

## October 3rd Meeting Agenda (Brief, Informal, No/Motions Quorum)

Call to Order: 5:32 pm

Present: [Attendance Sheet](#) – N/A, internal ESS only

<b>Introduction of Business</b>	<b>Public Comment</b>
<b>Meeting Agenda</b> <ol style="list-style-type: none"><li>1. Karen on break, VPs are in charge of operations</li><li>2. Review Karen's to do list</li><li>3. Updates from VPs and Directors</li><li>4. Open discussion/comments regarding operations (respectful and productive)</li></ol>	
<b>President Updates</b> <ol style="list-style-type: none"><li>1. <a href="#">ESS To Do List!</a> - review</li><li>2. Proposal for shelves via Karen</li><li>3. Proposal for SAD lights via Lannah/Karen</li></ol>	<ul style="list-style-type: none"><li>● Please review Karens to do list!<ul style="list-style-type: none"><li>○ Let VPs know if you have any questions, they are in charge of ESS operations!</li><li>○ Lannah can ask Karen directly if necessary/needed!</li></ul></li></ul>
<b>Program Societies Updates</b> <ul style="list-style-type: none"><li>● ERSSA -</li><li>● WEBS -</li><li>● KISS -</li><li>● SAID -</li><li>● WAGS -</li><li>● PSA -</li><li>● SFMSO -</li></ul>	Attendance not mandatory!
<b>VP Education/Academic Updates</b> <ul style="list-style-type: none"><li>- CEE meeting, best to inform everyone so I shall skip for this meeting.</li></ul>	
<b>VP Operations Updates</b> <ul style="list-style-type: none"><li>● Transition Doc <a href="#">2023 VP Operations Transition Doc</a></li><li>● Coffeshop stuff<ul style="list-style-type: none"><li>○ Teas are making their way, Isaac is coordinating<ul style="list-style-type: none"><li>■ Metropolitan Tea</li></ul></li><li>○ Dishwasher is on it's way, Cori and Matt will coordinate</li></ul></li><li>● Forms and QR codes will be released <b><u>TOMORROW</u></b> (October 3) for a 6-day reading time</li><li>● Council photos! Send them to ISAAC before the end</li></ul>	

of the day if you can... <a href="mailto:ijcoampo@uwaterloo.ca">ijcoampo@uwaterloo.ca</a> (teams or email)	
<b>VP Internal Updates</b> <ul style="list-style-type: none"> <li>Transition Doc! <a href="#">VP Internal Transition Doc 2023</a></li> </ul>	Will share updates from (tentative) Program Societies Finance meeting and decide how to update any societies who were not able to send a representative
<b>VP Finance Updates</b> <ul style="list-style-type: none"> <li>Draft budget is done! <a href="#">Fall 2023 ESS Budget V2 - Google Sheets</a></li> </ul>	
<b>Events Updates</b> <ul style="list-style-type: none"> <li>N/A</li> </ul>	
<b>Communications Updates</b> <ul style="list-style-type: none"> <li>No updates</li> </ul>	<ul style="list-style-type: none"> <li>Victoria is overwhelmed but things still need to be posted!</li> <li>More comms team members?</li> <li>Lannah/Kenya can help</li> </ul>
<b>Environment Updates</b> <ul style="list-style-type: none"> <li>Who is the next ENV director? Is it Liz?</li> <li>Who organised the last Succulent Workshop?</li> </ul>	
<b>Mental Health &amp; Wellness Updates</b> <ul style="list-style-type: none"> <li>Transition Doc! <a href="#">MHW Director</a></li> </ul>	<ul style="list-style-type: none"> <li>Awaiting on response from the Office of the Dean for QPR training, looking for suggestions for who else to reach out to</li> <li>Inquire about invoice for QPR training from finance</li> </ul>
<b>WESEF Updates</b> <ul style="list-style-type: none"> <li>Society reps fill out this <a href="https://www.when2meet.com/?21318886-ciBBD">https://www.when2meet.com/?21318886-ciBBD</a> to organize a meeting time</li> </ul>	<ul style="list-style-type: none"> <li>Deadline for filling out when2meet: None! <ul style="list-style-type: none"> <li>Ideal deadline early October</li> </ul> </li> </ul>
<b>First Year Representative</b> <ul style="list-style-type: none"> <li>Election results in!</li> <li>To be onboarded by VP Ed with support from Secretary/other members if needed or necessary by the end of reading week</li> </ul>	

<p><b>Final Remarks and Discussions</b></p> <ul style="list-style-type: none"> <li>- <b>First year council</b>: the students who ran for first year rep can be part of the council.             <ul style="list-style-type: none"> <li>- ENVs Got Talent</li> <li>- Additional Hands for Events and Comms tasks</li> </ul> </li> <li>- Should we increase team sizes?             <ul style="list-style-type: none"> <li>- If so, time line?</li> <li>- If so, how many?</li> </ul> </li> <li>- WESEF proposals             <ul style="list-style-type: none"> <li>- IDEAS</li> <li>- Delegation of proposal making</li> <li>- Presentations</li> </ul> </li> </ul>	<p>Discuss proposals next meeting</p>
<p><b>Action Items</b></p> <ul style="list-style-type: none"> <li>• Send Isaac John Ocampo (<a href="mailto:ijocampo@uwaterloo.ca">ijocampo@uwaterloo.ca</a>) headshots!</li> </ul>	

**Meeting Adjourned: 6:08pm**