



Republic of the Philippines
Eulogio "Amang" Rodriguez
Institute of Science and Technology
Nagtahan, Sampaloc, Manila



INVITATION TO BID

ITB-2025-BID-011 APRB-No. 011-016

“SERVICE CONTRACT FOR SECURITY SERVICES (23 (18 MAIN, 5 ECC)) PERSONNEL” (EARLY PROCUREMENT)

1. The ***EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY***, through the ***General Appropriation Act (GAA) FY 2026*** intends to apply the sum of ***10,074,000.00 pesos*** being the Approved Budget for the Contract (ABC) to payments under the contract for **“SERVICE CONTRACT FOR SECURITY SERVICES (23 (18 MAIN, 5 ECC)) PERSONNEL”**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The ***EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY***, through the ***General Appropriation Act (GAA) FY 2026*** intends to apply the sum of ***10,074,000.00 pesos*** being the ABC to payments under the contract for each ***lot/item***. Bids received in excess of the ABC for each lot/item shall be automatically rejected at bid opening.

2. The ***EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY*** now invites bids for **“SERVICE CONTRACT FOR SECURITY SERVICES (23 (18 MAIN, 5 ECC)) PERSONNEL”** using the ***Most Economically Advantageous Responsive Bid (MEARB)***. Delivery of the Goods is required within ***365 days***. Bidders should have completed, at least ***five (5) years*** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary ***“pass/fail”*** criterion as specified in the Section 52.4.1 of Implementing Rules and Regulations (IRR) of New Government Procurement Act (NGPA) or Republic Act No. 12009.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
 - b. Bidding is open to all interested Bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR.

4. Interested Bidders may obtain further information from *EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY* and inspect the Bidding Documents at the address given below during 8:00am to 5:00pm Monday to Friday.
5. A complete set of **Bidding Documents may be acquired by interested Bidders on November 28, 2025** from the given address and website(s) below upon payment of the fee of 25,000.00 pesos.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The *EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY* will hold a **Pre-Bid Conference¹ on December 05, 2025, Friday at 3:00 PM** at *EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY BAC Office, 2nd Floor old Special Science High School Building* and/or through video conferencing via Google Meet, which shall be open to prospective bidders.
7. **Bids must be duly received by the BAC Secretariat** through manual submission at the office address indicated below, **on or before on December 18, 2025 Thursday at 3:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in **ITB Clause 13**.
9. **Bid opening shall be on December 18, 2025 Thursday at 3:30 PM** at the given address below *EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY BAC Office, 2nd Floor* and/or via *Google Meet*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. *The schedule of bidding activities is as follows:*

BAC ACTIVITIES	SCHEDULE
Advertisement / Posting of Invitation to Bid / Request for Expression of Interest	November 28 – December 4, 2025
Issuance and Availability of Bidding Documents	November 28 – December 18 (2:00pm), 2025
Pre-Bid Conference	December 5, 2025, 3:00 pm
Deadline submission and Receipt of Bids	December 18, 2025 3:00 pm
Opening of Bid and Bid Evaluation	December 18, 2025 3:30 pm
Post Qualification	Before NOA Issuance
Approval of Resolution / Issuance of Notice of Award	NOA issuance will be after the Post Qualification date or within 7 days after the issuance of BAC Resolution of Award

¹ May be deleted in case the ABC is less than Three Million Pesos (PhP3,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

Contract preparation & signing	Within 10 days upon NOA receipt and submission of Performance Bond preferably 7 days
Issuance of Notice to Proceed	Within 3 days upon contract execution/notarization

11. The *EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of RA 12009, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Dr. ALLAN Q. QUISMUNDO
BAC CHAIRMAN
Bids and Awards Committee Office
2nd Floor Old Science HSI Building
Tel./Fax. 8243-9467 local 104

MR. PEDRO ROMMEL D. KIRONG
BAC SECRETARIAT
Bids and Awards Committee Office
2nd Floor Old Science HSI Building
Tel./Fax. 8243-9467 local 104

13. You may visit the following websites:

For downloading of Bidding Documents: <https://earist.edu.ph/bids-and-awards/>

November 27, 2025

Dr. ALLAN Q. QUISMUNDO
BAC CHAIRMAN

