainings:
  - i. When: [September 26th, 1 - 2:30 pm](#)
  - ii. When: [October 5th, 10 - 11:30 am](#)
  - iii. When: [October 14th, 11 - 12:30 pm](#)
- f. Program of Study updates need to be completed by October 28th

## **VIII. Perkins Individual District Budgets**

- a. All approved for 2022-23
- b. Changes with prior approval only
- c. Be prepared to make some decisions with the rate of inflation
- d. 20% of budget has been released for claims
- e. Remaining 80% of budget will be available on October 1st

## **IX. Manufacturing Day - October 7**

- a. Clackamas Workforce Partnership, Clackamas Community College and the Clackamas Education Service District are planning an in-person day-long event open to all high school students in Clackamas County. Activities for the day will consist of:
- b. CTE Showcase: Clackamas Community College (Oregon City Campus) will be hosting an event for high school students to learn more about some of their career technical programs. These programs enable students to step out of the traditional classroom and into a hands-on workspace and earn a certificate or a degree that gets them job-ready in two years or less. Instructors and employers will be on hand to talk about their programs and the jobs they lead to all while touring the buildings, shops, and labs.
- c. Programs featured include:
  - 1. Machine Tool Technology / Computer-Aided Manufacturing
  - 2. Electronics Engineering Technology
  - 3. Renewable Energy Technology
  - 4. Industrial Maintenance Technology
  - 5. Water and Environmental Technology
  - 6. Welding
  - 7. Automotive Service Technology
- d. Tour of a Local Manufacturer: Local manufacturers are already signing up to host groups of students to tour their facilities and learn about the diverse career-path employment
- e. Free Lunch

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- f. Free T-shirts for participating youth
- g. Please fill out the Survey Monkey below and a representative from our planning committee will reach out to you to coordinate. <https://www.surveymonkey.com/r/CHHMSZK>

## **X. October 14th In-Service Professional Development at Clackamas ESD**

- a. Ken Shelton
  - i. Ken is an Apple Distinguished Educator, a Google Certified Innovator, and a Microsoft Innovative Educator Expert with over 20 years of classroom teaching experience.
  - ii. ISTE 2022 [Making It Happen Award](#)
  - iii. Description: Utilizing the problem-based learning activity called Solve In Time! participants will utilize the design-thinking process within a definable thematic area to design a real tangible solution to an existing challenge. The key elements for this session are the emphasis on *true civic engagement, cultural and community context, equity, and learner empowerment*. This highly interactive workshop is focused on learning through the process rather than focusing solely on the outcome. The protocols are also adaptable to any curricular area, content to be covered, and expand to additional focal areas such as Differentiation, Social-Emotional Learning, and many others. All participants will be able to effectively:
    - 1. Identify why a design process is crucial to any learning environment
    - 2. Identify modifications with our set protocols to be specific to their role
    - 3. Receive supporting resources to continue their growth as a designer
    - 4. Develop real, meaningful, responsive, and tangible solutions to real challenges they encounter
    - 5. Develop a conversational terminology around both the process and the outcomes
    - 6. Design artifacts as a result of our time together
  - iv. [Link to Flier](#) <https://tinyurl.com/4h6be7er>

## **XI. Oregon ACTE New Teacher Monday Mingles**

- a. Dates - links to events will be pushed out to teachers
  - i. October 3<sup>rd</sup> 4:00-5:00
  - ii. October 10<sup>th</sup> 4:00-5:00
  - iii. November 7<sup>th</sup> 4:00-5:00
  - iv. November 14<sup>th</sup> 4:00-5:00
- b. Information will be sent out to teachers
- c. Topics
 

|                                                                                                                                                                                   |                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>i. Funding streams</li> <li>ii. Classroom management</li> <li>iii. Acronyms</li> <li>iv. POS components</li> <li>v. Dual credit</li> </ul> | <ul style="list-style-type: none"> <li>vi. 504/IEP</li> <li>vii. Professional responsibilities (PD, licensure)</li> <li>viii. Helpful contacts and resources</li> </ul> |
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## **XII. Program of Study Renewals for 2022-23**

- a. Career Clusters
  - i. Automotive
  - ii. Education
  - iii. Law, Public Safety & Security
  - iv. Natural Resource Systems
- b. List of Programs

| High School Name      | Program Title                          | Lead Teacher Name | CIP    |
|-----------------------|----------------------------------------|-------------------|--------|
| West Linn High School | Forestry & Forest Products             | Amanda Corey      | 030501 |
| Canby High School     | Early Childhood Education              | Erika Shearer     | 131210 |
| Sabin-Schellenberg    | Automotive Service Technology          | Robert Christner  | 470600 |
| Sabin-Schellenberg    | Early Childhood Education              | Kendall Palmer    | 131210 |
| Sabin-Schellenberg    | Emergency & Fire Management Services   | Katelin Walker    | 430203 |
| Sabin-Schellenberg    | Law, Public Safety & Security, General | Robert Moxley     | 430104 |
| Sabin-Schellenberg    | Forestry & Forest Products             | Katelin Walker    | 030501 |
| Sandy High School     | Automotive Service Technology          | Ryan Nystrom      | 470600 |
| Estacada High School  | Automotive Service Technology          | Glen Nation       | 470600 |

## **XIII. Inventory**

- a. All items \$200 or more in value must be kept must be added to your Perkins Inventory and marked with a C-TEC Sticker (let me know if you need more)
- b. If an item is no longer needed then it must be offered up to the consortium. If no one wants it, the district can remove it from inventory and it can be used or discarded according to local district policy or wishes
- c. I will send all of you a link to your inventory

## **XIV. Industry Recognized Credentials**

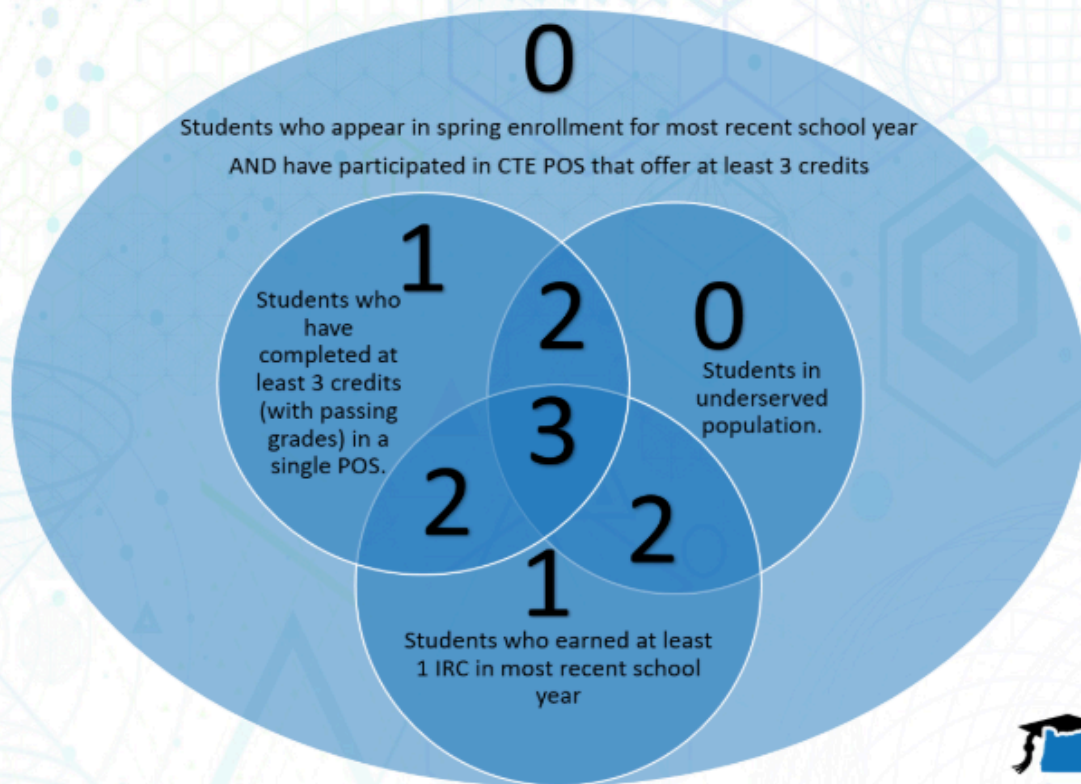
- a. [https://district.ode.state.or.us/apps/info/PublicReport.aspx?RptID=5181&nm=Lookup+values+for+\(IRC+-+Industry+Recognized+Credential+Codes\)](https://district.ode.state.or.us/apps/info/PublicReport.aspx?RptID=5181&nm=Lookup+values+for+(IRC+-+Industry+Recognized+Credential+Codes))

## **XV. Tour of Holden Industrial Center**

## **XVI. Lunch**

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## Career Pathways – Point Determination Diagram



[Guidance on allowable costs/activities](#)

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