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High School of Technology Essaouira
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Business Intelligence & Data Science
Professional Communication

VOCABULARY

Financial verbs: afford – lend – borrow – invoice – owe

Afford: to have enough money to be able to buy something.

- Examples:
1. I can't afford to buy the car – it costs 100,000 dh and I only have 80000dh.
 2. We can't afford new office furniture.

Lend: to give something to someone with the agreement that he/she will return it after a certain time.

- Examples:
1. We lent £1000 to John and £2000 to Peter.
 2. The bank lent me \$12,000.

Borrow: to take something from someone while agreeing to return it at a later time or date.

- Examples:
1. We borrowed money from the bank.
 2. Can I borrow \$10, John? I'll pay you back next week.

Invoice: to send a bill to someone in the form of an invoice.

- Examples:
1. We invoiced them \$40 for the books.
 2. We haven't invoiced you for the goods yet. 1. They owe us more than €50,000.

Owe: to have to pay for something which has already been given or done

- Examples:
1. They owe us more than €50,000.
 2. He owes us an apology.

Fill in the gap with the appropriate verb

- 1 Our business needed money so we from the bank. (Lend – **borrowed** – owe)
- 2 We've repaid almost 50% of the loan. However, we still over \$50,000. (**owe** – afford)
- 3 Last Christmas, my friend me \$500 because I didn't have any money to buy presents. (**lent** – owed – borrowed)
- 4 They've lowered the price of the product because the average customer it. (**can't afford** – does not afford – borrow)
- 5 You shouldn't money if you know you can't pay it back. (invoice – lend – **borrow**)
- 6 We the client a month ago, but he still hasn't paid us. (afforded – owed – **invoiced**)
- 7 The company owes over \$10,000 (to the bank – on the bank – **for the bank**)
- 8 How much did we invoice them ... ? (for – **in** – at – about)
- 9 Can you me some money until I get paid next week? (pay – lend – owe – **borrow**)
- 10 How much do you owe? (to him – **him** – for him)

CHECK OTHER WORDS IN THE EXERCISE ABOVE AND DEFINE THEM USING AN ONLINE DICTIONARY